

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.12**  
**(ID # 30168)**

**MEETING DATE:**  
Tuesday, April 14, 2026

**FROM :** ENVIRONMENTAL HEALTH AND Facilities Management

**SUBJECT:** ENVIRONMENTAL HEALTH: In-Principle Approval for lease of new space for the Riverside County Department of Environmental Health in southwest Riverside County. District 3. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize the Facilities Management – Real Estate (FM-RE) division to identify suitable office space mid-county for lease of up to 13,500 square feet to support the Department of Environmental Health throughout the County, including locating existing buildings that may be suitable for this requirement, and to negotiate and prepare the necessary documents to submit for approval by the Board to lease such space.


**ACTION:Policy**

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: April 14, 2026  
xc: EH, FM-RE

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	FY25-26

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Department of Environmental Health (DEH) occupies 13,482 square feet of office space at 800 S. Sanderson Avenue in Hemet, California (Premises). The current Premises no longer meets the needs of DEH, and the Department seeks to find a suitable space to improve services for the community.

The Second Amendment to Lease was submitted and approved by the Board of Supervisors on July 30, 2024. This Amendment was to extend the lease from August 24, 2024, for an additional 2-years with the option to terminate after one (1) year to allow adequate time to look for new space, expiring on August 23, 2026.

This in-principle request will authorize a property search by Facilities Management-Real Estate (FM-RE) to locate a new lease office space for DEH. Potential properties for consideration should be between 12,000 to 13,500 square feet in the greater mid-County area, including the 215 corridor and surrounding areas. An eventual lease agreement will be negotiated and FM-RE will return to the Board of Supervisors for consideration of the lease agreement.

**Impact on Residents and Businesses**

The Department's continued presence in the region will provide a positive impact on the community through continued implementation of programs and services throughout mid-Riverside County.

**Additional Fiscal Information**

No additional funding is required at this time relative to approval of this in-principle request.

**Contract History and Price Reasonableness**

DEH has occupied the Premises since 2000. DEH entered into a new lease agreement with substantial changes on August 23, 2016 (Minute Order (M.O.) 3.25), a First Amendment on August 30, 2022 (M.O. 3.20) and a Second Amendment on July 30, 2024 (M.O. 3.31). The current two-year lease extension expires August 23, 2026.

**ATTACHMENT:**

Facilities Management Endorsement

  
Crystal Carrillo, Senior Management Analyst 4/7/2026



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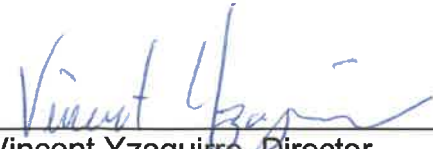
## ENDORSEMENT

### Riverside County Department of Environmental Health Leased Space in the City of Hemet and surrounding area

The County of Riverside, Facilities Management Department concurs with this request from the Department of Environmental Health for approximately 13,500 square feet of leased office space in the City of Hemet and surrounding area. There is no County owned space feasible for meeting this requirement. The request meets County space standards.

The information listed below summarizes the requirements provided by the Department of Environmental Health.

Lead Time:	Approximately Six - Twelve Months
Square Footage:	13,500 Square Feet
Term:	Estimated Five (5) Years
Utilities:	Provided by Landlord
Custodial:	Provided by Landlord
Maintenance:	Provided by Landlord
Tenant Improvements:	Cost to be determined and negotiated
RCIT Costs:	Cost to be determined
Services:	County pays for telephone service, Lessor to provide all other services.

By:   
Vincent Yzaguirre, Director  
Facilities Management

#### Facilities Management

3450 14<sup>th</sup> Street Suite 200  
Riverside CA 92501  
Main Line: 951.955.4820  
Facilities Emergency 24-Hour Line: 951.955.4850

Project Management Office  
Maintenance & Custodial  
Real Estate & Parking  
Energy Efficiency  
Administration