

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 16.2
(ID # 29468)

MEETING DATE:
Tuesday, December 16, 2025

FROM : Regional Parks and Open Space District

SUBJECT: REGIONAL PARK AND OPEN-SPACE DISTRICT: Notice of Completion and Release of Retention for the Santa Ana River Trail (SART) Wayfinding Signage Program Project PKARC-274/PK-ARPA010; Districts 1 & 2; [Total Cost \$27,849.83; 100% American Rescue Plan Act FUND 21735]

RECOMMENDED MOTION: That the Board of Directors:

1. Accept Construction of the Santa Ana River Trail (SART) Wayfinding Signage Program Project ("Project") as complete and authorize the Chairman of the Board of Directors to execute the Notice of Completion on behalf of the Riverside County Regional Park and Open-Space District ("District");
2. Authorize the release of the undisputed project retention funds in the amount of \$27,849.83 to Monarka Development Corporations DBA Express Sign & Neon in accordance with the contract terms and Public Contract Code;
3. Direct the Clerk of the Board to record the Notice of Completion for the Santa Ana River Trail (SART) Wayfinding Signage Program Project; and
4. Direct the Clerk of the Board to return a confirmed copy of said Notice of Completion after recording to the District.

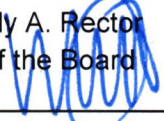
ACTION:CIP


Kyla R. Brown, General Manager 12/1/2025

MINUTES OF THE BOARD OF DIRECTORS

On motion of Director Spiegel, seconded by Director Perez and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: Medina
Date: December 16, 2025
xc: Parks, Recorder

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 27,849.83	\$ 0	\$ 27,849.83	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% American Rescue Plan Act (ARPA) Fund 21735			Budget Adjustment:	NO
			For Fiscal Year:	25/26

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On September 10, 2024, per Minute Order 13.3 the Board of Directors awarded a contract to Monarka Development Corporations DBA Express Sign & Neon for the construction of the Santa Ana River Trail (SART) Wayfinding Signage Program Project. The Project includes the installation of over 200 signs along the already constructed lengths of the SART. Sign designs include information kiosks, interpretive panels, directional signs, monuments, and regulatory signs. These signs help easily orient people to the SART, find their destination, locate points of interest, and discover information in an easy-to-digest way. The project was awarded with a total approved contract amount of \$568,806. The work has been satisfactorily completed and is in compliance with the contract documents. It has been accepted as complete by District staff and County of Riverside reviewing and permitting agencies.

Impact on Residents and Businesses

The Signage Program Project enhances the quality of life for Riverside County residents and SART users by improving outdoor recreational experiences. The Project provides clear directional and safety signage that aesthetically improves the trail, in addition to providing educational opportunities through interpretive signage along the trail. Overall, the Project bolsters the District's mission by prioritizing strategic investment initiatives that promote alternative methods of transportation, economic growth, and resilience.

Additional Fiscal Information

On September 10, 2024, per Minute Order 13.3, the Board of Directors awarded the construction contract to Monarka Development Corporations DBA Express Sign & Neon in the amount of \$568,806. The project was completed with one change order that authorized additional days of work extending the contract date to November 20, 2025, and removed scope of work resulting in \$11,809.31 of funding in project savings. As of December 16, 2025, payments to Monarka Development Corporations DBA Express Sign & Neon on this contract total \$529,146.86. The remaining balance due to Monarka Development Corporations DBA Express Sign & Neon as release of retention is \$ 27,849.83.

ATTACHMENTS:

- Santa Ana River Trail (SART) Wayfinding Signage Program Project Notice of Completion

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STATE OF CALIFORNIA


Douglas Ordóñez Jr. 12/10/2025


Aaron Gettis, Chief of Deputy County Counsel 12/4/2025

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KIMBERLY RECTOR,
CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:
RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

Exempt from recording fees

2025-0391687

12/17/2025 02:16 PM Fee: \$ 0.00

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Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



THIS SPACE FOR RECORDERS USE ONLY ³⁷⁹⁴

NOTICE OF COMPLETION

(California Civil Code §§ 8100-8118, 8180-8190, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: PKARC-274 – Santa Ana River Trail Wayfinding Signage Program Project

Date of Completion: Project Upon the date this document is recorded

Nature of owner: Public Entity – Riverside County Regional Park and Open-Space District– Parks District

Interest or estate of owner: Owner

Address of owner: 4600 Crestmore Road, Jurupa Valley, CA 92509

Name/address of direct contractor: Monarka Development Corporation dba Express Sign & Neon

Street or legal description of site: Santa Ana River Trail between San Bernardino and Riverside County lines

Dated: December 16, 2025

Owner: Riverside County Regional Park & Open-Space District
(Name of Public Entity)

By: [Signature]
Jose Medina, Chairman, Board of Directors

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the Riverside County Regional Park & Open-Space District, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberley Rector, Clerk

Executed at Riverside, California on December 16, 2025

By: [Signature]

[Signature]

Deputy
FORM APPROVED COUNTY COUNSEL
BY KRISTINE BELL-VALDEZ
DATE

Jose Medina, Chairman, Board of Directors

**PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER**

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors
(EMBOSSSED ON DOCUMENT)



Date: 12/16/2025

Signature: _____

Print Name: Whitney Mayo, Clerk of the Board Assistant