

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.43  
(ID # 29470)

MEETING DATE:  
Tuesday, January 13, 2026

FROM : TLMA - AVIATION

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/AVIATION: Approve Change Order No. 3 and approve the Notice of Completion with Griffith Company for the Hemet Ryan Airport Taxiway B, Hangar Taxilanes, and East/West Apron Pavement Rehabilitation Project, District 5. [Total Cost: \$8,296 - 100% Airport Budget (Fund 22350)]

1. **Approve** Change Order No. 3 with Griffith Company for the Hemet Ryan Airport Taxiway B, Hangar Taxilanes, and East/West Apron Pavements Rehabilitation Project in the amount of \$8,296.94 and authorize the Chair of the Board to execute the same;
2. **Authorize** Aviation to issue Change Order No. 3 with Griffith Company for the Hemet Ryan Airport Taxiway B, Hangar Taxilanes, and East/West Apron Pavements Rehabilitation Project;
3. **Authorize** the Purchasing Agent to issue Purchase Orders to Griffith Company, in an amount not to exceed \$4,200,554.85 for invoices for the Hemet Ryan Airport Taxiway B, Hangar Taxilanes, and East/West Apron Pavements Rehabilitation Project;
4. **Authorize** the Chair of the Board to execute the Notice of Completion on behalf of the County; and
5. **Direct** the Clerk of the Board to record the Notice of Completion.

ACTION:Policy


  
Rania Odenbaugh, TLMA Director 1/7/2026

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MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Gutierrez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: January 13, 2026  
xc: Aviation, Recorder

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$8,296.94	\$	\$8,296.94	\$
<b>NET COUNTY COST</b>	\$0	\$	\$0	\$
<b>SOURCE OF FUNDS:</b> 100% Aviation Budget (Fund 22350)			<b>Budget Adjustment:</b>	<b>No</b>
			<b>For Fiscal Year 25/26</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

By Minute Order dated March 22, 2022 (agenda item 3.31) the Board of Supervisors authorized the Clerk of the Board to advertise for the Hemet Ryan Airport Taxiway B, Hangar Taxilanes, and East/West Apron Pavement Rehabilitation Project. Bids for the project were received by the Office of the Clerk of the Board of Supervisors at 11:00 AM, Wednesday, April 13, 2022. Bids for the project were received from two contractors. The lowest responsive and responsible bid was submitted by and awarded to Griffith Company in the amount of \$3,726,964 by Minute Order dated November 29, 2022 (agenda item 3.54).

The purpose of this construction project is to rehabilitate the ageing pavement at Hemet Ryan Airport's Taxiway B, Hangar Taxilanes, and East/West Apron Pavement. Taxiway B, adjacent hangar taxilanes, and East/West Apron areas currently exhibit weathering and cracking (block, tranverse, and alligator). Portions of the project will be reconstructed, and other areas will receive rehabilitation via mill/overlay, crack sealing, or surface areas seal coat. No grading of shoulders or improvements outside of the existing pavement limits is anticipated. Following paving or sealing of pavement, all markings will be restored.

During construction, subgrade material was encountered. Change Order No. 1 was issued in the amount of \$185,069.66 to perform additional soil testing due to a rainy spring that caused material to be less stable. Change Order No. 1 was signed by the Assistant County Executive Officer/TLMA as authorized by the Board of Supervisors by Minute Order dated November 29, 2022 (agenda item 3.54), Motion 5 and in accordance with Board Policy B-11.

Change Order No. 2, in the amount of \$280,233.50, was needed to complete mill overlay, crack sealing, surface area seal coat, and new pavement markings. Change Order No. 2 was signed by the Assistant County Executive Officer/TLMA as authorized by the Board of Supervisors by Minute Order dated October 8, 2024 (agenda item 3.23) Motion 2 and in accordance with Board Policy B-11.

Change Order No.3, in the amount of \$8,296.94 is needed as a result of final quantity reconciliation of materials, for a revised project amount of \$4,200,554.85.

The work has been satisfactory completed and in compliance with the contract documents.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

**Impact on Residents and Businesses**

The Hemet Ryan Airport Taxiway B, Hangar Taxilanes, and East/West Apron Pavements Rehabilitation Project will improve the airport operations and enhance capacity and safety.

**Additional Fiscal Information**

The increase will be paid for from Aviation Operating funds (22350), however reimbursement will be requested from the FAA with a grant amendment. There will be no impact on the County's general fund.

**ATTACHMENTS:**

- Change Order No. 3
- Notice of Completion

*Melissa Curtis*  
Melissa Curtis, Deputy Director of Purchasing and Fleet

12/17/2025

*Crystal Carrillo*  
Crystal Carrillo, Senior Management Analyst

1/8/2026

*Aaron Gettis*  
Aaron Gettis, Chief Deputy County Counsel

12/17/2025

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD  
RIVERSIDE CO. CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**2026-0013037**

01/14/2026 02:52 PM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



882

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

To be recorded with County Recorder within 10 days after completion.  
No recording fee.

**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** Hemet Ryan Airport Taxiway B, Hangar Taxilanes, and East/West Apron Pavement Rehabilitation Project  
AIP #3-06-0104-021-2022

**Date Hereof:** Date hereof

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** County of Riverside, Airport

**Address of owner:** Clerk of the Board of Supervisors, County Administration Center  
4080 Lemon Street, 5<sup>th</sup> Floor, Riverside, CA 92502

**Name/address of direct contractor:** **Griffith Company**  
**12200 Bloomfield, Ave.**  
**Santa Fe, CA 90670**

**Street or legal description of site:** 42200 Walden Weaver Rd., Hemet, CA 92545

**Dated:** January 13, 2026

Owner: County of Riverside  
(Name of Public Entity)

By: Karen S. Spiegel  
Karen Spiegel, Chair, Board of Supervisors

**STATE OF CALIFORNIA )**

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**COUNTY OF RIVERSIDE )**

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly Rector, Clerk

Executed at Riverside, California on January 13, 2026

By: [Signature]  
Deputy

Karen S. Spiegel  
Karen Spiegel, Chair, Board of Supervisors

FORM APPROVED COUNTY COUNSEL  
BY: KRISTINE BELL-VALDEZ DATE

**PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors  
(EMBOSSSED ON DOCUMENT)



Date: 01/13/2026

Signature: \_\_\_\_\_

Print Name: Whitney Mayo, Clerk of the Board Assistant

**CHANGE ORDER**

OWNER   
 ARCHITECT   
 CONTRACTOR   
 FIELD   
 OTHER

PROJECT: Hemet Ryan Airport  
 TW B, Hangar Taxilanes, and East/West Pavement Rehab.  
 Local Contract C-309  
**TO CONTRACTOR:**  
 Griffith Company  
 12200 Bloomfield Ave. Santa Fe, California 90670  
 The Contract is changed as follows:

CHANGE ORDER NUMBER: 3 and Final  
 DATE: 03-20-24  
 ENGINEERS PROJECT NO.: K45004002  
 CONTRACT DATE:  
 CONTRACT FOR: County of Riverside


APPROVED: NA  
 Construction Management


Not valid until signed by the Owner, Engineer and Contractor.

The original (Contract Sum) was	<u>\$3,726,964.75</u>
Net change by previously authorized Change orders	<u>\$465,293.16</u>
The (Contract Sum) (Guaranteed maximum Price) prior to this Change order was	<u>\$4,192,257.91</u>
The Contract Sum will be increased	<u>\$8,296.94</u>
The new Contract Sum including this Change order will be	<u>\$4,200,554.85</u>
The Contract Time will be unchanged	
The date of Substantial Completion as of the date of this Change Order therefore is	10/27/2023

NOTES:

C&S Engineers, Inc.  
 ENGINEER  
 2355 Northside Drive, Suite 350  
 San Diego, California 92108  
 Address  
 \_\_\_\_\_  
 BY \_\_\_\_\_  
 DATE \_\_\_\_\_

Griffith Company  
 Contractor  
 12200 Bloomfield Ave  
 Santa Fe, California 90670  
 Address  
  
 BY Dan Leeper, Regional Manager  
 DATE 9/9/2025

County of Riverside  
 OWNER  
 4080 Lemon Street  
 Riverside California 92501  
 Address  
  
**KAREN SPIEGEL**  
 BY \_\_\_\_\_  
 DATE JAN 13 2026

**CHAIR, BOARD OF SUPERVISORS**

**1. Counterparts; Electronic Signatures.** This Change Order may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party to this Change Order agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Change Order. The parties further agree that the electronic signatures of the parties included in this Change Order are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

ATTEST:  
**KIMBERLY A. RECTOR, Clerk**  
 By   
 DEPUTY

FORM APPROVED COUNTY COUNSEL  
 BY KRISTINE BELL-VALDEZ DATE \_\_\_\_\_

JAN 13 2026

**3.43**



# C&S Engineers, Inc.

## Change Order Details

K45.004.004 - HMT - Hemet-Ryan Airport

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<b>Description</b>	Rehabilitation of Taxiway B, adjacent hangar Taxilanes, and East/West Apron areas, work includes full depth, mill/overlay, crack sealing and surface area seal coat, and new pavement markings. FAA AIP No. 3-06-0104-021-2022 Local Contract Number C-309
<b>Prime Contractor</b>	Griffith Company 12200 Bloomfield Avenue Santa Fe Springs, CA 90670
<b>Change Order</b>	3
<b>Status</b>	Pending
<b>Date Created</b>	03/28/2025
<b>Type</b>	Final
<b>Summary</b>	Balancing Change Order for Final Payment
<b>Change Order Description</b>	Balancing Change Order for Final Payment Note 1: For Items that are within +/- 10% the explanation for the increase/decrease is the difference between the Engineers Estimate and actual Field Measurements taken during construction.
<b>Awarded Project Amount</b>	\$3,726,964.75
<b>Authorized Project Amount</b>	\$4,192,257.91
<b>Change Order Amount</b>	\$8,296.94
<b>Revised Project Amount</b>	\$4,200,554.85

## Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
<b>Section: 1 - BASE BID</b>									

0010	P-152.91001	SY	\$2.460	0.000	\$0.00	3,767.900	\$9,269.03	3,767.900	\$9,269.03
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UNCLASSIFIED EXCAVATION: EXCAVATION AND SUBGRADE - VARIABLE DEPTH OVERLAY

**Reason:** The increase of this item is a result of the quantity being reduced to zero in Change Order No. 01 whereas excavation actually was completed in Phase 3A. A quantity of 3,767.90 CY was calculated utilizing measured work limits and the CAD model.

### Funding Details

AIP Grant	0.000	\$0.00	3,767.900	\$9,269.03	3,767.900	\$9,269.03
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0019	P-620.90053	SF	\$1.710	4,829.000	\$8,257.59	-509.000	-\$870.39	4,320.000	\$7,387.20
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INTERIM MARKINGS: (NON-REFLECTORIZED)

**Reason:** See Note No. 01 Above

### Funding Details

AIP Grant	4,829.000	\$8,257.59	-509.000	-\$870.39	4,320.000	\$7,387.20
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0020	P-620.90069	SF	\$1.170	3,892.000	\$4,553.64	-3,441.000	-\$4,025.97	451.000	\$527.67
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MARKING BLACK WITHOUT GLASS BEADS: (PERMANENT)

**Reason:** The decrease in quantity of this item is a result of a portion of the scope being removed as outlined in Change Order No. 1

### Funding Details

AIP Grant	3,892.000	\$4,553.64	-3,441.000	-\$4,025.97	451.000	\$527.67
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Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
0021	P-620.02000	SF	\$3.330	2,049.000	\$6,823.17	1,079.000	\$3,593.07	3,128.000	\$10,416.24

MARKING: WITH REFLECTIVE BEADS, YELLOW OR WHITE (PERMANENT)

**Reason:** The increase of this item is a result of the quantity being reduced incorrectly in Change Order No. 01. .

Funding Details									
			AIP Grant	2,049.000	\$6,823.17	1,079.000	\$3,593.07	3,128.000	\$10,416.24

0090	950.07	SY	\$5.520	26,969.000	\$148,868.88	60.000	\$331.20	27,029.000	\$149,200.08
HMT- P-623.01000- Sealcoat Emulsified Spray									

**Reason:** See Note No. 01 Above

Funding Details									
			AIP Grant	26,969.000	\$148,868.88	60.000	\$331.20	27,029.000	\$149,200.08

5 items	Totals				\$168,503.28		\$8,296.94		\$176,800.22
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### Funding Summary

Fund Package	Original Amount	Authorized Amount	Pending Change	Revised Amount
AIP Grant	\$3,726,964.75	\$4,192,257.91	\$8,296.94	\$4,200,554.85
1 fund package	\$3,726,964.75	\$4,192,257.91	\$8,296.94	\$4,200,554.85

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Engineer (PM/RPR): \_\_\_\_\_ Date: \_\_\_\_\_

Contractor (PM): \_\_\_\_\_ Date: \_\_\_\_\_

FAA (ADO): \_\_\_\_\_ Date: \_\_\_\_\_