

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 16.4  
(ID # 30076)**

**MEETING DATE:**  
Tuesday, March 24, 2026

**FROM :** Regional Parks and Open Space District

**SUBJECT:** REGIONAL PARK AND OPEN-SPACE DISTRICT: Approval of the Notice of Termination of the Facility Use Agreement Multi-Year Contract with the Temecula Valley Balloon and Wine Festival Association for the use of the Lake Skinner Recreation Area; District 3. [\$76,100.24 100% Lake Skinner Fund 25620]

**RECOMMENDED MOTION:** That the Board of Directors:

1. Approve the form of the Notice of Termination of the Facility Use Agreement Multi-Year Contract between the Riverside County Regional Park and Open-Space District ("District") and the Temecula Valley Balloon and Wine Festival Association for the use of the Lake Skinner Recreation Area;
2. Authorize the General Manager of the District, or designee to execute the same on behalf of the District; and
3. Authorize the General Manager of the District, or designee, to execute any other related documents and administer all actions necessary to complete this matter.

**ACTION:Policy**

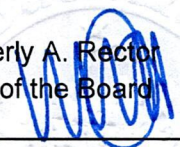
  
Kyla R. Brown, General Manager 3/9/2026

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**MINUTES OF THE BOARD OF DIRECTORS**

On motion of Director Gutierrez, seconded by Director Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: March 24, 2026  
xc: Parks

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 76,100.24	\$ 0	\$ 76,100.24	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: 100% Lake Skinner Fund 25620</b>			<b>Budget Adjustment:</b>	NO
			<b>For Fiscal Year:</b>	25/26

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On May 9, 2023 by Minute Order 13.5 your honorable board approved and authorized the Facility Use Agreement Multi-Year Contract with the Temecula Valley Balloon and Wine Festival Association (“Association”), a California non-profit corporation, for the use of the Lake Skinner Recreation Area. The Facility Use Agreement Multi-Year Contract was signed for a term of five (5) years and was set to expire on June 30, 2027. Per the Facility Use Agreement Multi-Year Contract, payments are due annually. As of March 24, 2026, the Association has failed to pay one (1) invoice, which was issued on August 15, 2025, despite multiple attempts to resolve this delinquency. The Riverside County Regional Park and Open-Space District (“District”) sent a Second Notice of Past Due Invoice Number 163241108-285353 dated October 17, 2025, and a Final Demand Notice of Past Due Invoice Number 163241108-285353 dated November 2, 2025. Per the Notice of Termination, the termination of the Facility Use Agreement Multi-Year Contract will be effective as of April 30, 2026.

The Notice of Termination has been reviewed and approved by County Counsel.

**Impact on Residents and Businesses**

Termination will result in the immediate return of the Lake Skinner Recreation Area (“Facility”) to public use during the annual dates previously reserved for the Temecula Valley Balloon and Wine Festival (“Festival”). Residents will regain access to full use of the Facility that would have otherwise been restricted for the private event. Local vendors and businesses that were scheduled to provide services at the Festival may experience a loss of anticipated revenue. The cancellation may reduce the number of visitors to the immediate area, impacting nearby retail and hospitality establishments that rely on event-driven tourism and foot traffic.

**Additional Fiscal Information**

The District has initiated the formal dunning process to recover the outstanding balance associated with the Facility Use Agreement Multi-Year Contract. The original invoice totaled \$73,883.72, and with interest and applicable late fees assessed through subsequent dunning notices, the current total amount due is \$76,100.24. Termination of the agreement will halt any further accrual of debt, and the District will continue efforts to recover the outstanding balance in accordance with the contract terms and District policies.

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In addition to the outstanding balance due to the District, the District is aware of outstanding balances for separate service agreements related to the Festival, including but not limited to, Riverside County Sheriff's Department, Riverside County Fire, and several other service providers. Those providers are also attempting to recover the costs incurred for the 2025 event.

**ATTACHMENTS:**

Notice of Termination

Second Notice of Past Due Invoice

Final Notice of Past Due Invoice

    
Douglas Cardonez Jr. 3/18/2026

  
Aaron Gettis, Chief Deputy County Counsel 3/11/2026



# Riverside County Regional Park and Open-Space District

Kyla Brown, Parks Director / General Manager

March 24, 2026

Temecula Valley Balloon & Wine Festival Association  
PO Box 1254  
Temecula, CA 92593

Subject: Notice of Termination Effective April 30, 2026  
Facility Use Agreement Multi-Year Contract at Lake Skinner Recreation Area

Scott Sores:

After careful consideration, the Riverside County Regional Park and Open-Space District (“District”) hereby issues formal notice of termination of the Facility Use Agreement Multi-Year Contract (“Contract”) dated May 9, 2023, between the District and Temecula Valley Balloon and Wine Festival Association. (“TVBWF”) pursuant to Section 1 (k). In accordance with Section 1 (k) of the Agreement, the District hereby exercises the right to terminate the Agreement upon thirty (30) days’ written notice, specifying the scope and effective date of termination. The District further finds that TVBWF is in material default of the Agreement as a result of its failure to remit payment in the amount of **\$76,100.23** due and owing to the District, this Contract is terminated pursuant to Section 1 (k).

Due to this non-payment, the District has initiated its formal dunning process to recover the outstanding balance. The District expressly reserves all rights and remedies available under the Agreement and applicable law, including but not limited to collection actions, recovery of associated costs, and enforcement proceedings. This letter constitutes the District’s official thirty (30) day notice of termination. The Agreement shall be terminated in its entirety, and all rights to use Lake Skinner Recreation Area shall cease, effective April 30, 2026.

Sincerely,

**FORM**

Robert Williams – Assistant Parks Director

FORM APPROVED COUNTY COUNSEL  
BY Kristine Bell-Valdez  
KRISTINE BELL-VALDEZ DATE





# Riverside County Regional Park and Open-Space District

Kyla Brown, Parks Director/General Manager | Erin Gettis, Assistant Director

October 17, 2025

Temecula Valley Balloon & Wine Festival Association  
PO Box 1254  
Temecula, CA 92593

Subject: Past Due Invoice Number 163241108-285353.

Dear Temecula Valley Balloon & Wine Festival,

According to our records, your current balance is \$ 73,883.72. Of this amount \$73,883.72 is more than 30 days past due. As you know, our normal terms require payment within 30 days after the invoice is sent to you. Please pay the amount due by November 1<sup>st</sup>, 2025. Interest will be added at 1 ½ percent per month (18 percent per annum) on the unpaid balance.

If there is any error, or you are unable to pay the amount due immediately, please contact us so that we can correct the situation or make suitable arrangements for prompt payment of this outstanding obligation. Immediate payment or payment arrangement is required to avoid costly collection or legal action. Our office is open from 8:00 am to 5:00 pm Monday thru Friday. The county may take legal action to clear the debt.

Should you have any questions or concerns regarding this matter, please feel free to contact me at (951) 955-9053.

Thank you for your attention to this Request.

Eva Salazar  
SUPERVISING ACCOUNTANT  
parks-finance@rivco.org





# Cost Summary

To: Temecula Valley Balloon and Wine Festival Association  
PO Box 1254  
Temecula, CA 92593  
Scott Soares, Board President  
[scott@tvbwf.com](mailto:scott@tvbwf.com)

Staff	Event	Event Date(s)			
RivCoParks/SKN	TVBWF 2025	June 20 - 22, 2025			
			Number of Days / Nights of Event	3	
Qty	Nights	Description	Campsites	Unit Price	Line Total
1	3	Campground A - Full hookup	4	\$50.00	\$600.00
1	3	Campground A - Premier Full hookup	12	\$55.00	\$1,980.00
1	3	Campground A - Water & Electricity	12	\$45.00	\$1,620.00
1	3	Campground A - Premier Water & Electricity	5	\$50.00	\$750.00
1	3	Campground A - Water only	38	\$35.00	\$3,990.00
1	3	Campground A - Premier Water only	2	\$40.00	\$240.00
1	3	Campground B - Full Hookup	67	\$50.00	\$10,050.00
1	3	Campground B - Premier Full Hookup	23	\$55.00	\$3,795.00
1	3	Campground C - Full hookup	41	\$50.00	\$6,150.00
1	3	Campground C - Premier Full hookup	10	\$55.00	\$1,650.00
		<b>Thursday Night Camping Add-On</b>			
1	1	Full Hookup	65	\$50.00	\$3,250.00
1	1	Water & Electricity	10	\$45.00	\$450.00
1	1	Water Only	8	\$35.00	\$280.00
1	1	Dry	61	\$30.00	\$1,830.00
		<b>Long-Term Stays</b>			
1	12	Campground A - 12 nights (129-132)	4	\$50.00	\$2,400.00
1	10	Campground A - 10 nights (126, 169-171)	4	\$50.00	\$2,000.00
1	8	Campground A - 8 nights (110, 128)	2	\$50.00	\$800.00
1	7	Campground A - 7 nights (109)	1	\$50.00	\$350.00
1	5	Campground A - 5 nights (127, 152)	2	\$50.00	\$500.00
1	10	Campground B - 10 nights (297)	1	\$50.00	\$500.00
1	9	Campground B - 9 nights (232-233)	2	\$50.00	\$900.00
1	16	Campground C Premier - 16 nights (301, 302, 305, 360)	4	\$55.00	\$3,520.00
1	16	Campground C - 16 nights (304, 307, 308, 309)	4	\$50.00	\$3,200.00
1	15	Campground C - 15 nights (361, 362)	2	\$50.00	\$1,500.00
1	9	Campground C Premier - 9 nights (303)	1	\$55.00	\$495.00
1	9	Campground C - 9 nights (306, 312)	2	\$50.00	\$900.00
1	8	Campground C - 8 nights (310)	1	\$50.00	\$400.00
1	28	Campground C - Monthly Davidson Day Use / Other Camping	2	\$800.00	\$800.00
1	3	Dry Camping *new* (147 sites)	147	\$30.00	\$13,230.00
1	11	Group Loops (2)		\$400.00	\$4,400.00
1	3	DGOD (40 sites)	40	\$30.00	\$3,600.00
7		Special Event Day Use - Large Event		\$2,000.00	\$14,000.00
10785		Day Use Admission Per-Day		\$3.00	\$32,355.00
				<b>Sub-Total</b>	<b>\$122,485.00</b>
		RivCoParks Co-Sponsorship Credit - Per Facility Use Agreement (50%)			\$61,242.50
				<b>Sub-Total</b>	<b>\$61,242.50</b>
1287	hcf	Water Usage Consumed		\$1.88	\$2,419.56
1287	hcf	Water Energy Zone		\$0.38	\$489.06
1287	2.96			\$1,395.00	\$4,132.60
		<b>Post Event Damages</b>			
		n/a			
				<b>Sub-Total</b>	<b>\$7,041.22</b>
		15% Annual Reinvestment Fee (max \$15,000)		\$15,000.00	\$15,000.00
		Security and Damage Deposit Per Facility Use Agreement			\$0.00
		Event Application Fee (non-refundable)		\$600.00	\$600.00
				<b>Total</b>	<b>\$83,883.72</b>

This cost summary is subject to the conditions noted below:  
50% RivCo Parks co-sponsorship credit applied.

Deposit	\$0.00
Payments	\$10,000.00
Balance	\$73,883.72

Prepared By: Ashley Shucha Parks Facilities Coordinator  
Name: Ashley Shucha Title: Parks Facilities Coordinator

Thank you for your business!



# Riverside County Regional Park and Open-Space District

Kyla Brown, Parks Director / General Manager

November 02, 2025

## FINAL DEMAND NOTICE

Temecula Valley Balloon & Wine Festival Association  
PO Box 1254  
Temecula, CA 92593

Subject: Past Due Invoice Number 163241108-285353.

To whom it may concern:

Despite our efforts to resolve your past due account, you have not responded to numerous attempts to contact you. You have until December 1st, 2025; to either submit payment in full for the past due amount or to contact us to make payment arrangement to reconcile this obligation. If you fail to do so by December 1<sup>st</sup> 2025, Riverside County shall initiate steps as necessary to enforce collection.

In order to avoid this unpleasant action and further damage to your credit report, please pay the past due amount of **\$ 76,100.24** by **December 1<sup>st</sup> 2025**. This is the last notice you will receive before action is taken.

If the outstanding balance is referred to a collection agency, additional fees (currently 54.00% of the balance) will be added to the unpaid balance in addition to the 5% late fee already include.

Your prompt attention to this matter is requested. Our office is open 8:00 am to 5:00 pm Monday thru Thursdays and Firdays from 8:00 am to 3:30 pm. If you have any questions or concerns regarding this matter, please feel free to contact me at (951) 955-9053.

Thank you for your attention to this request.

A handwritten signature in blue ink, appearing to be "E. Salazar".

Eva Salazar  
SUPERVISING ACCOUNTANT  
parks-finance@rivco.org

Enclosures: Invoice





# Cost Summary

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PO Box 1254  
Temecula, CA 92593  
Scott Soares, Board President  
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<b>Total</b>					<b>\$83,883.72</b>

*This cost summary is subject to the conditions noted below:*  
50% RivCo Parks co-sponsorship credit applied.

Deposit	\$0.00
Payments	\$10,000.00
Balance	\$73,883.72
Interest Due by 10/1/25	\$1,108.26
Interest Due by 11/1/25	\$1,108.26
Balance Due	\$76,100.23

Prepared By: Ashley Shucha Parks Facilities Coordinator  
Name: Title: