

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.8
(ID # 29735)

MEETING DATE:
Tuesday, January 27, 2026


FROM : ANIMAL SERVICES

SUBJECT: ANIMAL SERVICES: Accept and Approve the PetSmart Charities, Inc. Grant Award and Grant Agreement for expenses related to adoption services for one year; All Districts. [Total Project Cost - \$25,000 100% Grant Funded]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Grant Award administered by PetSmart Charities, Inc. in the amount of \$25,000 made to or in favor of the Riverside County Department of Animal Services ("RCDAS") or any of its facilities and/or programs;
2. Approve the attached Grant Agreement with PetSmart Charities, Inc. in the amount of \$25,000, effective upon signature and set to expire January 31, 2027; and
3. Authorize the Director of Animal Services, or designee, to take all necessary steps to execute, implement, and administer the Grant Agreement on behalf of the County, including to execute grant payment requests, progress reports, purchases, and future amendments and/or modifications to the Grant Agreement that stay within the intent of the agreement, based on the availability of fiscal funding and as approved as to form by County Counsel.


ACTION:Policy


Kim Youngberg 1/21/2026

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: January 27, 2026
xc: Animal Services

Kimbelly A. Rector
Clerk of the Board
By: 
Deputy

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STATE OF CALIFORNIA**

| FINANCIAL DATA | Current Fiscal Year: | Next Fiscal Year: | Total Cost: | Ongoing Cost |
|--|-----------------------------|--------------------------|---------------------------------------|---------------------|
| COST | \$0 | \$0 | \$0 | \$0 |
| NET COUNTY COST | \$0 | \$0 | \$0 | \$0 |
| SOURCE OF FUNDS: Grant Revenue 100% | | | Budget Adjustment: No | |
| | | | For Fiscal Year: 25/26 - 26/27 | |

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Department of Animal Services (RCDAS) has been awarded a \$25,000 grant from PetSmart Charities, Inc. to support the Department's lifesaving and adoption initiatives. As one of the nation's highest-intake shelter systems, serving more than 35,000 animals annually, RCDAS continues to advance its mission of improving Riverside County for people and animals through strategic partnerships that expand adoption opportunities and reduce shelter overcrowding.

Grant funds will be used to support a dedicated Off-Site Adoption Coordinator who will manage RCDAS's partnership with PetSmart Charities and oversee adoption activities at three established PetSmart retail locations.

Impact on Residents and Businesses

This program will have a positive impact on residents by funding additional staffing in relation to pet adoptions and services.

Additional Fiscal Information

No budget adjustment is necessary in this revenue category. RCDAS budgeted based on past awards for FY24-25. Potential subsequent fiscal year revenue will be included in the RCDAS annual budget package.

Attachment

- PetSmart Charities Grant Agreement


Douglas Cordonez Jr.


1/22/2026


Aaron Gettis, Chief Deputy County Counsel 1/22/2026



PETSMART
Charities
Grant Agreement

This Grant Agreement (this “Grant Agreement”) is entered into between PetSmart Charities, Inc., an Arizona nonprofit corporation and tax-exempt public charity under Section 501(c)(3) of the Internal Revenue Code (“Code”), whose address is 19601 N. 27th Avenue, Phoenix, AZ 85027 (“Charities”), and COUNTY OF RIVERSIDE, whose address is PO Box 1326, Riverside, CA 92502-1326 (“Grantee” or “Organization”).

Grant Purpose and Terms:

| | |
|--------------------------------------|--|
| “Grant Funds” | \$25,000.00 |
| “Grant Purpose” | The Grant Funds in the amount of \$25,000 over 12 months will be used to support activities related to preparing animals for adoption through the PetSmart Charities adoption program. Grant Funds to be used for expenses related to but not limited to veterinary care, staffing, sheltering, supplies, marketing and technology. A minimum of 550 total pets to be adopted in store during between February 1, 2026 – January 31, 2027. |
| Distribution Schedule of Grant Funds | Single payment |
| “Grant Period” | Upon execution through 01/31/2027 |
| “Grant Conditions” | <p>If the Organization wishes to request an extension or amendment to utilize anticipated unspent Grant Funds, the request must be submitted in writing via email to the grant’s PetSmart Charities Relationship Manager for approval a minimum of 30 days prior to end of the Grant Period. The request must outline progress to date including rationale for extension, funds expended and remaining, potential usage and timeline for use. Only one extension per grant may be approved and PetSmart Charities reserves the right to consider organizations ineligible for additional grant funding during an extension. However, organizations that are PetSmart Charities Adoption Partners may continue to accrue Adoption Rewards. The Grantee acknowledges that future operational funding for this organization and its programs is not guaranteed beyond the date of the Grant Period.</p> <p>Organization agrees to provide written notification of changes to leadership including CEO/ED within 30 days to be sent via email to the grant manager as well as updating the contacts in Smart Simple.</p> <p>Organization agrees to participate in at least one in-store event during each National Adoption Week. Failure to do so may cause ineligibility for future grant funding.</p> |

| | |
|--------------------------------|--|
| <p>“Impact Report(s)”</p> | <p>The Organization agrees to provide the following reports to PetSmart Charities in connection with this grant, on or before the deadlines set forth below. PetSmart Charities reserves the right to change the method and format of how of how reports are provided.</p> <p>The Interim Impact Report will become available 90 days prior to the deadline and due by 8/26/2026.</p> <p>The Final Impact Report will become available 90 days prior to the deadline and due by 2/26/2027.</p> <p>The first Storytelling Report will become available 90 days prior to the deadline and due by 8/26/2026.</p> <p>The second Storytelling Report will become available 90 days prior to the deadline and due by 2/26/2027.</p> <p>The Interim and Final Impact Reports will include a description of participation in National Adoption Week Events including number of days attending, number of animals brought and number of animals adopted.</p> |
| <p>“Grant Acknowledgement”</p> | <p>For PetSmart Charities grants, Grantee is required to leverage the following materials just ahead of March National Adoption Week (NAW), March 23–29, 2026:</p> <ul style="list-style-type: none"> • Distribute a press release (a template will be provided online and given during the kick-off meeting) with a quote from a PetSmart Charities spokesperson announcing the recent grant and its purpose to local media outlets and post to your organization’s website. Please e-mail PublicRelations@petsmartcharities.org for support if needed. • Add a PetSmart Charities digital badge to your organization’s donor page, linking back to www.petsmartcharities.org. • Include the PetSmart Charities logo on any collateral promoting PetSmart Charities-funded events, initiatives, or programs. • Share announcement news about your grant on social media using the sample social posts in the toolkit provided online as a guide, and tag the appropriate PetSmart Charities channels so we can engage with your posts. • Throughout the year, all grantees are expected to share stories and visual assets (photos/video) showing the impact of your grant with the marketing and PR teams at PetSmart Charities via email: PublicRelations@petsmartcharities.org. <p>Link to templated materials, including a press release template, digital badge, door cling, and social media copy and images: https://petsmartcharities.org/pro/resources/marketing-support/grant-recipient-toolkit-us</p> |

Terms and Conditions:

- A. Use of Grant. Grantee will utilize the Grant Funds only for the Grant Purpose, subject to the Grant Conditions, and during the Grant Period, and will not use the Grant Funds for any lobbying or political activities, or any purpose not permitted in Section 501(c)(3) of the Code. Grantee agrees to provide Charities the Impact Report(s) along with any other information reasonably requested. If the Grant Funds include any in-kind product, Grantee may be required to execute Charities’ Donated Goods Addendum. Grantee will immediately notify Charities if it is unable to comply with the terms of this Grant Agreement.

- B. Grantee's Representations and Warranties. Grantee represents to Charities, as of the date of this Grant Agreement and at all times during the Grant Period, that:
1. Grantee is either: (i) an organization exempt from federal income tax under Section 501(c)(3) of the Code, (ii) a governmental entity under Section 170(c)(1) of the Code that will use the Grant Funds for exclusively public purposes, or (iii) an "Indian tribal government," under Section 7701(a)(40) of the Code, that is treated as a State that will use the Grant Funds exclusively for public purposes.
 2. Grantee holds and will maintain any and all licenses, permits and registrations necessary or appropriate for its lawful operation and fulfillment of Grantee's obligations under this Grant Agreement.
 3. Grantee is in compliance (and will comply) with all applicable federal, state, local and tribal laws, regulations and other requirements.
 4. Grantee is not on any United States federal terrorism "watch list" and Grant Funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes and executive orders.
 5. Grantee agrees that all representations or statements made by Grantee in any application or any related communications from or on behalf of Grantee are true and accurate in all material respects. Grantee will notify Charities promptly in writing of any changes in such representations or statements.
- C. Audit. Grantee agrees to maintain adequate books, records, and other financial documents related to this Grant Agreement, including records that readily show the Grant Funds were used exclusively for the Grant Purpose. During the term of the Grant Agreement and for two (2) years afterwards, Charities (or its designee) may audit or review Grantee's books and records to confirm Grantee's compliance with the terms of the Grant Agreement. Any such request will be made with at least ten (10) business days prior notice and during normal business hours. Following any such request, Grantee will provide Charities (or its designee) with the requested records and will fully cooperate with Charities (or its designee). During any such audit or review, Charities may, in its sole discretion, withhold any Grant Funds pending the outcome of the audit or review. Grantee expressly grants permission to Charities or its designee to discuss with, or request documentation from, third parties about Grantee related to performance under this Grant Agreement. Grantee agrees to cooperate with Charities in supplying additional information required for Charities to comply with governmental requests related to this Grant Agreement.
- D. Non-Disparagement. Grantee will not make, directly or indirectly, any negative statements, whether written or oral (including in any digital electronic format) about Charities, PetSmart LLC, or their respective activities, affiliates, owners, officers, managers, members, directors, or employees. This includes any statement intended, or that could be reasonably expected given its content or context, to harm or that would lead to unwanted or unfavorable publicity. Factual statements regarding the investigations or other governmental operations of Grantee shall not violate this section.
- E. Independent Entities. Nothing in this Grant Agreement is intended or will be construed to create any type of partnership, joint venture, employment, franchise or other similar relationship between the parties. Charities and Grantee are each independent entities and each will be solely responsible for the acts and omissions of its respective officers, agents, employees, and representatives during and after the term of the Grant Agreement. The parties agree there is no explicit or implicit oral or written agreement or understanding that any Charities' director, officer or other representative will receive compensation or material benefit in connection with the Grant Funds.
- F. Indemnification. Grantee shall defend, indemnify and hold harmless Charities and PetSmart LLC, including their respective affiliates, directors, officers, managers, members, employees, contractors, representatives, agents, assigns and successors, for, from and against all costs, claims, losses, liabilities, property damage, bodily injury or death, or intellectual property infringement (including reasonable attorneys' fees and expenses), incident to or arising out of Grantee's or any of its employees', contractors', agents', representatives', or volunteers': breach of this Grant Agreement; willful misconduct or negligent act(s) or omission(s); receipt or use of the Grant Funds, or any program or activity of Grantee related to this Grant Agreement; or violation of applicable law. Notwithstanding the foregoing, this provision shall not be applicable if Grantee is a governmental entity and as such, is prohibited by law from indemnification obligations.

- G. Equal Opportunity. Grantee agrees that it will not discriminate by reason of race, color, creed, religion, national origin, age, sexual orientation, disability, veteran status, gender, gender identity, marital status or any other legally protected status.
- H. License to Grantee. Grantee agrees that it will acknowledge Charities' support in any promotional materials, including websites and social media platforms, and provide any recognition and benefits at the same level provided to other organizations giving Grantee comparable levels of funding. Grantee must obtain prior written approval by Charities and will provide Charities at least ten (10) business days to review, for quality control purposes, the proposed use. If Charities permits Grantee use of its logo, such use is a limited, non-exclusive, revocable right to use. Grantee may not use Charities' logo for any purpose other than the use permitted by Charities, and Charities may immediately terminate use if it is determined by Charities to be unacceptable. Grantee will not use either Charities' name or logo in a negative light or critical manner. Any right given to Grantee for the use of Charities name or logo may not be transferred, assigned or sublicensed.
- I. License to Charities. Charities has the limited, non-exclusive, revocable right to publish, print, transmit, display or otherwise use Grantee's name and logo. Such use may be in electronic or digital format (including e-mail, social media platforms or websites) or in printed form. Charities will not use Grantee's name or logo in a negative light or critical manner. Charities' use of Grantee's name or logo will be limited to use in furtherance of Charities' mission.
- J. Governing Law; Venue; Attorneys' Fees. [INTENTIONALLY OMITTED].
- K. Termination. Either party may terminate this Grant Agreement at any time, with or without cause, upon at least thirty (30) days written notice of such termination to the other party. Charities may immediately terminate this Grant Agreement upon written notice to Grantee if Charities determines, in its sole discretion, that Grantee: has breached any term of this Grant Agreement; is the subject of any legal, regulatory or media investigation or is engaged in any action or course that appears to be unprofessional, uncharitable, disreputable, or otherwise inappropriate; ceases to operate or materially and adversely changes its method of operation, is insolvent, or files for or is the subject of any type of receivership, bankruptcy or similar proceeding; or has not complied with the requirements of any other agreement with Charities. Upon termination of this Grant Agreement for any reason, Grantee will return to Charities any unspent portion of the Grant Funds. If Charities terminates this Grant Agreement for cause, it may, in its sole and absolute discretion: withhold any pending or future payments of funds or provision of support; and require Grantee to provide a full refund to Charities of all previously provided Grant Funds not used in accordance with this Grant Agreement.
- L. Confidentiality. The parties agree that the terms of this Grant Agreement, except with respect to the Grant Funds, Grant Purpose, Grant Period, and any required Grant Acknowledgement, shall be confidential ("Confidential Information"). The parties agree that, unless otherwise set forth in this Grant Agreement, required by law, or pursuant to the written consent of the other, the parties shall not make each other's Confidential Information available in any form to any third party for any purpose, except to its own directors, managers, officers, employees, representatives, legal and financial advisors, accountants, subcontractors, and other agents (collectively "Representatives") having a "need to know" and who have agreed to be bound by confidentiality obligations no less restrictive than those under this Grant Agreement. Each receiving party agrees to take all reasonable steps required to ensure that Confidential Information is secure and not disclosed, shall be responsible for any breach of this Grant Agreement by any of its Representatives, and, at its sole expense, take all reasonable measures (including, but not limited to, court proceedings) to restrain its Representatives from prohibited or unauthorized disclosure or use of the Confidential Information. The Grantee is a government entity under the laws of the State of California and all documents held or maintained by Grantee are subject to disclosure if required under the California Public Records Act.
- M. Miscellaneous. This Grant Agreement constitutes the entire agreement and understanding between the parties and supersedes all other prior and contemporaneous communications, discussions, understandings, negotiations, arrangements and agreements, whether written or oral, relating to the subject matter of this Grant Agreement. This Grant Agreement may be modified or amended only in writing, duly executed by both parties, except that, upon mutual written agreement (email is sufficient), the parties make minor modifications to the Grant Purpose, Grant Conditions, and Grant Period that do not materially alter its intended purpose. This Grant Agreement shall not be

construed for or against any party based on which party drafted this Grant Agreement, and each party had the opportunity to review this Grant Agreement with their respective legal counsel to the party's satisfaction. This Agreement will not be effective until all information requested by Charities is provided by Grantee and this Grant Agreement is fully executed. Charities and Grantee each represent that the individuals signing are duly authorized to execute this Grant Agreement. This Grant Agreement may be executed in one or more counterparts, each of which shall be deemed an enforceable original of this Grant Agreement, but all of which together shall constitute one and the same instrument. Each party agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") (Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Grant Agreement. The parties further agree that the electronic signatures of the parties included in this Grant Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures.

TO EVIDENCE THEIR AGREEMENT, the parties have executed and delivered this Grant Agreement, effective as of the last date written below.

"CHARITIES"

PetSmart Charities, Inc.

Signed by:
Signature: Aimee Gilbreath
5C55C77E7C28435...

Name: Aimee Gilbreath

Title: President

Date: 1/14/2026

"GRANTEE"

COUNTY OF RIVERSIDE

Signature: Mary Martin

Name: Mary Martin

Title: Director of Animal Services

Date: Jan 13, 2026

FORM APPROVED COUNTY COUNSEL

BY: Lisa Sanchez 1/09/2026
LISA SANCHEZ DATE