

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.5
(ID # 29930)

MEETING DATE:
Tuesday, March 10, 2026

FROM : FACILITIES MANAGEMENT AND RIVERSIDE COUNTY FIRE DEPARTMENT

SUBJECT: FACILITIES MANAGEMENT (FM) AND RIVERSIDE COUNTY FIRE DEPARTMENT: Riverside County Fire Department Homeland Station 54 Renovation Project – California Environmental Quality Act (CEQA) Exempt Pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption, Section 15301 and Section 15061 (b)(3), “Common Sense” Exemption, Approval of In-Principle and Preliminary Project Budget; District 3. [\$750,000 - 55% Fire Department General Fund 10000 and 45% Structural Fire Taxes Fund 21000]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Riverside County Fire Department Homeland Station 54 Renovation (Fire Station 54 Renovation) Project for inclusion in the Capital Improvement Program (CIP);
2. Find that the Project is exempt from the California Environmental Quality Act Pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption and Section 15061 (b)(3), “Common Sense” Exemption;

Continued on Page 2

ACTION: Policy, CIP


Geoff Pemberton, Chief Deputy County Fire

2/26/2026

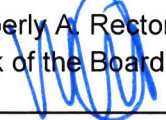

Vincent Yzaguirre

2/26/2026

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Medina, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: March 10, 2026
xc: FM, Fire

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

3. Approve in-principle the Fire Station 54 Renovation Project, which includes converting some of the open living space into an additional dorm room and restroom;
4. Approve a preliminary project budget in the not to exceed amount of \$750,000 for the Project;
5. Authorize the use of 55% Fire Department General Fund 10000 and 45% Structural Fire Taxes Fund 21000, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of Facilities Management, or designee, in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and within the approved project budget; and,
7. Authorize the Purchasing Agent to issue purchase orders in accordance with applicable Board policies to pre-qualified contractors in an amount not to exceed \$200,000 per vendor, per project, per year, or pursuant to an approved and executed contract, the total of all project contracts and purchase orders shall not exceed the approved project budget.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 750,000	\$ 0	\$ 750,000	\$ 0
NET COUNTY COST	\$ 412,500	\$ 0	\$ 412,500	\$ 0
SOURCE OF FUNDS: 55% Fire Department General Fund 10000 and 45% Structural Fire Taxes Fund 21000			Budget Adjustment: No	
			For Fiscal Year: 2025/26	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

County Fire Station 54 is an existing fire station located at 25730 Sultanas Road in Homeland. The current station has 1 restroom and 2 dorm rooms to accommodate 3 staff during each shift. To meet the needs of the expanding communities and accommodate privacy and social distancing within the sleeping quarters, Riverside County Fire would like to renovate the facility to add one dorm room, one restroom, and update the kitchen amenities. The scope of work for the Fire Station 54 Renovation Project (Project) will include, but is not limited to: mechanical, electrical, plumbing, concrete, framing, and finishes.

Facilities Management (FM) recommends the Board of Supervisors (Board) approve the Project and the preliminary Project budget in the not to exceed amount of \$750,000. FM will procure the most cost-effective project delivery method and award a design and construction contract in accordance with applicable Board policies to complete the Project.

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With certainty, there is no possibility that the Fire Station 54 Renovation Project may have a significant effect on the environment. The Project, as proposed, is limited to the construction of small additions and renovations to an existing fire station. The additional improvements would not alter the use of the facilities and would not result in an expanded building footprint or increase in capacity or intensity of use. The renovations are minor interior improvements and would satisfy the requirements for use of the Existing Facilities Exemption identified in Section 15301, and the "Common Sense" Exemptions identified in Section 15061 (b)(3). A Notice of Exemption will be filed by FM staff with the County Clerk and the State Clearinghouse within five days of Board approval.

Impact on Residents and Businesses

The Fire Station 54 Renovation Project will provide the Fire Department with an updated facility that meets its current needs and allows the department to better serve the communities of Homeland.

Additional Fiscal Information

The approximate allocation of the preliminary project budget is as follows:

BUDGET LINE ITEMS	BUDGET AMOUNT
DESIGN PROFESSIONAL OF RECORD	72,875
SPECIALTY CONSULTANTS	5,000
REGULATORY PERMITTING	6,250
CONSTRUCTION	552,000
COUNTY ADMINISTRATION	45,000
PROJECT CONTINGENCY	68,875
PRELIMINARY PROJECT BUDGET	\$ 750,000

All costs associated with this Board action will be funded by 55% Fire Department General Fund 10000 and 45% Structural Fire Taxes Fund 21000. The total expenditures are projected to be \$750,000. Any portion of this amount that remains unspent at the end of FY 2025/26 will be encumbered into FY 2026/27 to ensure continuity of funding for ongoing project needs. No additional general funds are required.

Attachment:

Notice of Exemption for the Riverside County Fire Department Homeland Station 54 Renovation Project

VY:TB:RM:DL FM08270014795 MT Item# 29930
G:\Project Management Office\FORM 11'S\Form 11's_In Process\29930_D2 - 014795 - RivCo Fire Dept Homeland Stn 54 Renovation Proj - In-Princ & Prelim Proj Budget_031026.doc


Melissa Curtis, Deputy Director of Purchasing and Fleet

2/19/2026


Evangelina Gregorio EO, Principal Mgmt Analyst

3/3/2026


Aaron Gettis, Chief Deputy County Counsel

2/27/2026

Riverside County Facilities Management
3450 14th Street, Riverside, CA 92501

NOTICE OF EXEMPTION

February 13, 2026

Project Name: Fire Station 54 Renovation Project

Project Number: FM08270012538

Project Location: 25730 Sultanas Road, south of Triple Crown Road, Homeland, California 92548, Assessor's Parcel Number (APN) 457-340-027

Description of Project: County Fire Station 54 is an existing fire station located at 25730 Sultanas Road in Homeland. The current station has one restroom and two dorm rooms to accommodate three staff during each shift. To meet the needs of the expanding communities and accommodate privacy and social distancing within the sleeping quarters, Riverside County Fire would like to renovate the facilities to add one dorm room, one restroom, and update the kitchen amenities. The scope of work for the Fire Station 54 Renovation Project (Project) will include, but is not limited to, mechanical, electrical, plumbing, concrete, framing, and finishes. The renovations to the existing Fire Station 54 are identified as the project under the California Environmental Quality Act (CEQA). No direct or indirect physical environmental impacts are anticipated.

Name of Public Agency Approving Project: Riverside County

Name of Person or Agency Carrying Out Project: Riverside County Facilities Management

Exempt Status: State California Environmental Quality Act (CEQA) Guidelines, Section 15301 (a), (e) Existing Facilities Exemption; and Section 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15301, and 15061.

Reasons Why Project is Exempt: The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the renovations to Fire Station 54.

