

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.13  
(ID # 30109)

MEETING DATE:  
Tuesday, April 14, 2026

FROM : FACILITIES MANAGEMENT AND DEPARTMENT OF ANIMAL SERVICES

SUBJECT: FACILITIES MANAGEMENT (FM) AND ANIMAL SERVICES: Western Riverside County Animal Shelter Standby Emergency Generator and Automatic Transfer Switch Installation Project – Approval of Notice of Completion for DC Integrate, Inc; District 2. [\$15,064 – 100% Animal Services General Fund 10000] (Previously approved project budget) (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Western Riverside County Animal Shelter Standby Emergency Generator and Automatic Transfer Switch Installation Project constructed by DC Integrate, Inc. as complete and authorize the Chair to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion for the Project; and,
3. Authorize the release of undisputed retained funds in the amount of \$15,064 to DC Integrate, Inc. in accordance with the contract terms and applicable law, per the General Conditions of the contract.

ACTION: Policy, CIP

*Kim Youngberg*  
Kim Youngberg

3/24/2026

*Vincent Yzaguirre*  
Vincent Yzaguirre

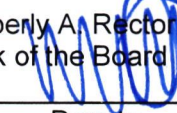
3/30/2026

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MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: April 14, 2026  
xc: FM, Animal Services, Recorder

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 15,064	\$ 0	\$ 15,064	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Animal Services General Fund 10000 (Previously approved project budget)			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2025/26	

**C.E.O. RECOMMENDATION:** [Approve]

**BACKGROUND:**

**Summary**

On May 17, 2022 (Item 3.8), the Board of Supervisors (Board) approved in-principle, a preliminary project budget in the amount of \$604,833 for the Western Animal Shelter Emergency Generator and Auto Transfer Switch Project (Project), located at 6851 Van Buren Boulevard in Jurupa Valley. The scope of work included the installation of an emergency backup generator and automatic transfer switch to provide backup power for the facility for emergency and catastrophe related purposes.

On November 28, 2023 (Item 3.13), the Board approved the plans and specifications to advertise the Project for bids and authorized the Chair of the Board to execute the construction contract with the lowest responsive and responsible bidder. The construction contract was awarded to DC Integrate, Inc. (DC Integrate) in the amount of \$288,000 for the Project. During construction, Change Order No. 1, in the amount of \$13,271, was approved for DC Integrate, increasing the contract value from \$288,000 to \$301,271. The Change Order did not exceed Facilities Management (FM) authority; therefore, no Board action was required.

DC Integrate has completed the work on the Project, and the work has been inspected and found to comply with code requirements. This board action will authorize the release of any undisputed contract retention funds in the amount of \$15,064 to DC Integrate after the Notice of Completion has been recorded, per the contract terms and applicable law. The project was completed under budget, with an estimated savings of \$135,000.

**Impact on Residents and Businesses**

The installation of the emergency standby generator and automatic transfer switch allows the Western Riverside County Animal Shelter to continue providing services to the community in the event of power outages.

**Additional Fiscal Information**

All costs associated with this Board action were previously approved on May 17, 2022 (Item 3.8), in the amount of \$604,833, and are 100% funded by the Animal Services General Fund

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10000. Retained funds in the amount of \$15,064 are accounted for within the previously approved project budget and will be expended in FY 25/26; therefore, no budget adjustment is required.

Attachment:

- Notice of Completion for DC Integrate, Inc.

VY:TB:RM:RB:JH

FM08420011806

MT#30109

G:\Project Management Office\FORM 11'S\Form 11's\_In Process\30109\_D1 -011806 - Wstrn RivCo Animal Shltr Standby Emerg Gen & ATS Instl Proj - NOC for DC Integrate\_041426.doc

  
Evangelina Gregorio EO, Principal Mgmt Analyst 4/1/2026

  
Aaron Gettis, Chief Deputy County Counsel 4/1/2026

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KIMBERLY RECTOR, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**2026-0113693**

04/15/2026 03:33 PM Fee: \$ 0.00

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Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



THIS SPACE FOR RECORDERS USE ONLY 2148

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Western Riverside County Animal Shelter Standby Emergency Generator and Automatic Transfer Switch Installation Project - (FM08420011806)

**Date of Completion:** Date Hereof

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** DC Integrate, Inc., 172 S. Brent Circle, City of Industry, CA 91789

**Street or legal description of site:** 6851 Van Buren Boulevard, Jurupa Valley, CA 92509

**Dated:** APR 14 2026

Owner: County of Riverside  
(Name of Public Entity)

By: Karen S. Spiegel  
Chair, Board of Supervisors **KAREN SPIEGEL**

STATE OF CALIFORNIA )

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COUNTY OF RIVERSIDE )

I am the Chair of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly Rector, Clerk

Executed at Riverside, California on APR 14 2026

By: [Signature]  
Deputy

Karen S. Spiegel  
Chair, Board of Supervisors **KAREN SPIEGEL**

FORM APPROVED COUNTY COUNSEL

BY: [Signature]  
DANIELLE D. MALAND

**PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors  
(EMBOSSSED ON DOCUMENT)



Date: 04/14/2026

Signature: \_\_\_\_\_

Print Name: Whitney Mayo, Clerk of the Board Assistant