

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.23
(ID # 30141)

MEETING DATE:
Tuesday, April 14, 2026

FROM : OFFICE ON AGING

SUBJECT: OFFICE ON AGING: Delegate Signing Authority to the Director of Riverside County Office on Aging, or Designee, for Specific Types of Agreements, Amendments, and MOUs with No Financial Impact, for Fiscal Years 25/26 - 29/30. All Districts. [Total cost: \$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the delegation of signature authority to the Director of Riverside County Office on Aging, or designee, to sign agreements, amendments, memoranda of understanding (MOUs), or similar documents with Federal, State, public agencies, schools or college districts, non-profits or community partners, that involve no monetary impact and that have been approved as to form by County Counsel, for the fiscal years 25/26 – 29/30.

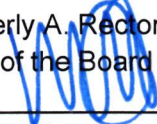
ACTION:Policy


Rachelle Roman, Director of Office on Aging 3/31/2026

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: April 14, 2026
xc: OOA

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: N/A			Budget Adjustment: No	
			For Fiscal Year: 25/26 – 29/30	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Riverside County Office on Aging (RCOoA) has a need to engage with various partners, including Federal, State, and local government or public agencies, schools and college districts, and non-profits and community partners to provide services to the residents of Riverside County. During the course of these engagements, it has become apparent that certain non-monetary agreements are required in order to increase operational efficiencies and reduce delays in securing partnerships or collaborations.

The recommended action would delegate signature authority to the Director of RCOoA, or their designee, for specific non-monetary types of agreements, that have been approved as to form by County Counsel. Such types of agreements include, but are not limited to, memoranda of understanding (MOUs), collaboration agreements, and data usage agreements. The delegation of signature authority will improve and streamline operational efficiencies within RCOoA.

Impact on Residents and Businesses

This signature authority will allow RCOoA to streamline the process of engaging with external partners that help in the delivery of services to the residents and businesses of Riverside County. Since the agreements do not involve financial commitments, there is no financial impact.

Additional Fiscal Information

The authority to sign is only for specific agreements that have no monetary impact.

Contract History and Price Reasonableness

Examples of agreements where the request for delegation of signature authority would be appropriate are:

- 1) RCOoA has agreed to partner with the Inland Empire Health Plan (IEHP) to collaborate and share relevant confidential beneficiary information, including Assessments and Reassessments, Plan of Care (approved hours, utilized hours, date of enrollment, etc.) in compliance with the applicable privacy laws, to promote a shared understanding of the recipient's needs and to support access to Multipurpose Seniors Services Program (MSSP) services.


 Gregg Gu, Chief Deputy County Counsel 4/8/2026



Riverside County Board of Supervisors
Request to Speak

Submit request to the Clerk of the Board (right of podium), individual speakers are limited to a maximum of three (3) minutes, subject to Board Rules listed on the reverse side of this form. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board.

SPEAKER'S NAME: ERROL Koschewitz

Address: _____

City: _____ Zip: _____

Phone #: _____

Date: _____ Agenda # 3.23

PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

_____ Support _____ Oppose _____ Neutral

Note: If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

_____ Support _____ Oppose _____ Neutral

I give my 3 minutes to: _____

Do you need a Spanish translator? Yes _____ No _____

BOARD RULES

Requests to Address Board on "Agenda" items:

You may request to be heard on a published agenda item. Requests to be heard must be submitted to the Clerk of the Board before the scheduled meeting time.

Requests to Address Board on items that are "NOT" on the Agenda:

Notwithstanding any other provisions of these rules, member of the public shall have the right to address the Board during the mid-morning "Oral Communications" segment of the published agenda. Said purpose for address must pertain to issues which are under the direct jurisdiction of the Board of Supervisors. **YOUR TIME WILL BE LIMITED TO THREE (3) MINUTES.** The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board.

Power Point Presentations/Printed Material:

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, ensuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo. Speakers are prohibited from bringing signs, placards, or posters into the hearing room.

Individual Speaker Limits:

Individual speakers are limited to a maximum of three (3) minutes. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board. Please step up to the podium when the Chair calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chair adheres to a strict three (3) minutes per speaker. ***Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.***

Group/Organized Presentations:

Group/organized presentations with more than one (1) speaker will be limited to nine (9) minutes at the Chair's discretion. The organizer of the presentation will automatically receive the first three (3) minutes, with the remaining six (6) minutes relinquished by other speakers, as requested by them on a completed "Request to Speak" form, and clearly indicated at the front bottom of the form.

Addressing the Board & Acknowledgement by Chair:

The Chair will determine what order the speakers will address the Board and will call on all speakers in pairs. The first speaker should immediately step to the podium and begin addressing the Board. The second speaker should take up a position in one of the chamber aisles to quickly step up to the podium after the preceding speaker. This is to afford an efficient and timely Board meeting, giving all attendees the opportunity to make their case. Speakers are prohibited from making personal attacks, and/or using coarse, crude, profane or vulgar language while speaking to the Board members, staff, the public and/or meeting participants. Such behavior, at the discretion of the Board Chair may result in removal from the Board Chambers by Sheriff Deputies.