

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.43
(ID # 29038)**

MEETING DATE:
Tuesday, November 18, 2025

FROM : RUHS-PUBLIC HEALTH

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH: Ratify and Approve Professional Service and Revenue Agreement, Number 23-082, with California State University, Fullerton for Coordination of Clinical Rotation Services for the performance period of July 1, 2025, through June 30, 2030. All Districts [Total Amount: \$18,750 – 100% Local]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve Professional Service and Revenue Agreement, Number 23-082, with California State University, Fullerton for Coordination of Clinical Rotation Services for the performance period of July 1, 2025, through June 30, 2030, in the amount of \$18,750; and
2. Authorize the Chair of the Board to sign the Agreement on behalf of the County; and
3. Authorize the Director of Public Health, or designee, and as approved as to form by County Counsel to: (a) sign amendments that exercise the options of the Agreement to include renewing the term of the Agreement and modifying the Scope of Services that stay within the intent of the Agreement, and (b) sign amendments to the compensation provisions that result from additional funding.

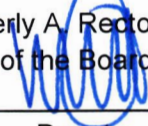
ACTION:Policy


Kim Saruwatari, Director of Public Health 11/5/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: November 18, 2025
xc: RUHS-PH

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$3,750	\$3,750	\$18,750	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Local			Budget Adjustment: No	
			For Fiscal Year: 25/26 – 29/30	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Riverside University Health System – Public Health (“RUHS-PH”) has participated in student internships and clinical rotations for more than 35 years. This agreement between RUHS-PH and California State University, Fullerton (“University”) establishes the assignment of university students to RUHS-PH for clinical rotations. The University has requested that RUHS-PH coordinate the students' rotations in exchange for monetary compensation. University instructors will continue to supervise their students during these rotations.

RUHS-PH will provide a Public Health Nurse (Program Coordinator) to the University’s School of Nursing for all students participating in the County’s clinical rotations. The University shall compensate the County for the services of the Program Coordinator. The maximum number of coordination hours will depend on the number of students enrolled.

Impact on Residents and Businesses

Due to the critical nursing shortage, the local universities have been working to increase the number of students. RUHS-PH is working with various schools to expand the number of students allowed in an on-going effort to increase the pool of nurses in Riverside County.

Additional Fiscal Information

The RUHS-PH Fiscal Office has calculated that the cost to provide a Public Health Nurse as the Program Coordinator, including salaries and benefits, is \$66.00 per hour. California State University Fullerton agrees to compensate the County a total of \$18,750 for the performance period from July 1, 2025, through June 30, 2030.

The estimated revenue to RUHS-PH for each fiscal year for the Nursing Clinical Rotation Services is calculated as follows:

Fiscal Year	Estimated Revenue Amount
FY 25/26	\$3,750
FY 26/27	\$3,750
FY 27/28	\$3,750
FY 28/29	\$3,750
FY 29/30	\$3,750
Total Amount:	\$18,750

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Contract History and Price Reasonableness

On July 1, 2013, the Riverside County Purchasing Agent signed a no money student affiliation agreement with California State University Fullerton. On November 26, 2013, Minute Order 3.36, the first amendment was approved by the Board of Supervisors ("Board") for the period of performance of July 1, 2013, through June 30, 2016, in the amount of \$2,500 annually. On May 3, 2016, Minute Order 3.18, the second amendment was approved by the Board for the period of performance of July 1, 2016, through June 30, 2019, in the amount of \$2,500 annually.

ATTACHMENTS:

ATTACHMENT A. Professional Service and Revenue Agreement (Contract Number 23-082) for Coordination of Clinical Rotation Services with California State University, Fullerton


Douglas Cordonez Jr. 11/10/2025


Gregg Gu, Chief of Deputy County Counsel 11/5/2025

PROFESSIONAL SERVICE AND REVENUE AGREEMENT

for

COORDINATION OF CLINICAL ROTATION SERVICES

between

COUNTY OF RIVERSIDE

and

CALIFORNIA STATE UNIVERSITY, FULLERTON



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This Agreement is entered into by and between the State of California acting through the Trustees of the California State University on behalf of CALIFORNIA STATE UNIVERSITY, FULLERTON, (herein referred to as "UNIVERSITY" or "CSU"), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of its Riverside University Health System – Public Health (herein referred to as "COUNTY" or "RUHS-PH"). COUNTY or RUHS-PH and UNIVERSITY are referred to individually as "party" and collectively as "parties". The parties agree as follows:

1. Description of Services

1.1 COUNTY shall provide all services as outlined and specified in Exhibit A, Scope of Services, at the prices stated in Exhibit B, Payment Provisions.

1.2 COUNTY represents that it has the skills, experience, and knowledge necessary to perform under this Agreement.

1.3 COUNTY affirms that it is fully apprised of all of the work to be performed under this Agreement; and COUNTY agrees it can properly perform this work at the prices stated in Exhibit B. COUNTY is not to perform services or provide products outside of the Agreement.

2. Period of Performance

2.1 This Agreement shall be effective July 1, 2025 ("Effective Date") and continues in effect through June 30, 2030, unless terminated earlier. The COUNTY shall commence performance as provided in Exhibit A. Notwithstanding the date of the parties' execution of this Agreement, each party represents that any and all prior actions taken by it as of the Effective Date in the performance of its obligations herein are in compliance with the terms and conditions of this Agreement and hereby confirmed and ratified.

3. Compensation

3.1 UNIVERSITY shall pay COUNTY for services performed, products provided, and expenses incurred in accordance with the terms of Exhibit B. The total annual compensation authorized under this Agreement is THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$3,750), including all expenses.

3.2 Any price increases must be stated in a written amendment to this Agreement.

4. **Alteration or Changes to the Agreement**

4.1 The Board of Supervisors and the COUNTY Purchasing Agent and/or his designee is the only authorized COUNTY representatives who may at any time, by written order, alter this Agreement. If any such alteration causes an increase or decrease in the cost of, or the time required for the performance under this Agreement, an equitable adjustment shall be made in the Agreement price or delivery schedule, or both, and the Agreement shall be modified by written amendment accordingly.

5. **Termination**

5.1. Either party shall have the right to terminate this Agreement without cause upon 30 days written notice served upon the other party stating the extent and effective date of termination.

5.2 COUNTY may terminate this Agreement in the event that payment of any or all compensation due to COUNTY under this Agreement have not been received by COUNTY within thirty (30) days of the date payment is due.

5.3 A party's rights under this Agreement shall terminate (except for fees accrued by COUNTY prior to the date of termination) upon dishonesty or a willful or material breach of this Agreement by such party.

5.4 The rights and remedies of a party provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or this Agreement.

6. **Ownership/Use of Contract Materials and Products**

UNIVERSITY agrees that all materials, reports or products in any form, including electronic, created by COUNTY for which COUNTY has been compensated by UNIVERSITY pursuant to this Agreement shall be the sole property of COUNTY. The material, reports or products may be used by COUNTY for any purpose that COUNTY deems to be appropriate, including, but not limit to, duplication and/or distribution within COUNTY or to third parties. UNIVERSITY agrees not to release or circulate in whole or part such materials, reports, or products without prior written authorization of COUNTY.

7. **Conduct of UNIVERSITY**

7.1 UNIVERSITY covenants that it presently has no interest, including, but not limited to, other projects or contracts, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with its responsibilities under this Agreement. UNIVERSITY further covenants that no person or subcontractor having any such interest shall be employed or retained by UNIVERSITY under this Agreement. UNIVERSITY agrees to inform COUNTY of all UNIVERSITY's interests, if any, which are or may be perceived as incompatible with COUNTY's interests.

7.2 UNIVERSITY shall not, under circumstances which could be interpreted as an attempt to influence the recipient in the conduct of his/her duties, accept any gratuity or special favor from individuals or firms with whom UNIVERSITY is doing business or proposing to do business, in accomplishing the work under this Agreement.

7.3 UNIVERSITY or its employees shall not offer gifts, gratuity, favors, and entertainment directly or indirectly to COUNTY employees.

8. **(Omitted)**

9. **Independent Contractor /Employment Eligibility**

9.1 The parties are, for purposes relating to this Agreement, independent contractors and one party shall not be deemed an employee of the other party. There shall be no employer-employee relationship between the parties;

9.2 UNIVERSITY agrees to hold COUNTY harmless from third party claims based upon the contention that an employer-employee relationship exists under this Agreement to the extent arising out of or resulting from UNIVERSITY's acts or omissions.

9.3 COUNTY agrees to hold UNIVERSITY harmless from third party claims based upon the contention that an employer-employee relationship exists under this Agreement to the extent arising out of or resulting from COUNTY's acts or omissions.

10. Subcontract for Work or Services

No contract shall be made by UNIVERSITY with any other party for furnishing any of the work or services under this Agreement without the prior written approval of COUNTY.

11. Disputes

11.1 The parties shall attempt to resolve any disputes amicably at the working level. If that is not successful, the dispute shall be referred to the senior management of the parties.

11.2 Prior to the filing of any legal action related to this Agreement, the parties may attend a mediation session before a third party mediator at a location mutually agreed upon by both parties. The parties may attend a second mediation session if the first session is not successful. If the parties agree to attend mediation(s), the parties shall share the cost of such mediation(s).

12. Licensing and Permits

UNIVERSITY shall comply with all State or other licensing requirements, including but not limited to the provisions of Chapter 9 of Division 3 of the Business and Professions Code. All licensing requirements shall be met at the time proposals are submitted to COUNTY. UNIVERSITY warrants that it has all necessary permits, approvals, certificates, waivers and exemptions necessary for performance of this Agreement as required by the laws and regulations of the United States, the State of California, the County of Riverside, and all other governmental agencies with jurisdiction and shall maintain these throughout the term of this Agreement.

13. Use By Other Political Entities

UNIVERSITY agrees to extend the same pricing, terms, and conditions as stated in this Agreement to each and every political entity, special district, and related non-profit. It is understood that other entities shall make purchases in their own name, make direct payment, and be liable directly to UNIVERSITY; and COUNTY shall in no way be responsible to UNIVERSITY for other entities' purchases.

14. Non-Discrimination

Each party shall not discriminate in the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of age, physical disability, mental disability, gender, sex (including sex stereotyping), gender identity (including transgender), gender expression, genetic information, marital status, medical condition, national origin, race, ethnicity, color, ancestry, religious creed, sexual orientation, and veteran or military status in the performance of this Agreement; and, to the extent they shall be found to be applicable hereto, shall comply with the provisions of the California Fair Employment and Housing Act (Gov. Code 12900 et. seq), the Federal Civil Rights Act of 1964 (P.L. 88-352), the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.) and all other applicable laws or regulations.

15. Records and Documents

UNIVERSITY shall make available, upon written request by any duly authorized Federal, State, or COUNTY agency, a copy of this Agreement and such books, documents and records as are necessary to certify the nature and extent of UNIVERSITY's costs related to this Agreement. All such books, documents and records shall be maintained by UNIVERSITY for at least five years following termination of this Agreement and be available for audit by COUNTY. UNIVERSITY shall provide to COUNTY reports and information related to this Agreement as requested by COUNTY.

16. Confidentiality

16.1 UNIVERSITY shall not use for personal gain or make other improper use of privileged or confidential information which is acquired in connection with this Agreement. The term "privileged or confidential information" includes but is not limited to: unpublished or sensitive technological or scientific information; medical, personnel, or security records; anticipated material requirements or pricing/purchasing actions; COUNTY information or data which is not subject to public disclosure; COUNTY operational procedures; and knowledge of selection of COUNTY's subcontractors or suppliers in advance of official announcement.

16.2 UNIVERSITY shall protect from unauthorized disclosure names and other identifying information concerning persons receiving services pursuant to this Agreement, except for general

statistical information not identifying any person. UNIVERSITY shall not use such information for any purpose other than carrying out UNIVERSITY's obligations under this Agreement. UNIVERSITY shall promptly transmit to COUNTY all third-party requests for disclosure of such information. UNIVERSITY shall not disclose, except as otherwise specifically permitted by this Agreement or authorized in advance in writing by COUNTY, any such information to anyone other than COUNTY. For purposes of this paragraph, identity shall include, but not be limited to, name, identifying number, symbol, or other identifying particulars assigned to the individual, such as finger or voice print or a photograph.

17. Administration/Contract Liaison

COUNTY'S Purchasing Agent, or designee, shall administer this Agreement on behalf of COUNTY. The Purchasing Department is to serve as the liaison with UNIVERSITY in connection with this Agreement.

18. Notices

All correspondence and notices required or contemplated by this Agreement shall be delivered to the respective parties at the addresses set forth below and are deemed submitted two days after their deposit in the United States mail, postage prepaid:

COUNTY OF RIVERSIDE

Riverside University Health System – Public
Health

Procurement and Logistics – Contracts Unit

4065 County Circle Drive, Suite 403

Riverside, CA 92503

PH-CONTRACTS@RUHEALTH.ORG

CALIFORNIA STATE UNIVERSITY
FULLERTON

2600 E. Nutwood Ave., Suite 300

Fullerton, CA 92831

Attn: Contracts and Procurement

DL-contracts@fullerton.edu

DL-C_and_P@fullerton.edu

19. Force Majeure

If either party is unable to comply with any provision of this Agreement due to causes beyond its reasonable control, and which could not have been reasonably anticipated, such as acts of God, acts of war, civil disorders, or other similar acts, such party shall not be held liable for such failure to comply.

20. EDD Reporting Requirements

In order to comply with child support enforcement requirements of the State of California, COUNTY may be required to submit a Report of Independent Contractor(s) form **DE 542** to the Employment Development Department. UNIVERSITY agrees to furnish the required data and certifications to COUNTY within 10 days of notification of award of Agreement when required by the EDD. This data will be transmitted to governmental agencies charged with the establishment and enforcement of child support orders. Failure of UNIVERSITY to timely submit the data and/or certificates required may result in the contract being awarded to another UNIVERSITY. In the event a contract has been issued, failure of UNIVERSITY to comply with all federal and state reporting requirements for child support enforcement or to comply with all lawfully served Wage and Earnings Assignments Orders and Notices of Assignment shall constitute a material breach of Agreement. If UNIVERSITY has any questions concerning this reporting requirement, please call (916) 657-0529. UNIVERSITY should also contact its local Employment Tax Customer Service Office or access their Internet site at www.edd.ca.gov.

21. Hold Harmless/Indemnification

21.1 Each party (the "Indemnifying Party") agrees to indemnify, defend and hold harmless the other party (the "Indemnified Party") from third party claims, demands, costs, losses, expenses, and damages to the extent arising out of or resulting from the Indemnifying Party's gross negligence or willful misconduct.

21.2 With respect to any action or claim subject to indemnification herein by the Indemnifying Party, the Indemnifying Party shall, at its sole cost, have the right to use counsel of its own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent

of the Indemnified Party; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes indemnification to the Indemnified Party as set forth herein.

22. Insurance

22.1 UNIVERSITY'S General Insurance Provisions

22.1.1 Without limiting or diminishing the UNIVERSITY'S obligation to indemnify or hold the COUNTY harmless, UNIVERSITY shall procure and maintain or cause to be maintained, at its sole cost and expense, the following insurance coverage's during the term of this Agreement.

22.1.2 UNIVERSITY agrees to notify COUNTY of any claim by a third party or any incident or event that may give rise to a claim arising from the performance of this Agreement.

22.1.3 The State of California, including the California State University and its employees and agents, Office of the Chancellor, the Trustees, and its system of campuses, including all employees, are self-insured for its general liability, worker's compensation, professional liability, motor vehicle liability, and property exposures. The self-insurance program is fiscally solvent in accordance with applicable California law, financial standards and risk standards. UNIVERSITY has the following cyber liability coverage: Cyber liability insurance shall cover (a) liability arising from improper disclosure, theft, dissemination and/or use of protected health information (or confidential information) and (b) liability arising from data breaches that result in the improper or unlawful disclosure of protected health information (or confidential information), and with a limit of liability of not less than \$2,000,000 per occurrence or claim and \$2,000,000 aggregate.

22.1.4 The Office of Risk Management in the Chancellor's Office administers the general liability, workers' compensation, property, and professional liability programs. The State Office of Risk and Insurance Management administers the motor vehicle liability program.

22.1.5 Under this form of insurance, the State and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may develop through carrying out official activities, including state official operations on non-state owned property. Should any claims arise by

reason of such operations or under an official contract or license agreement, they should be referred to the California State University, Office of Risk Management, 401 Golden Shore, 5th Floor, Long Beach, CA 90802-4210.

22.1.6 The California State University Risk Management Authority maintains a Student Professional Liability Insurance Program (SPLIP).

22.1.7 Coverage is provided on a "claims-made" basis for claims which are both made against the Insured during the Policy Period and reported to the Carrier as soon as practicable, but not later than three (3) years after the Policy Period for claims arising from Professional Services which are rendered or Incidents which occurred during the Policy Period.

22.1.8 Insureds include CSU students enrolled in required credited coursework in addition to employees, faculty and staff of the CSU. Coverage includes General, Professional, & Educator's Errors and Omissions Liability. Coverage limits are one million (\$2,000,000) each loss and three million (\$4,000,000) aggregate for all covered Parties, and not per Student.

22.1.9 For claims, demands, costs, losses, expenses, and damages resulting from UNIVERSITY'S own gross negligence or willful misconduct, it is understood and agreed to by the parties hereto that the UNIVERSITY'S insurance shall be construed as primary insurance, and the COUNTY'S insurance and/or deductibles and/or self-insured retention's or self-insured programs shall not be construed as contributory."

22.1.10 If, during the term of this Agreement or any extension thereof, there is a material change in the scope of services; or, there is a material change in the equipment to be used in the performance of the scope of work; or, the term of this Agreement, including any extensions thereof, exceeds five (5) years; the COUNTY reserves the right to adjust the types of insurance and the monetary limits of liability required under this Agreement, if in the County Risk Manager's reasonable judgment, the amount or type of insurance carried by the UNIVERSITY has become inadequate.

22.2 COUNTY'S GENERAL INSURANCE PROVISIONS

22.2.1 County Insurance. County will maintain status as a legally self-insured public entity for General Liability and professional Liability and will maintain a self-insured retention of \$1,000,000

for General Liability and \$1,000,000 for Professional Liability. The County can provide evidence of such coverage.

22.2.2 County will maintain Workers' Compensation for all its employees. County represents that it is a legally self-insured public entity and maintains a self-insured retention of \$1,000,000. The County can provide evidence of such coverage.

23. General

23.1 Neither party shall delegate or assign any interest in this Agreement, whether by operation of law or otherwise, without the prior written consent of the other party. Any attempt to delegate or assign any interest herein shall be deemed void and of no force or effect.

23.2 Any waiver by a party of any breach of any one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term of this Agreement. Failure on the part of a party to require exact, full, and complete compliance with any terms of this Agreement shall not be construed as in any manner changing the terms or preventing that party from enforcement of the terms of this Agreement.

23.3 Each party agrees to cooperate with the other party in performance under this Agreement, including, if stated in the Agreement, providing the other party with reasonable facilities and timely access to its data, information, and personnel.

23.4 Both parties shall comply with all applicable Federal, State and local laws and regulations, as well as all applicable COUNTY policies and procedures. In the event that there is a conflict between the various laws or regulations that may apply, the parties shall comply with the more restrictive law or regulation.

23.5 Both parties shall comply with all air pollution control, water pollution, safety and health ordinances, statutes, or regulations, which apply to performance under this Agreement.

23.6 Both parties shall comply with all requirements of the Occupational Safety and Health Administration (OSHA) standards and codes as set forth by the U.S. Department of Labor and the State of California (Cal/OSHA).

23.7 This Agreement shall be governed by the laws of the State of California. Any legal action related to the performance or interpretation of this Agreement shall be filed only in the Superior Court of the State of California located in Riverside, California, and the parties waive any provision of law providing for a change of venue to another location. In the event any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

23.8 This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party to this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signatures of the parties are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (h) of Section 1633.2 of the Civil Code.

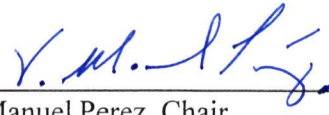
23.9 This Agreement, including any attachments or exhibits, constitutes the entire Agreement of the parties with respect to its subject matter and supersedes all prior and contemporaneous representations, proposals, discussions and communications, whether oral or in writing. This Agreement may be changed or modified only by a written amendment signed by authorized representatives of both parties.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement.

COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of its Riverside University Health System – Public Health

State of California acting through the Trustees of the California State University on behalf of CALIFORNIA STATE UNIVERSITY, FULLERTON

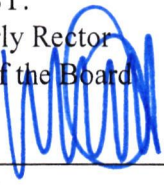
By: 
V. Manuel Perez, Chair
Board of Supervisors

By: *Kristiann Bonus Jose*
Kristiann Bonus
Contracts and Procurement
Buyer II

Dated: NOV 18 2025

Dated: 09/25/2025

ATTEST:
Kimberly Rector
Clerk of the Board

By: 
Deputy

APPROVED AS TO FORM:
Minh C. Tran
County Counsel

By: *Tawny Lieu*
Tawny Lieu
Supervising Deputy County Counsel



EXHIBIT A

SCOPE OF SERVICES

1. **PURPOSE**

Public and community health share a common objective: improving the health status of individuals collectively rather than individually. Today, the increase in health inequalities and lifestyle changes, and their consequences on the health status of the populations, calls for actions in educating future nurses on the impact this has in our communities. Research and higher education in the field of Public Health Nursing will better prepare them for their future roles, enabling them to have a positive impact on the health of individuals and populations in terms of health promotion.

This Agreement allows UNIVERSITY Students (as set forth below) to develop applied skills and integrate professional knowledge with applied experience. Under the guidance of a COUNTY preceptor in a public health nursing role, Students apply knowledge and theory in the assessment and development of interventions targeted at community and population levels. The practicum can take many forms and address a variety of objectives of which could culminate to a contribution to the organization.

2. **SUMMARY**

UNIVERSITY, together with RUHS-PH, provide UNIVERSITYS College of Nursing and Health Care Professions students (“Students”) with the opportunity for clinical rotation experience in COUNTY. UNIVERSITY and RUHS-PH coordinate clinical placement in COUNTY’s Public Health Nursing Branch. Students will have the assistance of a RUHS-PH Nursing Program Coordinator (“Program Coordinator”) as an adjunct instructor, as well as the assistance from the various RUHS-PH departments that host Students. The parties agree that the RUHS-PH staff that support the clinical rotations, including the Program Coordinator, are and remain COUNTY’s employees for all purposes under California law and this Agreement.

3. **DELIVERABLES**

3.1. Number of Students per semester: The number of students on clinical rotation at RUHS-PH per semester shall be determined by the parties and mutually agreed to. Students will be accepted individually or in cohorts, up to 20 Students to maximize Student success and training completion. Student capacity will adapt (e.g., increase or decrease) based on training capacity available at the time of enrollment.

3.2. Semester:

3.2.1. Timeline: Student interns are expected to work a semester, which runs for 6 weeks.

3.2.2. Days per week: One day per week

3.2.3. Hours: Student hours are determined by their individual school objectives for their respective major programs.

3.3. Locations: Locations for clinical placement may include Maternal Child Adolescent Health, Immunization, Family Planning, Disease Control, HIV/STD Clinic, Schools, Community Health Fairs, Mobile Vaccine Clinics, Epidemiology, California Children's Services, and the administrative office at Riverwalk Parkway.

4. UNIVERSITY RESPONSIBILITIES

4.1. UNIVERSITY shall hold quarterly meetings with Program Coordinator to discuss Student participation and other issues related to the educational experience of the Students.

4.2. UNIVERSITY will require each Student to complete RUHS-PH orientation prior to rotating at an RUHS-PH facility.

4.3. UNIVERSITY will require each Student to complete training as specified from time to time by RUHS-PH, including but not limited to RUHS-PH's training for workforce members related to patient information privacy and confidentiality. Prior training in the same or a similar topic will not be permitted by UNIVERSITY as excusing Students from completing RUHS-PH required training modules.

4.4. UNIVERSITY will require Students to wear appropriate attire and identification at all times when on rotation at RUHS-PH.

4.5. UNIVERSITY will require that each Student comply with all applicable RUHS-PH rules, regulations, policies and procedures when rotating at an RUHS-PH facility.

4.6. UNIVERSITY will promptly pay or reimburse RUHS-PH, for the cost of replacement or repair of any equipment broken, lost, or damaged because of the negligence of a UNIVERSITY Student and any expenses related to first aid or emergency medical care rendered to Students that are not reimbursed by that individual's private health insurance.

4.7. UNIVERSITY certifies it is aware of the Occupational Safety and Health Administration (OSHA), U.S. Department of Labor regulations, the derivative Cal/OSHA standards, the laws and regulations relating thereto, and shall comply with all applicable elements as applicable to the Students rotating at RUHS-PH under this Agreement. UNIVERSITY further agrees and certifies that RUHS-PH is not the employer in law or fact of the Students covered by this Agreement.

- 4.8. UNIVERSITY shall not, without prior RUHS-PH written consent, publish or disseminate any advertising, promotional material, report, article or research in which the name or involvement of RUHS-PH or the County of Riverside is mentioned or could be inferred.
- 4.9. Role of the UNIVERSITY Faculty Instructor: (Program Coordinator)
- 4.9.1. The Instructor shall provide course objectives, course outcomes & clinical checklist.
- 4.9.2. The Instructor shall provide the academic program overview for the College of Nursing.
- 4.9.3. The Instructor shall be responsible for assuring that the Students meet the course objectives and shall work closely with the Student's preceptor. The main preceptor is the Program Coordinator, who oversees other preceptors for different assignments and locations. All Students will report to the assigned COUNTY Department Nurse who will function as their preceptor for their assignment.
- 4.9.4. The Instructor shall communicate on a regular basis with the Student and the preceptor regarding Student progress and learning needs and is available to resolve problems should they arise.
- 4.9.5. The Instructor shall make a site visit on the day of their clinical rotation, either virtually and/or on-site to review the Student's experience.
- 4.9.6. The Instructor shall be responsible for evaluating the Student's practicum experience and assigning a final grade.
- 4.9.7. The Instructor shall always be available during the clinical rotation to answer questions that may arise.

5. COUNTY RESPONSIBILITIES

COUNTY shall provide the following services to UNIVERSITY as follows:

5.1. RUHS DOPH Program Coordinator Responsibilities

- 5.1.1. Initial Student orientation.
- 5.1.2. Review Student's curriculum documentation.
- 5.1.3. Provide students with materials and resources for COUNTY.
- 5.1.4. Review policies and procedures – mandated reporting and confidentiality.
- 5.1.5. Establish Student clinical placement for the duration of the clinical rotation.
- 5.1.6. Provide instructions, monitor their progress, and evaluate.
- 5.1.7. Be available by telephone while students are out in the field.

- 5.2. Instruct Students to work with their assign clinical preceptor about establishing home visits, documentation, referrals, and other relevant activities.
- 5.3. Students' attendance and clinical rotation completion shall be collected via sign-in sheet for orientation and stored in the COUNTY Clinical Coordinator's office.
- 5.4. The Program Coordinator will conduct a clinical experience survey after Students' orientation, and at the end of the Student's clinical rotation.
- 5.5. Data will be stored in the COUNTY's program share point. Access for the program's share point is provided to the Program Coordinator, Program Branch Chief, and Administrative support staff.
- 5.6. The project will be evaluated by the Program Coordinator at the end of each academic year.
- 5.7. The Program Coordinator will evaluate Instructor adherence to the deliverables.
- 5.8. The Program Coordinator will evaluate preceptorship satisfaction.
- 5.9. The Program Coordinator will evaluate the Student's experience via electronic survey.
- 5.10. **COUNTY Staff Responsibilities**
 - 5.10.1. Provide Students with materials and resources for COUNTY.
 - 5.10.2. Provide opportunities that lend to the application of skills and knowledge.
 - 5.10.3. Report concerns about the conduct of Students to Instructor and Program Coordinator.
 - 5.10.4. Guide, direct, and support the student, to facilitate the achievement of practicum learning objectives in accordance with COUNTY policies and procedures.
 - 5.10.5. Cooperate with UNIVERSITY with mid-term and end-of-term Student evaluations.

**EXHIBIT B
PAYMENT PROVISIONS
BUDGET**

Annual fee rates are subject to adjustment in accordance with the updated fee schedule for each fiscal year.

Item	Description	Amount Per Year					Total Amount
Personnel		25/26	26/27	27/28	28/29	29/30	
Registered Nurse V	Student Affiliation Program Coordinator	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$18,750

INVOICE

COUNTY will invoice UNIVERSITY at the rate of \$66.00 per hour, not to exceed \$3,750 on an annual basis, within 60 days from the end of the quarter. All hours will be tracked using grant code HS500094. Sign-in sheets will be provided to UNIVERSITY for initial onboarding orientation or other in-services.

(202352340), 23-082 Revenue Agreement between CSUF & RUHS-PH

Interim Agreement Report


2025-10-02

Created:	2025-09-25
By:	Jennifer Munoz (j.munoz@ruhealth.org)
Status:	Out for Signature
Transaction ID:	CBJCHBCAABAA3CM1pK1KFQFROB_mLymlyFwatbINC3Bt

Agreement History

Agreement history is the list of the events that have impacted the status of the agreement prior to the final signature. A final audit report will be generated when the agreement is complete.

"(202352340), 23-082 Revenue Agreement between CSUF & R UHS-PH" History

-  Document created by Jennifer Munoz (j.munoz@ruhealth.org)
2025-09-25 - 6:09:11 PM GMT- IP address: 158.61.6.5
-  Document emailed to kbjose@fullerton.edu for signature
2025-09-25 - 6:33:59 PM GMT
-  Email viewed by kbjose@fullerton.edu
2025-09-25 - 8:34:34 PM GMT- IP address: 104.47.58.126
-  Signer kbjose@fullerton.edu entered name at signing as Kristiann Bonus Jose
2025-09-25 - 9:02:37 PM GMT- IP address: 98.148.182.91
-  Document e-signed by Kristiann Bonus Jose (kbjose@fullerton.edu)
Signature Date: 2025-09-25 - 9:02:39 PM GMT - Time Source: server- IP address: 98.148.182.91
-  Document emailed to tlieu@rivco.org for signature
2025-09-25 - 9:02:41 PM GMT
-  Email viewed by tlieu@rivco.org
2025-09-25 - 9:19:38 PM GMT- IP address: 104.47.65.254









(202352340), 23-082 Revenue Agreement between CSUF & RUHS-PH

Final Audit Report

2025-10-06

Created:	2025-10-06
By:	Jennifer Munoz (j.munoz@ruhealth.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3WjHXT0ULrdI-mg3Rk-botnkBOENIQtd

"(202352340), 23-082 Revenue Agreement between CSUF & R UHS-PH" History

-  Document created by Jennifer Munoz (j.munoz@ruhealth.org)
2025-10-06 - 4:21:45 PM GMT- IP address: 158.61.6.5
-  Document emailed to tlieu@rivco.org for signature
2025-10-06 - 4:28:17 PM GMT
-  Email viewed by tlieu@rivco.org
2025-10-06 - 4:28:25 PM GMT- IP address: 51.54.38.123
-  Signer tlieu@rivco.org entered name at signing as Tawny Lieu
2025-10-06 - 5:12:42 PM GMT- IP address: 158.61.6.3
-  Document e-signed by Tawny Lieu (tlieu@rivco.org)
Signature Date: 2025-10-06 - 5:12:44 PM GMT - Time Source: server- IP address: 158.61.6.3
-  Agreement completed.
2025-10-06 - 5:12:44 PM GMT