

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.7  
(ID # 29547)**

**MEETING DATE:**  
Tuesday, December 16, 2025

**FROM :** HUMAN RESOURCES AND EXECUTIVE OFFICE

**SUBJECT:** EXECUTIVE OFFICE AND HUMAN RESOURCES: Adopt Resolution No 2025-301 Appointing Stephen Van Stockum as an Interim Director of Environmental Health pursuant to Government Code Section 21221(h); All Districts [Aggregate cost up to \$199,402 - Department Funds 100%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2025-301 Appointing Stephen Van Stockum as an Interim Director of Environmental Health pursuant to Government Code Section 21221(h) (Attachment A);
2. Authorize the Chairperson to sign two (2) copies of the resolution; and
3. Direct the Clerk of the Board to retain one (1) copy of the signed resolution and forward one (1) copy to the Human Resources for distribution.

**ACTION:Policy**

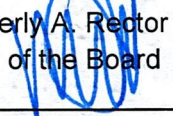
  
Tami Douglas-Schatz, Director of Human Resources 12/9/2025

---

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: Medina  
Date: December 16, 2025  
xc: EO, HR

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 99,701	\$99,701	\$ 199,402	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Department Funds 100%			<b>Budget Adjustment:</b>	<b>No</b>
			<b>For Fiscal Year: 25/26-26/27</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

This resolution authorizes the appointment of Stephen Van Stockum as an interim appointment retired annuitant to the vacant position of Director of Environmental Health for the County of Riverside under Government Code Section 21221(h), effective January 5, 2026. He will serve in this interim role during the recruitment of a permanent Director. The Board has authorized the search for a permanent Director on December 9, 2025.

Subject to the Board's adoption of the resolution, Mr. Van Stockum will temporarily fill the position and perform the duties of a Director of Environmental Health (Class Code – 73543) for the County of Riverside as an interim vacant retired annuitant while recruitment for a permanent Director is underway. His appointment will be limited to a single interim assignment not exceeding 960 hours in a fiscal year. He will receive an hourly rate of \$103.8609, which falls within the approved salary range, and will not receive any additional benefits or incentives.

This action is necessary due to the current Director's retirement on December 30, 2025, and Mr. Van Stockum's extensive background and State-mandated qualifications to manage Environmental Health programs. The employment agreement (job description and conditional offer of employment) has been reviewed and is attached to the resolution for the Board's consideration.

**Impact on Residents and Businesses**

Approval of this item supports continuity of leadership within the Environmental Health Department, which is responsible for essential public health and safety programs that directly affect County residents and businesses. This action helps maintain uninterrupted service delivery during the leadership transition.

**Additional Fiscal Information**

There are sufficient appropriations in the fiscal year FY 25/26 Environmental Health budget, and no new county funds are required.

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

Attachments:

Exhibit A: Resolution No. 2025-301 A Resolution of the Board of Supervisors of the County of Riverside Appointing Stephen Van Stockum as an Interim Director of Environmental Health (Pursuant to Government Code Section 21221(h))

*Cesar Bernal*  
Cesar Bernal, PRINCIPAL MGMT ANALYST 12/10/2025

*Gregg Gu*  
Gregg Gu, Chief of Deputy County Counsel 12/9/2025

**RESOLUTION NO. 2025-301**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF RIVERSIDE APPOINTING STEPHEN VAN STOCKUM AS AN INTERIM  
DIRECTOR OF ENVIRONMENTAL HEALTH**

**(Pursuant to Government Code Section 21221(h))**

**WHEREAS**, Government (Gov.) Code section 21221(h) of the Public Employees' Retirement Law permits the governing body to appoint a CalPERS retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

**WHEREAS**, Stephen Van Stockum (CalPERS ID [REDACTED]) retired from the County of Riverside in the position of Director of Environmental Health, effective December 28, 2018; and

**WHEREAS**, the Board of Supervisors, the County of Riverside and Stephen Van Stockum certify that Stephen Van Stockum has not and will not receive a Golden Handshake or any other retirement-related incentives; and

**WHEREAS**, an appointment under Gov. Code section 21221(h) requires the retiree is appointed into the interim appointment during recruitment for a permanent appointment; and

**WHEREAS**, the governing body has authorized the search for a permanent appointment on December 9, 2025; and

**WHEREAS**, the Board of Supervisors of the County of Riverside hereby appoints Stephen Van Stockum as an interim appointment retired annuitant to the vacant position of Director of Environmental Health for the County of Riverside under Gov. Code section 21221(h), effective January 5, 2026; and

**WHEREAS**, this Gov. Code section 21221(h) appointment shall only be made once and therefore will end on December 31, 2026; and

**WHEREAS**, the entire employment agreement, contract or appointment document between Stephen Van Stockum and the County of Riverside has been reviewed by this body and is attached herein; and

**WHEREAS**, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

**WHEREAS**, the employment shall be limited to 960 hours per fiscal year for all CalPERS employers; and

**WHEREAS**, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

**WHEREAS**, the maximum base salary for this position is \$23,954.31 and the hourly equivalent is \$138.20; the minimum base salary for this position is \$13,543.38 and the hourly equivalent is \$78.13; and

**WHEREAS**, the hourly rate paid to Stephen Van Stockum will be \$103.8609; and

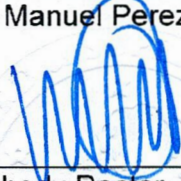
**WHEREAS**, Stephen Van Stockum has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate; and

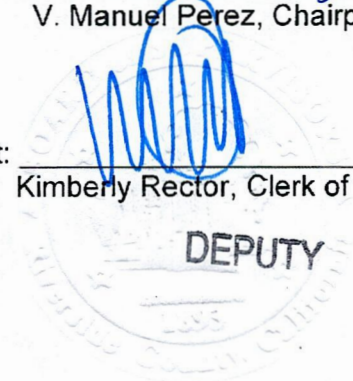
**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of Supervisors of the County of Riverside ("Board"), assembled in regular session on December 16, 2025, at 9:30 a.m. or soon thereafter, in the meeting room of the Board of Supervisors located on the 1st floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, as follows:

1. The Board hereby finds and declares that the above recitals are true and correct.
2. The Board of Supervisors, hereby certifies the nature of the employment of Stephen Van Stockum as described herein and detailed in the attached employment agreement / contract / appointment document and that this appointment is necessary to fill the critically needed position of Director of Environmental Health for the County of Riverside by January 5, 2026 because his background includes managing Environmental Health programs and supervising Environmental Health Specialists, Supervisors, Program Chiefs, and administrative personnel. Additionally, he meets the State-mandated qualifications for service in a managerial or administrative capacity within a public health agency or recognized environmental health entity. This is effective January 5, 2026, due to the current Director of Environmental Health retiring on December 30, 2025.
3. The Board hereby designates V. Manual Perez, Chairman of the Board of Supervisors, to execute documents pertaining to Resolution No. 2025-301

Adopted at a regular meeting of the Board of Supervisors of the County of Riverside at 4080 Lemon Street, 1st floor, Board Chambers, Riverside, CA 92501, this 16th day of December, 2025.

Signed:   
V. Manuel Perez, Chairperson, Board of Supervisors

Attest:   
Kimberly Rector, Clerk of the Board



FORM APPROVED COUNTY COUNSEL  
BY:  12/3/25  
TAWNY V. LIEU DATE

2  
3 RESOLUTION NO. 2025-301

4 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
5 COUNTY OF RIVERSIDE APPOINTING STEPHEN VAN STOCKUM AS AN INTERIM  
6 DIRECTOR OF ENVIRONMENTAL HEALTH  
7 (PURSUANT TO GOVERNMENT CODE SECTION 21221(H))

8 ROLL CALL:

9 Ayes: Spiegel, Washington, Perez, and Gutierrez

10 Nays: None

11 Absent: Medina

12 Abstain: None

13  
14 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of  
15 Supervisors on the date therein set forth.

16  
17 KIMBERLY A. RECTOR, Clerk of said Board

18  
19 By: \_\_\_\_\_

20 Deputy



County of Riverside

## DIRECTOR OF ENVIRONMENTAL HEALTH

<b>CLASS CODE</b>	73543	<b>SALARY</b>	\$78.13 - \$138.20 Hourly \$13,543.38 - \$23,954.31 Monthly \$162,520.58 - \$287,451.75 Annually
<b>BARGAINING UNIT</b>	Management Resolution - Management	<b>ESTABLISHED DATE</b>	June 21, 2007
<b>REVISION DATE</b>	November 29, 2012		

### Class Concept

Under administrative direction, plan, organize and administer the Department of Environmental Health; direct and coordinate the activities of divisions; and perform other related duties as required.

The Director of Environmental Health reports to and receives policy guidance from the Chief Executive Officer. The incumbent in this class directs through subordinate managers and supervisors the operations and administration of programs operating within the Department's three divisions consisting of District Environmental Services, Environmental Resources Management, and Hazardous Materials Management.

This class has been designated At-Will by the Board of Supervisors, in accordance with the provisions provided under Article 6, Section 601E (1) of the County Management Resolution and serves at the pleasure of the Board of Supervisors.

This class has been deemed eligible for the Performance Recognition Plan as set forth under Article 3, Section 311(A) of the County Management Resolution. Program eligibility requires employees to be in a leadership position, manage other employees or programs, and have significant influence on the achievement of organizational objectives.

### Examples of Essential Duties (may include but not limited to)

- Plan, organize, direct, and review the activities of the County's environmental health programs; review policies, procedures, and methods used in environmental health programs for effectiveness and consistency with service goals, standards, and environmental health needs of the County.
- Select, assign, and direct subordinate managers and other key staff members and evaluate their performance.
- Direct the preparation and administration of the annual Environmental Health Plan and Budget and ensure program consistency and fiscal integrity.
- Represent the County in contacts with state and federal agencies and their staff relative to environmental health concerns; develop and promote contacts, working relationships, and cooperative programs between the

environmental health programs, other County departments, and other agencies and organizations involved in environmental health services.

- Negotiate with private organizations to provide contractual environmental health services.
- Assist engineers, subdividers, developers, and contractors in the interpretation and application of environmental health laws, rules, and regulations.
- Administer, advise, and assist staff in carrying out comprehensive environmental health programs, including inspection and enforcement of state and local health laws, rules and regulations with respect to food handling and processing, water supply, sewage disposal, solid waste disposal, vector control, recreational, housing and dwelling, public buildings, nuisance abatement, hazardous materials management and underground storage tanks.
- Interpret laboratory reports and findings; direct the checking of subdivision maps and plans, specifications, and construction plans of public and private buildings for conformance to environmental health laws.
- Conduct informal hearings in conjunction with and for appeals on citations issued for violation of sanitation laws.
- Make public presentations on division activities; conduct and attend staff meetings; prepare reports and correspondence.

### **Recruiting Guidelines**

**Education:** Graduation from an accredited college or university with a Bachelor's degree, preferably with major course work in environmental health, public health, planning, public or business administration, engineering, criminal justice, law enforcement or a closely related field.

**Experience:** Five years of experience in a managerial or administrative capacity as an environmental health specialist in a public health agency or recognized environmental health entity as defined by State Law. (A Master's degree in environmental or public health, business or public administration may substitute for up to a maximum of one year of the required, full-time management experience.)

**Knowledge of:** The principles and practices of environmental quality control, public health, and sanitation; environmental quality control provisions of state and local laws and regulations; principles and practices of organization, administration, and supervision; functions and operations of governmental agencies and community organizations related to environmental health.

**Ability to:** Plan, organize, and direct the work of an environmental health and quality control program; formulate and interpret policies and procedures; prepare and administer a budget; instruct in the methods and procedures of inspection and correction of unsanitary conditions; analyze situations accurately and take effective action; establish and maintain cooperative relationships with officials, employees, and the public; speak and write effectively, including preparing clear and concise records and reports.

### **Other Requirements**

**License/Certificate:** Possession of a valid California Driver's License is required.

**Registration with the State of California as an Environmental Health Specialist is required.**

### **Pre-Employment**

All employment offers are contingent upon successful completion of both a pre-employment physical exam, including a drug/alcohol test, and a criminal background investigation, which involves fingerprinting. (A felony or misdemeanor conviction may disqualify the applicant from County employment.)

**Probationary Period**

As an Approved Local Merit System, all County of Riverside employees, except those serving "At Will," are subject to the probationary period provisions as specified in the applicable Memorandum of Understanding, County Resolution, or Salary Ordinance. Temporary and Per Diem employees serve at the pleasure of the agency/department head.



Re: Conditional Offer of Employment, Req# \_\_\_\_\_

Dear Stephen Van Stockum,

On behalf of the Temporary Assignment Program, I am pleased to offer you a temporary short-term position as a Temporary Assistant - Retired Annuitant (in the role of Director of Environmental Health)

In this position your compensation will be \$103.8609 per hour.

This offer of temporary short-term employment will expire three (3) business days from the date of this letter. Please accept this offer electronically within the prescribed amount of time, so that we can move forward with the next step in the hiring process.

This position will be considered a non-exempt position for the purposes of federal wage-hour law, which means that you will be eligible for overtime pay for hours worked in excess of 40 in a given work week as defined by the County of Riverside. As a CalPERS retired annuitant, we are unable to offer any other benefits, incentive, compensation in lieu of benefits, or other forms of compensation in addition to the hourly pay rate stated above.

Temporary assignments must not exceed 960 hours in a fiscal year, although all assignments are "at-will" and thus subject to end earlier.

The offer described above is contingent upon the following:

- Results of your reference/background checks. This will include, at minimum, a criminal records check through the California Department of Justice (DOJ) and FBI, Live Scan, and, for some positions, successful completion of a background investigation or clearance and maintenance of the Sheriff's Level One Security background investigation.
- Results of a satisfactory drug and alcohol screening test and a physical examination designed solely to determine your physical ability to perform the duties of the position being offered to you. The physical examination and drug test must be completed prior to employment commencing.

We recognize that you retain the option, as does the Temporary Assignment Program, of ending your employment with the Temporary Assignment Program at any time, with or without notice and with or without cause. As such, your employment with the Temporary Assignment Program is at-will and neither this letter nor any other oral or written representations may be considered a contract.

Should you have any questions, please do not hesitate to contact me at (951) 955-9178.

Sincerely,

*Kimberly Darby*

Kimberly Darby

Human Resources Department

I agree to the terms of employment set forth above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Tami Douglas-Schatz**  
HR Director

**Shondi Miller**  
Assistant HR Director

**Ronak Patel**  
Assistant HR Director

**Julia Luna**  
Assistant HR Director