

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.2
(ID # 29628)

MEETING DATE:
Tuesday, February 03, 2026

FROM : FACILITIES MANAGEMENT AND PROBATION DEPARTMENT

SUBJECT: FACILITIES MANAGEMENT (FM) AND PROBATION DEPARTMENT: Indio Probation Flooring Project - Approval of Notice of Completion for JJJ Floor Covering, Inc; District 4. [\$11,723 - 100% Capital Improvement Program Fund 30700 (Previously approved project budget)] (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Indio Probation Flooring Project, located at 47940 Arabia Street in Indio, California, constructed by JJJ Floor Covering, Inc. of Pico Rivera, California, as complete and authorize the Chairman of the Board to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion for the Project; and,
3. Authorize the release of the undisputed retained funds in an amount not to exceed \$11,723 to JJJ Floor Covering, Inc. in accordance with the contract terms and applicable law, per the General Conditions of the contract.


ACTION: Policy, CIP

Christopher Wright / Christopher Wright, Chief Probation Officer / 1/15/2026 / *Vincent Yzaguirre* / Vincent Yzaguirre / 1/21/2026

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: February 3, 2026
xc: FM, Probation, Recorder

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 11,723	\$ 0	\$ 11,723	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Capital Improvement Program Fund 30700 (Previously approved project budget)			Budget Adjustment: No For Fiscal Year: 2025/26	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On May 20, 2025, the Board of Supervisors (Board) approved Item 3.12 in-principle as well as a preliminary project budget in the amount of \$307,781 for the Indio Probation Flooring Project (the Project), located at 47940 Arabia Street in Indio, California, 92201. The scope of work for the Project included the installation of vinyl tile in the breakroom, file room, and hallway; carpet in the offices, conference room, and cubicles; and ceramic tile in the staff restrooms.

On August 27, 2024, the Board approved Item 3.25, which included the construction contract for Job Order Contract (JOC) No. 20-15.2 between the County of Riverside (County) and JJJ Floor Covering, Inc. Pursuant to the contract, two (2) JOC job orders were issued in the cumulative amount of \$234,458 for the Project. In addition, \$25,323 was executed for specialty consultants, inspections, and County Administration for the Project.

JJJ Floor Covering, Inc. has completed the Project, and the work has been inspected and found to comply with the contract and safety requirements. This Board action will authorize and release any undisputed contract retention funds; in a cumulative amount not to exceed \$11,723 to JJJ Floor Covering, Inc. after the Notice of Completion has been recorded per the contract terms and applicable law. The Project was completed under budget with an estimated savings of \$48,000.

Impact on Residents and Businesses

The Indio Probation Flooring Project upgraded the flooring of the facility which provides an aesthetic look and has enhanced the safety of the facility by preventing any tripping and safety hazards to the public and staff. The Project did not impact business operations.

Additional Fiscal Information

The JOC job orders issued pursuant to the contract with JJJ Floor Covering, Inc. are listed as follows:

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JOB ORDER CONTRACT	DESCRIPTION	CONTRACT AMOUNT	RETAINED FUNDS
JOC020-15.2-FM08260012898.00	Indio Probation Flooring Replacement Project	232,927	11,646
JOC020-15.2-FM08260012898.01	Indio Probation Flooring Replacement Project – Supplemental 1 – Demo Luxury Vinyl Tile (LVT) in rear employee entrance, skim coat and install carpet, demo and replace 4” base.	1,531	77
TOTAL		\$ 234,458	\$ 11,723

All costs associated with this Board action were previously approved on May 20, 2025 (Item 3.12) in the amount of \$307,781 and are 100% funded with Capital Improvement Program Fund 30700. Retained funds in the amount of \$11,723 are accounted for within the previously approved project budget and will be expended in FY 25/26; therefore, no budget adjustment is required.

Attachment:

- Notice of Completion for JJJ Floor Covering, Inc. for the Indio Probation Flooring Project

VY:TB:RM:AR:TV

FM08260012898

MT Item #29628

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Evangelina Gregorio EO, Principal Mgmt Analyst 1/25/2026


Aaron Gettis, Chief Deputy County Counsel 1/22/2026

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

2026-0034419

02/03/2026 04:31 PM Fee: \$ 0.00

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Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



2148

THIS SPACE FOR RECORDERS USE ONLY

NOTICE OF COMPLETION

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Indio Probation Flooring Project - (JOC020-15.2-FM08260012898.00 and JOC020-15.2-FM08260012898.01)

Date of Completion: Date Hereof

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: JJJ Floor Covering, Inc., 4831-A Passons Blvd., Pico Rivera, CA 90660

Street or legal description of site: 47940 Arabia Street, Indio, CA 92201

Dated: February 3, 2026

Owner: County of Riverside
(Name of Public Entity)

By: Karen S. Spiegel
Karen Spiegel, Chair, Board of Supervisors

STATE OF CALIFORNIA)

SS

COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly Rector, Clerk

Executed at Riverside, California on February 3, 2026

By: [Signature]
Deputy

Karen S. Spiegel
Karen Spiegel, Chair, Board of Supervisors

FORM APPROVED COUNTY COUNSEL
BY KRISTINE BELL-VALDEZ DATE

**PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER**

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors
(EMBOSSSED ON DOCUMENT)



Date: 02/03/2026

Signature: _____

Print Name: Whitney Mayo, Clerk of the Board Assistant