

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.22
(ID # 29603)

MEETING DATE:
Tuesday, January 13, 2026

FROM : FACILITIES MANAGEMENT

SUBJECT: FACILITIES MANAGEMENT (FM): Riverside Centre Buildings B and C Roof Replacement Project - California Environmental Quality Act Exempt Pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption and Section 15061 (b)(3), "Common Sense" Exemption, Approval of In-Principle and Preliminary Project Budget; District 1. [Total Cost \$750,711 – 100% Facilities Management Real Estate Fund 47220]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Riverside Centre Buildings B and C Roof Replacement Project ("Project") for inclusion in the Capital Improvement Program (CIP);
2. Find that the Project is exempt from the California Environmental Quality Act Pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption and Section 15061 (b)(3), "Common Sense" Exemption;
3. Approve in-principle the Riverside Centre Buildings B and C Roof Project, located at 3499 10th Street and 3901 Lime Street, respectively, in Riverside, to replace the existing roof systems, which have reached their end-of-life cycle, to prevent future interior damages to the facilities;

Continued on Page 2

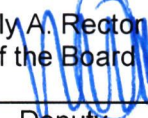
ACTION: Policy, CIP

Vincent Yzaguirre
Vincent Yzaguirre 12/29/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: January 13, 2026
xc: FM

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

4. Approve a preliminary project budget in the not-to-exceed amount of \$750,711 for the Project;
5. Authorize use of the Facilities Management (FM) Real Estate Fund 47220 in the not-to-exceed amount of \$750,711, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of Facilities Management, or designee, in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and within the approved project budget; and,
7. Direct the Purchasing Agent to issue Purchase Orders in accordance with applicable Board policies to pre-qualified contractors in an amount not to exceed \$200,000 per vendor, per project, per year, or pursuant to an approved and executed contract, the total of all project contracts and purchase orders shall not exceed the approved project budget.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 750,711	\$ 0	\$ 750,711	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% FM- Real Estate Fund 47220			Budget Adjustment: No	
			For Fiscal Year: 2025/26	

C.E.O. RECOMMENDATION: [Approve]

BACKGROUND:

Summary

The Riverside Centre Building B is located at 3499 10th Street, and Building C is located at 3901 Lime Street in Riverside, California. Building B is occupied by Riverside University Health System –Behavioral Health Administration, and Building C is occupied by the Riverside County Grand Jury. The roofs on both of these County-owned facilities have exceeded their life span and need to be replaced to prevent any future water damage to the facilities and interior finishes within each building.

The scope of work for the Riverside Centre Buildings B and C Roof Project (“Project”) includes removal of approximately 12,600 square feet of the existing monolithic roof system, which encompasses 6,300 square feet of Building B and 6,300 square feet of Building C. The scope of work also includes any required repair of wood decking, installation of new flashings at the Heating, Ventilation, and Air Conditioning (HVAC) units and wind wall penetrations, mechanically attaching base sheet to wood deck, installation of self-adhering membrane in

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drains, spraying a new monolithic coat of roofing including a base coat and top coat, and the installation of new coping metal across all applicable roof areas.

Facilities Management (FM) recommends the Board of Supervisors (“Board”) approve the Project and the preliminary budget in the not-to-exceed amount of \$750,711. FM will procure the most cost-effective project delivery method and award a construction contract in accordance with applicable Board policies to expedite delivery of the Project.

With certainty, there is no possibility that the Project may have a significant effect on the environment. The Project, as proposed, is limited to the repair of the existing roofs to both Building B and Building C. The facilities will continue to serve the public, and the Project will not result in an increase in capacity or intensity of use. Therefore, the Project is exempt as the project meets the scope and intent of the “Common Sense” Exemption identified in Section 15061 (b)(3) and Class 1 – Existing Facilities Exemption identified in Section 15301. A Notice of Exemption will be filed by FM staff with the County Clerk and State Clearinghouse within five days of Board approval.

Impact on Residents and Businesses

The Project will safeguard the integrity of both facilities by preventing future roof-related damage and ensuring a safe environment for County staff and the public. It will have no adverse impact on residents or businesses and will not interfere with daily operations.

Additional Fiscal Information

The approximate allocation of the estimated project budgets is as follows:

PROJECT DESCRIPTION AND ADDRESS	PROJECT NUMBER	BUDGET AMOUNT
Riverside Centre, Building B 3499 10 th Street Riverside, CA 92501	FM08720013699	377,012
Riverside Centre, Building C 3901 Lime Street Riverside, CA 92501	FM08720013700	373,699
PROJECT BUDGET		\$ 750,711

All costs associated with this Board action will be fully funded through FM – Real Estate Fund 47220 in the amount of \$750,711 and will be expended in FY 2025/26.

Attachment:

- Notice of Exemption for the Riverside Centre Buildings B and C Roof Replacement Project

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VY:TB:RM:DL:KR:TV

MT Item #29603

FM08720013699 – BLDG. B [\$377,012] and FM08720013700 – BLDG C [\$373,699]

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Projects_In-Princ Prelim Proj Budget_011326.doc

Melissa Curtis
Melissa Curtis, Deputy Director of Purchasing and Fleet 12/24/2025

Evangalina Gregorio EO
Evangalina Gregorio EO, Principal Mgmt Analyst 12/30/2025

Aaron Gettis
Aaron Gettis, Chief Deputy County Counsel 12/29/2025

Riverside County
Facilities Management
3450 14th Street, Riverside, CA 92501

NOTICE OF EXEMPTION

December 15, 2025

Project Name: Riverside Centre Auxiliary Buildings B & C Roof Replacement Project, Riverside

Project Number: FM08720013699/ FM08720013700

Project Location: 3499 10th Street, west of Lime Street, Riverside, California 92501 Assessor's Parcel Number 215-120-005

Description of Project: The Riverside Centre is located at 3499 10th Street in Riverside, California. Building B is occupied by Riverside University Health System Behavioral Health personnel, and Building C is occupied by the Grand Jury and Occupational Staffing personnel. The roof on both buildings have exceeded its life cycle and need to be replaced to prevent any future water damage to the facility and interior finishes within each building. The scope of work to the Riverside Centre Buildings B and C Roof Project includes tearing off approximately 12,600 sq. feet of one (1) layered monolithic roof system, which encompasses 6,300 sq. ft. of Building B and 6,300 sq. ft. of Building C. The scope of work also includes any required repair of wood decking, installation of new flashings at the Heating, Ventilation and Air Conditioning (HVAC) and wind wall penetrations, mechanically attach base sheet to wood deck, installation of self-adhering membrane in drains, spraying monolithic coat of 30 gallons of asphalt emulsion and chopped fiberglass, coating with acrylic base coat, coat base with acrylic top coat and installation of new coping metal across all applicable roof areas. The repair and replacement of the roof at Buildings B & C of the Riverside Centre is defined as the proposed project under the California Environmental Quality Act (CEQA). The operation of the facility will continue to provide public services at the existing facility and will not result in a significant expansion of existing use. No additional direct or indirect physical environmental impacts are anticipated.

Name of Public Agency Approving Project: Riverside County

Name of Person or Agency Carrying Out Project: Riverside County Facilities Management

Exempt Status: State California Environmental Quality Act (CEQA) Guidelines, Section 15301 Existing Facilities Exemption; and Section 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061, and 15301.

Reasons Why Project is Exempt: The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the repair and replacement of the existing roofs.

