

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.29
(ID # 29489)

MEETING DATE:
Tuesday, January 13, 2026

FROM : HOUSING AND WORKFORCE SOLUTIONS

SUBJECT: HOUSING AND WORKFORCE SOLUTIONS (HWS): Adopt Resolution No. 2026-008, Authorizing Acceptance of the CalHome Program And Joe Serna, Jr. Farmworker Housing Grant Program Awards and Execution of Standard Agreements and Any Amendments Thereto From the 2024 Homeownership Super Notice of Funding Availability (HOSN) dated December 12, 2024; All Districts. [\$4,961,250 - 100% State HCD HOSN NOFA Funds] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution No. 2026-008, Authorizing Acceptance of the CalHome Program And Joe Serna, Jr. Farmworker Housing Grant Program Awards and Execution of Standard Agreements and Any Amendments Thereto from the 2024 Homeownership Super Notice of Funding Availability (HOSN) dated December 12, 2024 in the aggregate amount, not to exceed, \$4,961,250;
2. Authorize the Director of Housing and Workforce Solutions (HWS), or designee, to enter into, execute and deliver the Joe Serna Mortgage Assistance Standard Agreement No 25-FWHGH-18773 and CalHome First Time Homebuyer Standard Agreement No. 25-CALHOME-18747, and any and all subsequent amendments thereto with the State of California for the purposes of the grants for the Program Awards, including the acceptance of additional funding, if made available, from HCD to participate in the HOSN (collectively, "Program Award Documents"), subject to approval as to form by County Counsel;

Continued on Page 2

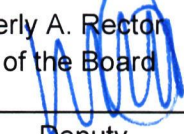
ACTION:4/5 Vote Required, Policy


Heidi Marshall, Director 12/19/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: January 13, 2026
xc: HWS

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

3. Authorize the Director of HWS, or designee, to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by HCD from time to time in connection with the grants for the Program Awards;
4. Authorize the Director of HWS, or designee, to take all necessary steps to implement Resolution No. 2026-008 and the Program Award Documents, including, but not limited to, signing subsequent essential and relevant documents, subject to approval as to form by County Counsel; and
5. Approve and direct the Auditor-Controller to make the budget adjustment as detailed in the attached Schedule A.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$2,480,625	\$2,480,625	\$4,961,250	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% State - 2024 Homeownership Super Notice of Funding Availability, for the CalHome Program Funds and Joe Serna, Jr. Farmworker Housing Grant Program Funds			Budget Adjustment: Yes	
			For Fiscal Year: 25/26 – 26/27	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On December 12, 2024, the California Department of Housing and Community Development (HCD) issued the 2024 Homeownership Super Notice of Funding Availability (HOSN), announcing approximately \$176.8 million in funds for the CalHome Program and Joe Serna, Jr. Farmworker Housing Grant Program (Joe Serna Program) for Fiscal Year 2024/2025. These funds provide loans and grants to local public entities and nonprofits for homeownership development projects, self-help technical assistance projects, mortgage assistance programs, owner-occupied rehabilitation programs, ADU/JADU programs, shared housing programs, and programs for the acquisition of manufactured housing for agricultural households.

On February 25, 2025, the County of Riverside submitted two applications to HCD under the 2024 HOSN, requesting an aggregate amount not to exceed \$4,961,250 for the following activities: \$3,307,500 for First Time Homebuyer MA under the CalHome Program, and \$1,653,750 for Mortgage Assistance (MA) under the Joe Serna Program.

On October 27, 2025, the County received formal award letters from HCD approving both applications in the amounts requested. These awards are expected to provide homebuyer assistance to at least 30 eligible first-time homebuyers through the CalHome Program and 8 eligible homebuyers through the Joe Serna Program.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

As a condition of award, HCD requires the timely submission of all legally sufficient authorization and organizational documents, including a duly adopted authorizing resolution, prior to issuance of a Standard Agreement.

Staff recommends that the Board approve and adopt the attached Resolution Number 2026-008, authorizing the County to accept the HCD awards and to execute all necessary documents to implement the funded mortgage assistance programs.

Impact on Residents and Businesses

The HOSN funding will enable the County to assist at least 38 eligible first-time homebuyers, expanding access to safe and affordable homeownership and strengthening housing stability for residents across the County.

Additional Fiscal Information

No impact upon the County's General Fund; the County's program will be fully funded and allocated through the California Department of HCD's HOSN.

ATTACHMENTS

- Resolution No. 2026-008
- Conditional Award Commitment Letter and Acceptance of Terms and Conditions for the CalHome Program
- Conditional Award Commitment Letter and Acceptance of Terms and Conditions for the Joe Serna Program
- Schedule A – Budget Adjustment

 Brett Austin, Supervising Accountant	 Stacey Pena, EO Management Analyst
12/29/2025	12/31/2025

 Aaron Gettis, Chief Deputy County Counsel
12/23/2025

BOARD OF SUPERVISORS

COUNTY OF RIVERSIDE

RESOLUTION NO. 2026-008

AUTHORIZING ACCEPTANCE OF THE CALHOME PROGRAM AND JOE SERNA, JR. FARMWORKER HOUSING GRANT PROGRAM AWARDS AND EXECUTION OF STANDARD AGREEMENTS AND ANY AMENDMENTS THERETO FROM THE 2024 HOMEOWNERSHIP SUPER NOTICE OF FUNDING AVAILABILITY (HOSN) DATED DECEMBER 12, 2024

WHEREAS, the California Department of Housing and Community Development (“HCD” or “Department”), issued the 2024 Homeownership Super Notice of Funding Availability (HOSN), dated December 12, 2024, for the CalHome Program and Joe Serna, Jr. Farmworker Housing Grant Program (“Joe Serna Program”) for Fiscal Year 2024/2025 (“2024 HOSN”).


WHEREAS, the County of Riverside, a political subdivision of the State of California (“Board” or “Public Entity”), on February 25, 2025 submitted to the Department of one or more application(s) in the aggregate amount, not to exceed, \$4,961,250 for the following 2024 HOSN activities pursuant to the 2024 HOSN: Joe Serna Mortgage Assistance (MA) in an amount, not to exceed, \$1,653,750 and CalHome First Time Homebuyer MA in an amount, not to exceed, \$3,307,500.

WHEREAS, the Public Entity, in the foregoing capacity, was determined to be an eligible sponsoring organization under the 2024 HOSN pursuant to those certain award letters, dated October 27, 2025 (“Award Commitments”).

WHEREAS, pursuant to the Award Commitments, the Department made an award to the Public Entity in the amount of \$3,307,500 for the CalHome Program (“CalHome Program Award”) and \$1,653,750 for the Joe Serna Program (“Joe Serna Program Award”).

WHEREAS, the awards expressly identified above will hereinafter be referred to as the “Program Awards”.

NOW THEREFORE, BE IT RESOLVED, that the Public Entity, through its Board of Supervisors of the County of Riverside, State of California, (“Board”) in regular session assembled on or about January 13, 2026, in the meeting room of the Board located on the 1st

FORM APPROVED COUNTY COUNSEL
BY:  PAULA S. SALCIDO
DATE: 12-8-25

JAN 13 2026

1 floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, that this
2 Board does hereby determine and declare as follows:

- 3 1. That the Board authorizes the Director of Housing and Workforce Solutions
4 (“HWS”), or designee to accept Joe Serna Mortgage Assistance (MA), in an amount,
5 not to exceed, \$1,653,750 and CalHome First Time Homebuyer MA in an amount,
6 not to exceed, \$3,307,500.
- 7 2. The Director of Housing and Workforce Solutions or designee, is authorized to enter
8 into, execute and deliver the Joe Serna Mortgage Assistance Standard Agreement No
9 25-FWHGH-18773 and CalHome First Time Homebuyer Standard Agreement No.
10 25-CALHOME-18747, and any and all subsequent amendments thereto with the State
11 of California for the purposes of the grants for the Program Awards, including the
12 acceptance of additional funding, if made available.
- 13 3. The Director of HWS, or designee, is authorized to sign and submit Funds Requests
14 and all required reporting forms and other documentation as may be required by the
15 State of California from time to time in connection with the grants for the Program
16 Awards.
- 17 4. The application in full is incorporated as part of the Standard Agreements. Any and
18 all activities funded, information provided, and timelines represented in the
19 applications are enforceable through the Standard Agreements. Public Entity
20 acknowledges and agrees that it may be required to execute any and all other
21 instruments necessary or required by HCD for participation in the 2024 HOSN.

2
3 RESOLUTION NO. 2026-008

4 AUTHORIZING ACCEPTANCE OF THE CALHOME PROGRAM AND JOE SERNA, JR.
5 FARMWORKER HOUSING GRANT PROGRAM AWARDS AND EXECUTION OF
6 STANDARD AGREEMENTS AND ANY AMENDMENTS THERETO FROM THE 2024
7 HOMEOWNERSHIP SUPER NOTICE OF FUNDING AVAILABILITY (HOSN) DATED
8 DECEMBER 12, 2024

9 ROLL CALL:

10 Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez

11 Nays: None

12 Absent: None

13 Abstain: None

14 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of
15 Supervisors on the date therein set forth.

16
17 KIMBERLY A. RECTOR, Clerk of said Board

18
19 By:  _____

20 Deputy

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF STATE FINANCIAL ASSISTANCE**

651 BANNON STREET, SUITE 400, SACRAMENTO, CA 95811
P. O. BOX 952054, SACRAMENTO, CA 94252-2054
(916) 263-2771
www.hcd.ca.gov



****REVISED AWARD LETTER****

October 27, 2025

Heidi Marshall, Director, Housing and Workforce Solutions
County of Riverside
3403 10th Street, Suite 300
Riverside, CA 92501

Dear Heidi Marshall:

RE: Revised Award Announcement – 2024 Homeownership Super NOFA (HOSN), CalHome, Round 2, Notice of Funding Availability (NOFA) Fiscal Year 2024/2025 County of Riverside – MA in Riverside County Contract No. 25-CALHOME-18747

The California Department of Housing and Community Development (“**Department**” or “**HCD**”) is pleased to announce County of Riverside (“**Awardee**”) has been awarded a 2024 Homeownership Super NOFA (**HOSN**), CalHome, Round 2, award in the amount of \$3,307,500. This letter corrects the letter originally issued on October 16, 2025 by removing Section IV. “Deadline to Secure Permanent Financing” and removing standard acknowledgement language from the enclosed “Acceptance of Terms and Conditions of Conditional Award” form from the enclosure of the original Award Letter. This letter constitutes notice of the designation of HOSN CalHome funds for the County of Riverside and fully replaces the letter originally issued on October 16, 2025.

Program	Award Amount	County	Assisted Units
First Time Homebuyer Mortgage Assistance (MA)	\$3,307,500	Riverside	30
Owner-Occupied Rehabilitation (OOR)	\$0	N/A	N/A
ADU/JDU Program	\$0	N/A	N/A
Self-Help Technical Assistance (SHTA)	\$0	N/A	N/A
Homeownership Project Development Loan (HPDL)	\$0	N/A	N/A

This Homeownership Super NOFA (HOSN), CalHome, Round 2, NOFA award is under a media and public announcement embargo until released by the Office of the Governor or otherwise notified by HCD staff. HCD will provide updates on the timing of the public award announcement and provide a social media toolkit and a quote from the HCD Director for use in local media releases.

The Conditional Award is based on and subject to the Applicant Representations and the Terms and Conditions of Conditional Award, both as further specified and described in this

notice of the Conditional Award (the “**Conditional Award Commitment**”). This Conditional Award may only be accepted by timely delivery of a fully executed Acceptance of Terms and Conditions of Conditional Award form to the Department (an executed copy of this form is enclosed herein).

I. Applicant Representations – Basis of Conditional Award

In response to the above-mentioned NOFA, the Awardee(s) submitted an application for grant funding of the Project (that application, and all communications and documentation submitted to the Department in support thereof, the “**Application**”).

The Department is making this Conditional Award to the Awardee(s) on the basis of, and in reliance upon, the representations, warranties, projections, and descriptions that the Awardee(s) submitted as part of the Application (the “**Applicant Representations**”).

The Department may rescind this Conditional Award if the Department discovers, at any time prior to disbursement of the Conditional Award, that the Applicant Representations included material misrepresentations or omissions, regardless of whether or not such misrepresentations or omissions were innocent, unintentional, and/or based upon belief.

II. Terms and Conditions of Conditional Award

TIME IS OF THE ESSENCE IN THE SATISFACTION OF THESE TERMS AND CONDITIONS OF CONDITIONAL AWARD.

The Department may rescind this Conditional Award if any of the terms and conditions enumerated in this Section II (the “**Terms and Conditions of Conditional Award**”) are not timely satisfied. The Terms and Conditions of this Conditional Award and their corresponding timelines are described below.

If the Terms and Conditions of this Conditional Award are timely satisfied, the Department will (i) promptly provide a written notification to the Awardee(s) via electronic mail; and (ii) circulate an executed copy of an STD 213, Standard Agreement, for all appropriate signatures and approvals in accordance with the timeline specified in Section III of this Conditional Award Commitment.

All timelines shall be calculated in calendar days. Any deadline falling on a weekend or State of California holiday shall be extended to the next business day.

A. Timely Execution of Acceptance of Terms and Conditions of Conditional Award Form

The Awardee(s) shall execute and deliver a copy of the enclosed Acceptance of Terms and Conditions of Conditional Award to the Department within ten (10) calendar days of the date of this Conditional Award Commitment. The Department will deem this condition to be unsatisfied if it receives an executed Acceptance of Terms and Conditions of Conditional Award that has been substantively modified, altered, or amended in any way. The signed Acceptance of Terms and Conditions of Conditional Award form must be submitted to HOSN@hcd.ca.gov.

B. Timely Delivery of Authorization and Organizational Documents

If not provided at the time of application, the Awardee(s) shall deliver to the Department, within sixty (60) calendar days of the date upon this Conditional Award Commitment, a legally sufficient set of Authorization and Organizational Documents, as further described and specified below. Specifically, the Awardee(s) shall deliver a duly adopted authorizing resolution, as well as a complete and duly filed or adopted set of organizational documents and all amendments (the “**Authorization and Organizational Documents**”), for each of the following entities as applicable:

- each Awardee entity; the ultimate borrower of the Conditional Award funds (the “**Borrower**”); and,
- each separate legal entity that is part of the Awardee’s or Borrower’s organizational structure.

Each entity’s resolution must constitute, to the Department’s reasonable satisfaction, an unconditional, duly adopted, and legally binding authorization of the entity to accept the total amount of these Conditional Award funds, to fully participate in the relevant Department program, and to be legally bound by the requirements of the Department program. The Department may agree to an extension of fifteen (15) calendar days based on the Awardee’s demonstration of necessity.

Note: Local Public Entities, as defined in the above-mentioned NOFA and/or Final Program Guidelines, are not required to submit a complete and duly filed or adopted set of organizational documents and amendments. Both the Conditional Award and this Conditional Award Commitment are subject to Health and Safety Code section 50406, subdivision (p), as subsequently amended (“**AB 1010**”).

The Department has posted resolution templates on its website as informational guidance. Please note that use of the resolution templates is not compulsory. However, use of the provided templates will assist in the timely review and approval of the Standard Agreement. While entities may choose to use modified language in their resolutions, Sponsors should be aware that this may delay preparation of the

Standard Agreement or, if deemed insufficient, may result in the need to submit a revised resolution.

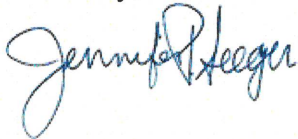
At any point prior to disbursement, the Department may also require the Awardee(s) to resubmit Authorization and Organizational Documents if the original submittals were determined to be inaccurate or incomplete.

III. **Delivery of Standard Agreement**

In an effort to be responsive to each Awardee's closing needs and to ensure timely commitment of funds, the Department commits to delivering an executed copy of the Standard Agreement relative to this Conditional Award within ninety (90) calendar days of receiving all required documents, including all legally sufficient Authorization and Organizational Documents, in connection with this Project and as applicable.

Congratulations on your successful application. For further information, please contact Kara Thomson, CalHome Program Manager, Access to Opportunity Branch, at Kara.Thomson@hcd.ca.gov.

Sincerely,



Jennifer Seeger
Deputy Director
Division of State Financial Assistance

Enclosure: Acceptance of Terms and Conditions of Conditional Award form

California Department of Housing and Community Development

**2024 Homeownership Super NOFA (HOSN), CalHome, Round 2
Notice of Funding Availability**

Acceptance of Terms and Conditions of Revised Conditional Award

County of Riverside (“Awardee”) MA in Riverside County (“Project”)

Homeownership Super NOFA (HOSN), CalHome, award totaling \$3,307,500 (“**Conditional Award**”), as detailed below:

Activity(ies)	Award Amount	County	Assisted Units
First Time Homebuyer Mortgage Assistance (MA)	\$3,307,500	Riverside	30
Owner-Occupied Rehabilitation (OOR)	\$0	N/A	N/A
ADU/JDU Program	\$0	N/A	N/A
Self-Help Technical Assistance (SHTA)	\$0	N/A	N/A
Homeownership Project Development Loan (HPDL)	\$0	N/A	N/A

By signing this Acceptance of Terms and Conditions of Conditional Award, the Awardee acknowledges having read and fully understood the terms and conditions of the Conditional Award Commitment, October 16, 2025, and revised October 27, 2025, in connection with the Project.

This Homeownership Super NOFA (HOSN), CalHome, Round 2, NOFA award is under a media and public announcement embargo until released by the Office of the Governor or otherwise notified by HCD staff. HCD will provide updates on the timing of the public award announcement and provide a social media toolkit and a quote from the HCD Director for use in local media releases.

In addition, the Awardee(s) must acknowledge that it has reviewed and verified the accuracy of the project report prepared by the Department no later than November 6, 2025.

Heidi Marshall

Heidi Marshall, Director, Housing and Workforce Solutions
County of Riverside

10/28/2025

Date

** For HCD Use Only **
<input type="checkbox"/> Authorized Representatives Verified
<input type="checkbox"/> All Parties Signed
Date Received: _____

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF STATE FINANCIAL ASSISTANCE

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 P. O. BOX 952054, SACRAMENTO, CA 94252-2054
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****REVISED AWARD LETTER****

October 27, 2025

Heidi Marshall, Director
 County of Riverside
 3403 10th Street, Suite 300
 Riverside, CA 92501

Dear Heidi Marshall:

**RE: Revised Award Announcement – 2024 Homeownership Super NOFA (HOSN), Round 2, Joe Serna, Jr. Farmworker Housing Grant Program, Notice of Funding Availability (NOFA) Fiscal Year 2024/2025
 County of Riverside – MA Countywide and County of Riverside
 Contract No. 25-FWHGH-18773**

The California Department of Housing and Community Development (“**Department**” or “**HCD**”) is pleased to announce County of Riverside (“**Awardee(s)**”) have been awarded a HOSN, Round 2, Joe Serna, Jr. Farmworker Housing Grant Program (“**Serna Homeownership**”) award in the amount of **\$1,653,750**. This letter corrects the letter originally issued on October 16, 2025, by removing Section IV. “Deadline to Secure Permanent Financing” and removing standard acknowledgement language from the enclosed “Acceptance of Terms and Conditions of Conditional Award” form from the enclosure of the original Award Letter. This letter constitutes notice of the designation of HOSN funds for the County of Riverside and fully replaces the letter originally issued on October 16, 2025.

Activity	Award Amount	County	Assisted Units
Acquisition of Manufactured Homes (AMH)	\$0	N/A	N/A
Owner-Occupied Rehabilitation (OOR)	\$0	N/A	N/A
Mortgage Assistance (MA)	\$1,653,750	County	15
Self-Help Technical Assistance (SHTA)	\$0	N/A	N/A
Homeownership Project Development Loan (HPDL)	\$0	N/A	N/A

Homeownership Super NOFA (HOSN) Round 2, NOFA award is under a media and public announcement embargo until released by the Office of the Governor or otherwise notified by HCD staff. HCD will provide updates on the timing of the public award announcement and provide a social media toolkit and a quote from the HCD Director for use in local media releases. During the embargo period, this conditional award letter may be submitted in applications to California Tax Credit Allocation Committee (TCAC) and California Debt Limit Allocation Committee (CDLAC).

The Conditional Award is based on and subject to the Applicant Representations and the Terms and Conditions of Conditional Award, both as further specified and described in this notice of the Conditional Award (the “**Conditional Award Commitment**”). This Conditional Award may only be accepted by timely delivery of a fully executed Acceptance of Terms and Conditions of Conditional Award form to the Department (an executed copy of this form is enclosed herein).

I. Applicant Representations – Basis of Conditional Award

In response to the above-mentioned NOFA, the Awardee(s) submitted an application for grant funding of the Project (that application, and all communications and documentation submitted to the Department in support thereof, the “**Application**”).

The Department is making this Conditional Award to the Awardee(s) on the basis of, and in reliance upon, the representations, warranties, projections, and descriptions that the Awardee(s) submitted as part of the Application (the “**Applicant Representations**”).

The Department may rescind this Conditional Award if the Department discovers, at any time prior to disbursement of the Conditional Award, that the Applicant Representations included material misrepresentations or omissions, regardless of whether or not such misrepresentations or omissions were innocent, unintentional, and/or based upon belief.

II. Terms and Conditions of Conditional Award

TIME IS OF THE ESSENCE IN THE SATISFACTION OF THESE TERMS AND CONDITIONS OF CONDITIONAL AWARD.

The Department may rescind this Conditional Award if any of the terms and conditions enumerated in this Section II (the “**Terms and Conditions of Conditional Award**”) are not timely satisfied. The Terms and Conditions of this Conditional Award and their corresponding timelines are described below.

If the Terms and Conditions of this Conditional Award are timely satisfied, the Department will **(i)** promptly provide a written notification to the Awardee(s) via electronic mail; and **(ii)** circulate an executed copy of an STD 213, Standard Agreement, for all appropriate signatures and approvals in accordance with the timeline specified in Section III of this Conditional Award Commitment.

All timelines shall be calculated in calendar days. Any deadline falling on a weekend or State of California holiday shall be extended to the next business day.

A. Timely Execution of Acceptance of Terms and Conditions of Conditional Award Form

The Awardee(s) shall execute and deliver a copy of the enclosed Acceptance of Terms and Conditions of Conditional Award to the Department within ten (10) calendar days of the date of this Conditional Award Commitment. The Department will deem this condition to be unsatisfied if it receives an executed Acceptance of Terms and Conditions of Conditional Award that has been substantively modified, altered, or amended in any way. The signed Acceptance of Terms and Conditions of Conditional Award form must be submitted to County of Riverside.

B. Timely Delivery of Authorization and Organizational Documents

If not provided at the time of application, the Awardee(s) shall deliver to the Department, within sixty (60) calendar days of the date upon this Conditional Award Commitment, a legally sufficient set of Authorization and Organizational Documents, as further described and specified below. Specifically, the Awardee(s) shall deliver a duly adopted authorizing resolution, as well as a complete and duly filed or adopted set of organizational documents and all amendments (the “**Authorization and Organizational Documents**”), for each of the following entities as applicable:

- each Awardee entity; the ultimate borrower of the Conditional Award funds (the “**Borrower**”); and,
- each separate legal entity that is part of the Awardee’s or Borrower’s organizational structure.

Each entity’s resolution must constitute, to the Department’s reasonable satisfaction, an unconditional, duly adopted, and legally binding authorization of the entity to accept the total amount of these Conditional Award funds, to fully participate in the relevant Department program, and to be legally bound by the requirements of the Department program. The Department may agree to an extension of fifteen (15) calendar days based on the Awardee’s demonstration of necessity.

Note: Local Public Entities, as defined in the above-mentioned NOFA and/or Final Program Guidelines, are not required to submit a complete and duly filed or adopted set of organizational documents and amendments. Both the Conditional Award and this Conditional Award Commitment are subject to Health and Safety Code section 50406, subdivision (p), as subsequently amended (“**AB 1010**”).

The Department has posted resolution templates on its website as informational guidance. Please note that use of the resolution templates is not compulsory. However, use of the provided templates will assist in the timely review and approval of the Standard Agreement. While entities may choose to use modified language in their resolutions, Sponsors should be aware that this may delay preparation of the

Standard Agreement or, if deemed insufficient, may result in the need to submit a revised resolution.

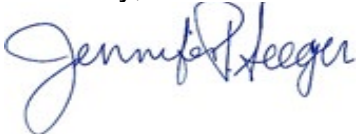
At any point prior to disbursement, the Department may also require the Awardee(s) to resubmit Authorization and Organizational Documents if the original submittals were determined to be inaccurate or incomplete.

III. Delivery of Standard Agreement

In an effort to be responsive to each Awardee's closing needs and to ensure timely commitment of funds, the Department commits to delivering an executed copy of the Standard Agreement relative to this Conditional Award within ninety (90) calendar days of receiving all required documents, including all legally sufficient Authorization and Organizational Documents, in connection with this Project and as applicable.

Congratulations on your successful Application. For further information, please contact Kara Thomson, Homeownership Super NOFA Program Manager, Access to Opportunity Branch, at Kara.Thomson@hcd.ca.gov.

Sincerely,



Jennifer Seeger
Deputy Director
Division of State Financial Assistance

Enclosure: Acceptance of Terms and Conditions of Conditional Award form

California Department of Housing and Community Development

**2024 Homeownership Super NOFA (HOSN), Round 2
Notice of Funding Availability (NOFA)**

Acceptance of Terms and Conditions of Revised Conditional Award

County of Riverside (“**Awardee(s)**”)
MA Countywide and County of Riverside (“**Project(s)**”)

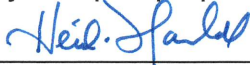
2024 Homeownership Super NOFA (HOSN), Round 2 award totaling \$1,653,750 (“**Conditional Award**”), as detailed below:

Activity	Award Amount	County	Assisted Units
Acquisition of Manufactured Homes (AMH)	\$0	N/A	N/A
Owner-Occupied Rehabilitation (OOR)	\$0	N/A	N/A
Mortgage Assistance (MA)	\$1,653,750	County	15
Self-Help Technical Assistance (SHTA)	\$0	N/A	N/A
Homeownership Project Development Loan (HPDL)	\$0	N/A	N/A

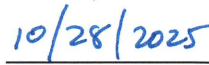
By signing this Acceptance of Terms and Conditions of Conditional Award, the Awardee acknowledges having read and fully understood the terms and conditions of the Conditional Award Commitment, dated October 16, 2025, and revised October 27, 2025, in connection with the Project.

2024 Homeownership Super Notice of Funding Availability (HOSN), Round 2, NOFA award is under a media and public announcement embargo until released by the Office of the Governor or otherwise notified by HCD staff. HCD will provide updates on the timing of the public award announcement and provide a social media toolkit and a quote from the HCD Director for use in local media releases. During the embargo period, the conditional award letter may be submitted in applications to California Tax Credit Allocation Committee (TCAC) and California Debt Limit Allocation Committee (CDLAC).

In addition, the Awardee(s) must acknowledge that it has reviewed and verified the accuracy of the project report prepared by the Department no later than November 6, 2025.



Heidi Marshall, Director
County of Riverside



Date

**** For HCD Use Only ****

- Authorized Representatives Verified
- All Parties Signed

Date Received: _____

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF STATE FINANCIAL ASSISTANCE**

651 BANNON STREET, SUITE 400, SACRAMENTO, CA 95811
P. O. BOX 952054, SACRAMENTO, CA 94252-2054
(916) 263-2771
www.hcd.ca.gov



October 16, 2025

Heidi Marshall, Director
County of Riverside
3403 10th Street, Suite 300
Riverside, CA 92501

Dear Heidi Marshall:

**RE: Conditional Award Commitment and Acceptance of Terms and Conditions
2024 Homeownership Super Notice of Funding Availability (HOSN) Round 2,
Joe Serna, Jr. Farmworker Housing Grant Program, Notice of Funding Availability
(NOFA), Fiscal Year 2024/2025
County of Riverside – MA Countywide and County of Riverside
Contract No. 25-FWHGH-18773**

The California Department of Housing and Community Development (“**Department**” or “**HCD**”) issued a Notice of Funding Availability on December 12, 2024, (the “**Homeownership Super NOFA**” or “**HOSN**”). The Department is now pleased to inform you of this conditional HOSN Round 2, Joe Serna, Jr. Farmworker Housing Grant Program (“**Serna Homeownership**”), award to County of Riverside (“**Awardee(s)**”). This conditional award is a grant in the amount of \$1,653,750 (the “**Conditional Award**”) for the above-referenced project (the “**Project**”) and includes the following:

Activity	Award Amount	County	Assisted Units
Acquisition of Manufactured Homes (AMH)	\$0	N/A	N/A
Owner-Occupied Rehabilitation (OOR)	\$0	N/A	N/A
Mortgage Assistance (MA)	\$1,653,750	County	15
Self-Help Technical Assistance (SHTA)	\$0	N/A	N/A
Homeownership Project Development Loan (HPDL)	\$0	N/A	N/A

Homeownership Super NOFA (HOSN) Round 2, NOFA award is under a media and public announcement embargo until released by the Office of the Governor or otherwise notified by HCD staff. HCD will provide updates on the timing of the public award announcement and provide a social media toolkit and a quote from the HCD Director for use in local media releases. During the embargo period, this conditional award letter may be submitted in applications to California Tax Credit Allocation Committee (TCAC) and California Debt Limit Allocation Committee (CDLAC).

The Conditional Award is based on and subject to the Applicant Representations and the Terms and Conditions of Conditional Award, both as further specified and described in this

notice of the Conditional Award (the “**Conditional Award Commitment**”). This Conditional Award may only be accepted by timely delivery of a fully executed Acceptance of Terms and Conditions of Conditional Award form to the Department (an executed copy of this form is enclosed herein).

I. Applicant Representations – Basis of Conditional Award

In response to the above-mentioned NOFA, the Awardee(s) submitted an application for grant funding of the Project (that application, and all communications and documentation submitted to the Department in support thereof, the “**Application**”).

The Department is making this Conditional Award to the Awardee(s) on the basis of, and in reliance upon, the representations, warranties, projections, and descriptions that the Awardee(s) submitted as part of the Application (the “**Applicant Representations**”).

The Department may rescind this Conditional Award if the Department discovers, at any time prior to disbursement of the Conditional Award, that the Applicant Representations included material misrepresentations or omissions, regardless of whether or not such misrepresentations or omissions were innocent, unintentional, and/or based upon belief.

II. Terms and Conditions of Conditional Award

TIME IS OF THE ESSENCE IN THE SATISFACTION OF THESE TERMS AND CONDITIONS OF CONDITIONAL AWARD.

The Department may rescind this Conditional Award if any of the terms and conditions enumerated in this Section II (the “**Terms and Conditions of Conditional Award**”) are not timely satisfied. The Terms and Conditions of this Conditional Award and their corresponding timelines are described below.

If the Terms and Conditions of this Conditional Award are timely satisfied, the Department will (i) promptly provide a written notification to the Awardee(s) via electronic mail; and (ii) circulate an executed copy of an STD 213, Standard Agreement, for all appropriate signatures and approvals in accordance with the timeline specified in Section III of this Conditional Award Commitment.

All timelines shall be calculated in calendar days. Any deadline falling on a weekend or State of California holiday shall be extended to the next business day.

A. Timely Execution of Acceptance of Terms and Conditions of Conditional Award Form

The Awardee(s) shall execute and deliver a copy of the enclosed Acceptance of Terms and Conditions of Conditional Award to the Department within ten (10) calendar days of the date of this Conditional Award Commitment. The Department will deem this condition to be unsatisfied if it receives an executed Acceptance of

Terms and Conditions of Conditional Award that has been substantively modified, altered, or amended in any way. The signed Acceptance of Terms and Conditions of Conditional Award form must be submitted to HOSN@hcd.ca.gov.

B. Timely Delivery of Authorization and Organizational Documents

If not provided at the time of application, the Awardee(s) shall deliver to the Department, within sixty (60) calendar days of the date upon this Conditional Award Commitment, a legally sufficient set of Authorization and Organizational Documents, as further described and specified below. Specifically, the Awardee(s) shall deliver a duly adopted authorizing resolution, as well as a complete and duly filed or adopted set of organizational documents and all amendments (the “**Authorization and Organizational Documents**”), for each of the following entities, as applicable:

- each Awardee entity; the ultimate borrower of the Conditional Award funds (the “**Borrower**”); and,
- each separate legal entity that is part of the Awardee’s or Borrower’s organizational structure.

Each entity’s resolution must constitute, to the Department’s reasonable satisfaction, an unconditional, duly adopted, and legally binding authorization of the entity to accept the total amount of these Conditional Award funds, to fully participate in the relevant Department program, and to be legally bound by the requirements of the Department program. The Department may agree to an extension of fifteen (15) calendar days based on the Awardee’s demonstration of necessity.

Note: Local Public Entities, as defined in the above-mentioned NOFA and/or Final Program Guidelines, are not required to submit a complete and duly filed or adopted set of organizational documents and amendments. Both the Conditional Award and this Conditional Award Commitment are subject to Health and Safety Code section 50406, subdivision (p), as subsequently amended (“**AB 1010**”).

The Department has posted resolution templates on its website as informational guidance. Please note that use of the resolution templates is not compulsory. However, use of the provided templates will assist in the timely review and approval of the Standard Agreement. While entities may choose to use modified language in their resolutions, Sponsors should be aware that this may delay preparation of the Standard Agreement or, if deemed insufficient, may result in the need to submit a revised resolution.

At any point prior to disbursement, the Department may also require the Awardee(s) to resubmit Authorization and Organizational Documents if the original submittals were determined to be inaccurate or incomplete.

III. Delivery of Standard Agreement

In an effort to be responsive to each Awardee's closing needs and to ensure timely commitment of funds, the Department commits to delivering an executed copy of the Standard Agreement relative to this Conditional Award within ninety (90) calendar days of receiving all required documents, including all legally sufficient Authorization and Organizational Documents, in connection with this Project and as applicable.

Your contract is assigned to a Single Point of Contact (SPOC), Ina Brent, Representative II, Access to Opportunity Branch, at (916) 384-5875 or ina.brent@hcd.ca.gov, which will serve as your contact for any and all inquiries related to the development and execution of the Standard Agreement. If this project has previously received funding from HCD, this new award will be referred to the same contact as your previous award so as to minimize the points of contact from within HCD. You will receive an email from your SPOC within 48 hours of receipt of your signed Acceptance of Terms and Conditions of Conditional Award.

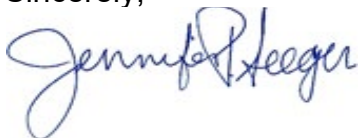
Among the responsibilities of the SPOC will be to maintain contact throughout the next several months as you work to secure all necessary funding sources to begin construction. Your SPOC will be reaching out to you monthly to inquire on status and progress. In the meantime, should you have any changes to the status or make up of your project we ask that you communicate these changes as soon as possible to your assigned SPOC.

IV. Deadline to Secure Permanent Financing

Please note, that the Awardee must secure all permanent financing, including bond allocations, within 34 months of the date of the first Department funding award to the Project, consistent with the Department's Disencumbrance Policy ([Administrative Notice Number 2022-02: Disencumbrance Policy](#)). Sponsors must demonstrate that all permanent financing is in place allowing the project to commence construction. Failure to meet this requirement shall result in the withdrawal or recapture of this Conditional Award and any other prior or subsequent funds awarded to the Project.

Congratulations on your successful Application. For further information, please contact your SPOC as outlined in Section III above.

Sincerely,



Jennifer Seeger
Deputy Director
Division of State Financial Assistance

Enclosure: Acceptance of Terms and Conditions of Conditional Award form

California Department of Housing and Community Development

**2024 Homeownership Super Notice of Funding Availability (HOSN), Round 2
Notice of Funding Availability**

Acceptance of Terms and Conditions of Conditional Award

County of Riverside (“**Awardee(s)**”)
MA Countywide and County of Riverside (“**Projects**”)

2024 Homeownership Super Notice of Funding Availability (**HOSN**), Round 2, totaling \$1,653,750 (“**Conditional Award**”), as detailed below:

Activity	Award Amount	County	Assisted Units
Acquisition of Manufactured Homes (AMH)	\$0	N/A	N/A
Owner-Occupied Rehabilitation (OOR)	\$0	N/A	N/A
Mortgage Assistance (MA)	\$1,653,750	County	15
Self-Help Technical Assistance (SHTA)	\$0	N/A	N/A
Homeownership Project Development Loan (HPDL)	\$0	N/A	N/A

By signing this Acceptance of Terms and Conditions of Conditional Award, the Awardee acknowledges having read and fully understood the terms and conditions of the Conditional Award Commitment, dated October 16, 2025, in connection with the Project.

2024 Homeownership Super Notice of Funding Availability (HOSN), Round 2, NOFA award is under a media and public announcement embargo until released by the Office of the Governor or otherwise notified by HCD staff. HCD will provide updates on the timing of the public award announcement and provide a social media toolkit and a quote from the HCD Director for use in local media releases. During the embargo period, the conditional award letter may be submitted in applications to California Tax Credit Allocation Committee (CTCAC) and California Debt Limit Allocation Committee (CDLAC).

In addition, the Awardee acknowledges having read and fully understood all of the Department’s requirements relative to the Conditional Award, including the requirements set forth in Administrative Notice Number 2022-22: Disencumbrance Policy, and the Awardee agrees to abide by and comply with those requirements.

In addition, the Awardee(s) must acknowledge that it has reviewed and verified the accuracy of the project report prepared by the Department no later than October 30, 2025.

Heidi Marshall, Director
County of Riverside

Date

**** For HCD Use Only ****

Authorized Representatives Verified

All Parties Signed

Date Received: _____

SCHEDULE A
Housing and Workforce Solutions
Budget Adjustment
Fiscal Year 2025/2026

Increase in Appropriations:

21340-5502000000-536200	Contrib. To Non-County Agency	\$	2,480,625
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Increase in Estimated Revenues:

21340-5502000000-750340	CA-State Revenue	\$	2,480,625
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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.26
(ID # 28937)**

MEETING DATE:
Tuesday, October 28, 2025

FROM : PUBLIC SOCIAL SERVICES

SUBJECT: DEPARTMENT OF PUBLIC SOCIAL SERVICES: Adoption of Resolution Number 2025-245, authorizing and delegating the Director of the Department of Public Social Services, or Designee, to accept the Transitional Housing Program County Allocation Round 7 Award, to accept the Housing Navigation and Maintenance Program County Allocation Round 4 Award, and to execute all documents required or deemed necessary or appropriate by the California Department of Housing and Community Development to participate in each program to include receiving and administering additional funds. All Districts [Total Cost \$2,372,486 - 100% State]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution No. 2025-245 authorizing and delegating the Director of the Department of Public Social Services, or Designee, to accept the Transitional Housing Program County Allocation Round 7 Award, to accept the Housing Navigation and Maintenance Program County Allocation Round 4 Award, and to execute all documents required or deemed necessary by the California Department of Housing and Community Development to participate in each program to include receiving and administering additional funds.

ACTION:Policy


Charity Douglas, DPSS Director

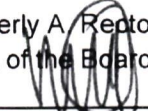
10/6/2025

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: October 28, 2025
xc: DPSS

Kimberly A. Rector
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$2,372,486	\$ 0	\$ 2,372,486	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: State 100%			Budget Adjustment:	No
			For Fiscal Year: 25/26 – 27/28	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

At the request of the California Department of Housing and Community Development (HCD), DPSS is bringing forth this joint resolution to accept funds for both the Transitional Housing Program (THP) and Housing Navigation and Maintenance Program (HNMP).

Transitional Housing Program: THP services assist young adults who are 18 to 25 years of age to secure and maintain housing by increasing their life skills, reducing the waitlist for housing, and providing linkage to community services for emancipated young adults.

The Board of Supervisors previously approved the first round of THP funding (for FY 19/20) from HCD to DPSS on May 19, 2020, (Agenda Item No. 3.27). A second round of funding in the amount of \$257,600 was approved on October 27, 2020, (Agenda Item 3.14). A third round of funding in the amount of \$257,600 was approved on January 25, 2022, (Agenda Item 3.42). A fourth round of funding in the amount of \$1,291,873 was approved on January 31, (Agenda Item 3.15). A fifth round of funding in the amount of \$1,411,920 was approved on December 12, 2023, (Agenda Item 3.43). And a sixth round of funding in the amount of \$1,472,449 was approved on December 17, 2024, (Agenda Item 3.18). HCD has allocated a seventh round of funding in the amount of \$1,492,138 to DPSS for THP services. DPSS has two years to spend each allocation.

Housing Navigation and Maintenance Program: HNMP funding is used for housing navigators to act as housing specialists to assist young adults between the ages of 18-21 to secure and maintain housing. Priority is given to young adults in foster care. The funding will assist with case management, preventative measures to protect youth from homelessness, and assist youth with linkages to community resources.

The Board of Supervisors previously approved the first round of HNMP funding (for FY 22/23) from HCD to DPSS on January 31, 2023, (Agenda Item No. 3.15). A second round of funding in the amount of \$863,470 was approved on December 12, 2023, (Agenda Item 3.43). And a third round of funding in the amount of \$863,672 was approved on December 17, 2024, (Agenda Item 3.18). HCD has allocated a fourth round of funding in the amount of \$880,348 to Riverside County DPSS for the HNMP program. This funding is to be expended by June 30 2028.

2
3 RESOLUTION NO. 2025-245

4
5 **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE**
6 **AUTHORIZING AND DELEGATING TO THE DIRECTOR OF THE DEPARTMENT OF**
7 **PUBLIC SOCIAL SERVICES, OR DESIGNEE, TO ACCEPT THE TRANSITIONAL HOUSING**
8 **PROGRAM COUNTY ALLOCATION ROUND 7 AWARD, TO ACCEPT THE HOUSING**
9 **NAVIGATION AND MAINTENANCE PROGRAM COUNTY ALLOCATION ROUND 4**
10 **AWARD, AND TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED OR DEEMED**
11 **NECESSARY OR APPROPRIATE BY THE CALIFORNIA DEPARTMENT OF HOUSING AND**
12 **COMMUNITY DEVELOPMENT TO PARTICIPATE IN EACH PROGRAM TO INCLUDE**
13 **RECEIVING AND ADMINISTERING THESE FUNDS.**

14 **WHEREAS**, the State of California, Department of Housing and Community Development
15 (“Department”) issued an Allocation Acceptance Form (the “THP Allocation Acceptance Round 7 Form”),
16 dated August 19, 2025 under Round 7 of the Transitional Housing Program (“THP”), authorized by item
17 2240-102-0001 of section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter
18 11.7 (commencing with Section 50807) of part 2 of Division 31 of the Health and Safety Code; and,
19

20 **WHEREAS**, the Department issued an Allocation Acceptance Form (the “HNMP Allocation
21 Acceptance Round 4 Form”), dated August 19, 2025 under Round 4 of the Housing Navigation and
22 Maintenance Program (“HNMP”) authorized by Item 2240-103-0001 of Section 2.00 of the Budget Act of
23 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.8 (commencing with Section 50811) of Part 2 of
24 Division 31 of the Health and Safety Code; and,

25 **WHEREAS**, the THP Allocation Acceptance Round 7 Form and the HNMP Allocation Acceptance
26 Round 4 Form are collectively referred to as the “Allocation Acceptance Forms”; and,

27 **WHEREAS**, the Allocation Acceptance Forms relate to the availability and use of the funds under
28

BY *Raymond M. Mistica*
FORM APPROVED COUNTY COUNSEL
DATE 9/23/25
RAYMOND M. MISTICA

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Impact on Residents and Businesses

This funding will ensure that young adults between the ages of 18 to 25 secure and maintain safe and stable housing.

Additional Fiscal Information

Funding must be expended by June 30, 2028. No General Fund match is required for receipt of these funds. The Transitional Housing Program and Housing Navigation and Maintenance Program are 100% funded through State funds.

ATTACHMENTS:

- ATTACHMENT A.** Resolution No. 2025-245
- ATTACHMENT B.** THP and HNMP Allocation Acceptance Forms
- ATTACHMENT C.** Government TIN Form



Stacey Pena, EO Management Analyst 10/18/2025



Gregg Gu, Chief of Deputy County Counsel 10/7/2025

1 both the THP and HNMP Programs.

2 **NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED**, by the
3 Riverside County Board of Supervisors ("Board") in regular session assembled on October 28, 2025, at
4 9:00 a.m. or soon thereafter, in the meeting room located on the first floor of the County Administrative
5 Center, 4080 Lemon Street, Riverside, California, that this Board does hereby determine and declare as
6 follows:

7 SECTION 1. That the Board authorizes the Director of DPSS, or designee, to accept the County's
8 allocated award of \$1,492,138, as detailed in the THP Allocation Acceptance Round 7 Form, and delegates
9 authority to the Director, or designee, to execute the Form on behalf of the County.

10 SECTION 2. That the Board further authorizes the Director of DPSS, or designee, to accept any
11 additional THP funds awarded to the County, up to \$2,984,276 in total additional funding, and delegates
12 authority to the Director, or designee, to execute all documents necessary to effectuate acceptance of such
13 funds on behalf of the County.

14 SECTION 3. That the Board authorizes the Director of DPSS, or designee, to accept the County's
15 allocated award of \$880,348, as detailed in the HNMP Allocation Acceptance Round 4 Form, and delegates
16 authority to the Director, or designee, to execute the Form on behalf of the County.

17 SECTION 4. That the Board further authorizes the Director of DPSS, or designee, to accept any
18 additional HNMP funds awarded to the County, up to \$1,760,696 in total additional funding, and delegates
19 authority to the Director, or designee, to execute all documents necessary to effectuate acceptance of such
20 funds on behalf of the County.

21 SECTION 5. That the Board authorizes and delegates authority to the Director of DPSS, or
22 designee, to act on behalf of the County in connection with administering the Transitional Housing Program.
23 Such authority includes entering into, executing, and delivering all documents required or deemed necessary
24 to participate in the Program, including but not limited to the Standard Agreement, the THP Allocation
25 Award, any additional THP Allocation, and any amendments thereto.

26 SECTION 6. That the Board authorizes and delegates authority to the Director of DPSS, or
27 designee, to act on behalf of the County in connection with administering the Housing Navigation and
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1 Maintenance Program. Such authority includes entering into, executing, and delivering all documents
2 required or deemed necessary to participate in the Program, including but not limited to the Standard
3 Agreement, the HNMP Allocation Award, any additional HNMP Allocation, and any amendments thereto.

4 SECTION 7. That DPSS shall be subject to the terms and conditions that are specified in the
5 Allocation Acceptance Forms, and that DPSS will use these funds and any additional allocation funds in
6 accordance with said terms and conditions, and any subsequent amendments or amendment thereto, as well
7 as any and all other THP and HNMP requirements, or other applicable laws.

8 SECTION 8. That the Board authorizes and delegates authority to the Director of DPSS, or
9 designee, to accept both the THP and HNMP program funds as detailed herein, with discretion to accept
10 either allocation independently in the event that one allocation is not made available to DPSS or is declined
11 by DPSS.

12 **BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED** that this Board hereby
13 authorizes this resolution to take effect immediately upon its adoption.

14
15 PASSED AND ADOPTED this 28th day of October 2025, by the following vote:

16
17 AYES 5

18 NOES 0

19 ABSTENTIONS 0

20 ABSENT 0

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22 By: 
V. Manuel Perez, Chairman of the Board

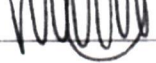
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STATE OF CALIFORNIA

County of Riverside

I, Kimberly Rector, County Clerk of the County of Riverside, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by the County Board of Supervisors on this 28th day of October 2025.

Kimberly A. Rector
Clerk of the County of Riverside, State of California

By:  _____
DEPUTY

2
3 RESOLUTION NO. 2025-245

4 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE
5 AUTHORIZING AND DELEGATING TO THE DIRECTOR OF THE DEPARTMENT OF
6 PUBLIC SOCIAL SERVICES, OR DESIGNEE, TO ACCEPT THE TRANSITIONAL
7 HOUSING PROGRAM COUNTY ALLOCATION ROUND 7 AWARD, TO ACCEPT THE
8 HOUSING NAVIGATION AND MAINTENANCE PROGRAM COUNTY ALLOCATION
9 ROUND 4 AWARD, AND TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED OR
10 DEEMED NECESSARY OR APPROPRIATE BY THE CALIFORNIA DEPARTMENT OF
11 HOUSING AND COMMUNITY DEVELOPMENT TO PARTICIPATE IN EACH
12 PROGRAM TO INCLUDE RECEIVING AND ADMINISTERING THESE FUNDS.

13 ROLL CALL:

14 Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez

15 Nays: None

16 Absent: None

17 Abstain: None

18
19 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of
20 Supervisors on the date therein set forth.

21 KIMBERLY A. RECTOR, Clerk of said Board

22 By:  _____

23 Deputy

***Transitional Housing Program (THP)
Round 7 Allocation Acceptance Form***

***Housing Navigation and Maintenance Program (HNMP)
Round 4 Allocation Acceptance Form***



**Gavin Newsom, Governor
State of California**

**Tomiquia Moss, Secretary
Business, Consumer Services and
Housing Agency**

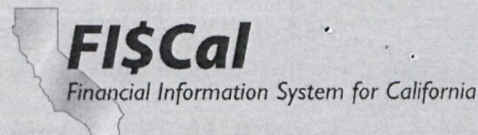
**Gustavo Velasquez, Director
Department of Housing and
Community Development**

**651 West Bannon Street, Suite 400
Sacramento, CA 95811
Telephone: (916) 263-2771
Website: www.hcd.ca.gov
Email: TAY@hcd.ca.gov**

September 2025

Transitional Housing Program (THP) Allocation Acceptance Round 7		Rev. 08/19/25
County Allocation (select Applicant County in row 7 below):		\$1,492,138
Pursuant to item 2240-102-0001 of Section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.7 (commencing with Section 50807) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the purpose of housing stability to help young adults 18 to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults formerly in the foster care or probation systems.		
Housing First		
The Contractor shall certify to employ the core components of Housing First, pursuant to Welfare and Institutions Code Section 8255 (b) as shown below:		
<ol style="list-style-type: none"> 1) Tenant screening and selection practices that promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services; 2) Applicants are not rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness"; 3) Acceptance of referrals directly from shelters, street outreach, drop-in centers, and other parts of crisis response systems frequented by vulnerable people experiencing homelessness; 4) Supportive services that emphasize engagement and problem solving over therapeutic goals and service plans that are highly tenant-driven without predetermined goals; 5) Participation in services or program compliance is not a condition of permanent housing tenancy; 6) Tenants have a lease and all the rights and responsibilities of tenancy, as outlined in California's Civil, Health and Safety, and Government codes; 7) The use of alcohol or drugs in and of itself, without other lease violations, is not a reason for eviction; 8) In communities with coordinated assessment and entry systems, incentives for funding promote tenant selection plans for supportive housing that prioritize eligible tenants based on criteria other than "first-come-first-serve," including, but not limited to, the duration or chronicity of homelessness, vulnerability to early mortality, or high utilization of crisis services. Prioritization may include triage tools, developed through local data, to identify high-cost, high-need homeless residents; 9) Case managers and service coordinators who are trained in and actively employ evidence-based practices for client engagement, including, but not limited to, motivational interviewing and client-centered counseling; 10) Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to evidence-based treatment if the tenant so chooses; and 11) The project and specific apartment may include special physical features that accommodate disabilities, reduce harm, and promote health and community and independence among tenants. 		
Allocation Applicant		
Allocation Applicant is a County		Yes
Pursuant to Section 50807(b) of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to develop a formula allocation schedule for the purpose of distributing these funds to counties. The allocation is based on each county's percentage of the total statewide number of young adults 18 through 20 years of age in foster care and homeless unaccompanied young adults (ages 18 through 24).		
Applicant County Riverside		
Legal name of Applicant as stated on resolution: County of Riverside		
Address 4060 County Circle Dr. City Riverside State CA Zip 92503		
Auth Rep Name Charity Douglas	Title Director	Auth Rep Email chdougl@rvco.org Phone 951-358-6995
Address 4060 County Circle Dr. City Riverside State CA Zip 92503		
Contact Name Brianne Cervantes	Title Contracts and Grants Analyst	Email bcervant@rvco.org Phone 951-358-3529
Address 4060 County Circle Dr. City Riverside State CA Zip 92503		
Federal Tax ID Number (FEIN) 95-6000930		
Administrative Fiscal Representative		
Contact Name Gergis Kinalious	Title Chief Finance Officer	Contact Email gekinal@rvco.org
Phone 951-358-4104	Address 4060 County Circle Dr.	City Riverside State CA Zip 92503
File Name: App Resolution	Reference sample resolution document	Attached to email? Yes
File Name: App GovTIN Form	Reference Taxpayer Identification Number (TIN) document	Attached to email? Yes
Use of Funds		
Funds shall be used to help young adults who are 18 to 24 years of age, inclusive, secure and maintain housing with priority given to young adults formerly in the state's foster care or probation systems. Use of funds may include, but are not limited to:		
<ol style="list-style-type: none"> 1) Identify and assist housing services for this population in your community; 2) Assist this population to secure and maintain housing (with priority given to those in the state's foster care or probation system); 3) Improve coordination of services and linkages to community resources within the child welfare system and the Homeless Continuum of Care; and 4) Provide engagement in outreach and targeting to serve those with the most severe needs. 		
Expenditure of Funds		
Any grant funds remaining unexpended as of two years from the "Effective Date" of the fully executed Standard Agreement as stated in the STD 213, paragraph 2, must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 651 Bannon Street, Suite 400, Attention: Administration and Management Division, Accounts Payable, Sacramento CA 95811 and must reference the Contract Number.		
Allocation Acceptance Requirements		
In order to accept and receive an allocation, applicants must submit the following: 1. Signed Allocation Acceptance Form, 2. GovTIN Form, and 3. Signed Resolution. If Signed Resolution is not available by submittal date please include the scheduled date of Board of Supervisors meeting and anticipated date the Signed Resolution will be submitted to the Department. The Department will only accept applications electronically via email no later than 5:00 p.m. on:		
Tuesday, September 18, 2025		
HCD will only accept applications electronically at the following email address:		
TAY@hcd.ca.gov		
Reporting Requirements		
Applicant acknowledges and agrees to submit a bi-annual report to the Department for the two years following contract execution addressing the following:		
<ol style="list-style-type: none"> A. Number of program participants served who were homeless at time of program entry; B. Number of program participants served who were in the State's foster care system; C. Number of program participants served who were formerly in the State's foster care or probation systems; D. Number of program participants who exited homelessness into temporary housing; E. Number of program participants who exited homelessness into permanent housing; F. Itemization on use of program fund expenditures; G. Who were the housing navigators or other subcontractor(s)? H. Subpopulation data including: <ol style="list-style-type: none"> 1. Number of participants that are employed; 2. Number of participants identified as LGBTQ+; 3. Number of participants having a disability; 4. Number of participants with minor children in the household; and, 5. Average number of children per household. 		Yes
California Public Records Act		
The application, including any and all supplemental documents submitted during the review process, is a public record, which is available for public review pursuant to the California Public Records Act (CPRA) (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code). After final awards have been issued, the Department may disclose any materials provided by the Applicant to any person making a request under the CPRA. The Department cautions Applicants to use discretion in providing information not specifically requested, including but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.		
Certification		
On behalf of the entity identified in the signature block below, I certify that: The information, statements and attachments included in this Allocation Acceptance Form are, to the best of my knowledge and belief, true and correct. I possess the legal authority to submit this Allocation Acceptance Form on behalf of the entity identified above. In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.		
Charity Douglas	Director	10/28/25
Authorized Rep Printed Name	Title of Authorized Rep	Signature
		Date

Housing Navigation and Maintenance Program (HNMP) Allocation Acceptance Round 4		Rev. 08/19/25																																										
County Allocation (select Applicant County in row 7 below):		\$880,348																																										
Pursuant to item 2240-103-0001 of Section 2.00 of the Budget Act of 2025 (Chapter 4 of the Statutes of 2025) and Chapter 11.8 (commencing with Section 50811) of Part 2 of Division 31 of the Health and Safety Code (HSC), the Department of Housing and Community Development (HCD) shall allocate funding to counties for the support of housing navigators to help young adults 18 years and up to 24 years of age, inclusive, secure and maintain housing, with priority given to young adults currently or formerly in the foster care system.																																												
Housing First																																												
The Contractor shall certify to employ the core components of Housing First, pursuant to Welfare and Institutions Code Section 8255.																																												
<ol style="list-style-type: none"> Tenant screening and selection practices that promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services; Applicants are not rejected on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of "housing readiness"; Acceptance of referrals directly from shelters, street outreach, drop-in centers, and other parts of crisis response systems frequented by vulnerable people experiencing homelessness; Supportive services that emphasize engagement and problem solving over therapeutic goals and service plans that are highly tenant-driven without predetermined goals; Participation in services or program compliance is not a condition of permanent housing tenancy; Tenants have a lease and all the rights and responsibilities of tenancy, as outlined in California's Civil, Health and Safety, and Government codes; The use of alcohol or drugs in and of itself, without other lease violations, is not a reason for eviction; In communities with coordinated assessment and entry systems, incentives for funding promote tenant selection plans for supportive housing that prioritize eligible tenants based on criteria other than "first-come-first-serve," including, but not limited to, the duration or chronicity of homelessness, vulnerability to early mortality, or high utilization of crisis services. Prioritization may include triage tools, developed through local data, to identify high-cost, high-need homeless residents; Case managers and service coordinators who are trained in and actively employ evidence-based practices for client engagement, including, but not limited to, motivational interviewing and client-centered counseling; Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to evidence-based treatment if the tenant so chooses; and The project and specific apartment may include special physical features that accommodate disabilities, reduce harm, and promote health and community and independence among tenants. 																																												
Allocation Applicant																																												
Allocation Applicant is a County		Yes																																										
Pursuant to Section 50811 of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to establish the formula allocation for the purpose of distributing these funds to counties. The formula allocation is based on each county's percentage of the total statewide number of young adults 17 through 21 years of age in the foster care and probation system. The allocation excludes Alpine and Mono counties because their calculation did not demonstrate need. The housing navigation and maintenance program for a county that accepts an allocation of money pursuant to this section shall provide training to its child welfare agency social workers and probation officers who serve nonminor dependents. The training shall address an overview of the housing resources available through the local coordinated entry system, homeless continuum of care, and county public agencies, including, but not limited to, housing navigation, permanent affordable housing, THP-Plus, and housing choice vouchers. The training shall also address how to access and receive a referral to existing housing resources, the social worker's and probation officer's role in identifying unstable housing situations for youth, and referring youth to housing assistance programs.																																												
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<ol style="list-style-type: none"> Assist young adults aged 18-24 years of age, inclusive, secure and maintain housing (with priority access given to young adults in the state's foster care system); Provide housing case management which include essential services in emergency supports to foster youth; Prevent young adults from becoming homeless; and Improve coordination of services and linkages to key resources across the community including those from within the child welfare system and the local Continuum of Care. 																																												
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Charity Douglas	Director	10/28/25																																										
Authorized Rep Printed Name	Title of Authorized Rep	Signature																																										
		Date																																										



The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields marked with an asterisk (*) are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name*

Remit-To Address (Street or PO Box)*

City* State * Zip Code*+4

Government Type: City County Special District Federal Other (Specify)
 Federal Employer Identification Number (FEIN)*

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>

Contact Person* Title

Phone number* E-mail address

Signature* Date

Digitally signed by Rene Serna
 Date: 2025.08.27 15:25:33 -07'00'

Flores, Kate

From: Acquia Mail
Sent: Tuesday, January 13, 2026 9:23 AM
To: iuriarte@leadershipcounsel.org
Cc: Clerk of the Board
Subject: Request to Speak Web Submission



Thank you for submitting your request to speak. The Clerk of the Board office has received your request and will be prepared to allow you to speak when your item is called. To attend the meeting, please call (669) 900-6833 and use **Meeting ID # 864 4411 6015 . Password is 20260113**. You will be muted until your item is pulled and your name is called. Please dial in at 9:00 am with the phone number you provided in the form so you can be identified during the meeting.

Submitted on January 13, 2026

Submitted values are:

First Name

Ivanna

Last Name

Uriarte

Phone

7607995418

Email

iuriarte@leadershipcounsel.org

Agenda Date

01/13/2026

Agenda Item # or Public Comment

3.29

State your position below

Support

Do you need a Spanish translator?

No

Online



Riverside County Board of Supervisors Request to Speak

Submit request to the Clerk of the Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board.

SPEAKER'S NAME: Ivana Uriarte

Address: _____

City: _____ Zip: _____

Phone #: _____

Date: _____ Agenda # 3.29

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ Support _____ Oppose _____ Neutral

Note: If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

_____ Support _____ Oppose _____ Neutral

I give my 3 minutes to: _____

Parking validations available for speakers only – see Clerk of the Board.

(Revised: 04/23/2025)

BOARD RULES

Requests to Address Board on "Agenda" Items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, ensuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo. **Speakers are prohibited from bringing signs, placards, or posters into the hearing room.**

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board. Please step up to the podium when the Chair calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chair adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chair's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chair:

The Chair will determine what order the speakers will address the Board and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the public and/or meeting participants. Such behavior, at the discretion of the Board Chair may result in removal from the Board Chambers by Sheriff Deputies.