

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.35
(ID # 29077)**

MEETING DATE:
Tuesday, December 09, 2025

FROM : PUBLIC SOCIAL SERVICES

SUBJECT: DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Approve the Professional Services Agreement (DPSS-0005508) with Computer Deductions, Inc. for the Purchase of 26 Live Scan Systems, 26 laptops, a Store and Forward Server, Hardware/Software Maintenance and Support, effective upon signature through December 31, 2030; All Districts. [Total Aggregate Cost: \$564,605 and up to \$56,460 in additional compensation; Funding: Federal 60%; State 20%; Realign 20%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Professional Services Agreement (DPSS-0005508) with Computer Deductions, Inc. for the Purchase of 26 Live Scan Systems, 26 laptops, a Store and Forward Server, Hardware/Software Maintenance and Support upon signature through December 31, 2030 and authorize the Chair of the Board to sign on behalf of the County; and,
2. Authorize the Purchasing Agent, to issue a Purchase Order(s) for goods and/or services that do not exceed the approved amounts; and,
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, and approved to form by County Counsel to: (a) sign amendments that make modifications to the scope of services that stay within the intent of the Agreement; and (b) sign amendments to the compensation provisions that do not exceed the sum of ten percent (10%) of the total aggregate cost of the agreement.

ACTION:Policy

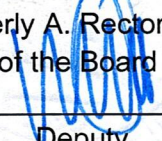

Charity Douglas, DPSS Director

11/7/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Medina, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: December 9, 2025
xc: DPSS

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 357,973.00	\$ 51,659.00	\$ 564,605.00	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Federal 60%, State 20%, Realign 20%			Budget Adjustment:	No
			For Fiscal Year:	25/26 – 30/31

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

This board action requests approval of Professional Services Agreement (DPSS-0005508) with Computer Deductions, Inc. for the Purchase of 26 Live Scan Systems, 26 laptops, a Store and Forward Server, Hardware/Software Maintenance and Support upon signature through December 31, 2030.

Live Scan is an electronic system that captures fingerprints and transmits them to the California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) for a criminal history check. DPSS initiates Live Scan fingerprints for prospective foster parents, family members of prospective foster placements, volunteers, Child Care providers, and prospective employees to prevent fraud, waste, and/or abuse.

DPSS is required to complete background checks to comply with Penal Code sections 11105(b)(10) and 13300(b)(10). Live Scan fingerprinting is necessary to complete these checks, and DPSS performs approximately five hundred Live Scan finger-printings per month.

DPSS's current agreement will expire on December 31, 2025. The existing live scan equipment operates on Windows 10 operating system which is no longer supported by Microsoft. It is outdated and not compatible with Windows 11, approaching its end-of-life cycle and must be replaced with current and state-of-the-art technology to enhance security features.

Impact on Residents and Businesses

Enable DPSS to continue live scanning without service interruption to assist the residents of Riverside County through completion of background checks on prospective foster parents, family members of prospective foster placements, volunteers, Child Care providers, and prospective employees and to deter fraud, waste, and/or abuse.

Additional Fiscal Information

Funding for this agreement has been budgeted through the budgeting process; no net county costs are required for this agreement.

The total annual payments to Computer Deductions, Inc. shall not exceed:

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FISCAL YEAR PERIOD	ANNUAL PAYMENT
Upon signature through December 31, 2026	\$357,972.07
January 1, 2027 through December 31, 2027	\$51,658.11
January 1, 2028 through December 31, 2028	\$51,658.11
January 1, 2029 through December 31, 2029	\$51,658.11
January 1, 2030 through December 31, 2030	\$51,658.11
Total	*\$564,605.00

**Total Costs are rounded to the next nearest whole dollar*

Contract History and Price Reasonableness

Riverside County Purchasing and Fleet Services Department on behalf of DPSS, issued a restricted bid for Request for Quote (RFQ) # DPARC-0675 for Purchase of Laptops and Standard Linear Arrangement of Prints (SLAP) Live Scan System, Store and Forward Server, Hardware/Software Maintenance and Support on September 11, 2025. Bid notifications were sent through Public Purchase to six (6) California Certified Live Scan Vendors and three (3) vendors submitted bids. Each bid response was evaluated based on the criteria set forth in the RFQ requirements. From all responding bidders pricing ranged from \$564,605 to \$663,267. The lowest, most responsive and responsible bidder is Computer Deductions, Inc.; therefore, it is recommended that the contract be awarded to Computer Deductions, Inc.

Attachment A: Agreement # DPSS-0005508 Computer Deductions Inc.

Melissa Curtis
Melissa Curtis, Deputy Director of Purchasing and Fleet

11/18/2025

Stacey Pena
Stacey Pena, EO Management Analyst

11/21/2025

Gregg Gu
Gregg Gu, Chief of Deputy County Counsel

11/19/2025