

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.19
(ID # 30251)

MEETING DATE:
Tuesday, April 28, 2026

FROM : PUBLIC SOCIAL SERVICES

SUBJECT: DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Approve Amendment No. 5 to the Professional Services Agreement DPSS-0005037 with Parentz@Work for Out of Home Parenting Education to increase the aggregate budget by \$315,000 from \$585,400 to \$900,400, effective upon signature through June 30, 2028; All Districts. [Total Aggregate Cost: \$900,400 and up to \$180,080 in additional compensation; Funding: 100% Federal]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 5 to the Professional Services Agreement DPSS-0005037 with Parentz@Work for Out of Home Parenting Education to increase the aggregate budget by \$315,000 from \$585,400 to \$900,400, effective upon signature through June 30, 2028, and authorize the Chair of the Board to sign the Amendment No. 5 on behalf of the County, and;
2. Authorize the Purchasing Agent to issue a Purchase Order(s) for any goods and/or services rendered; and,
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, and as approved as to form by County Counsel to: (a) sign amendments that make modifications to the scope of services that stay within the intent of the Agreement; and (b) sign amendments to the compensation provisions that do not exceed the sum total of twenty percent (20%) of the total cost of the agreement.

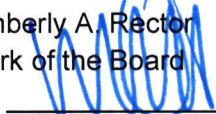
ACTION:Policy


Charity Douglas, DPSS Director 4/8/2026

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: April 28, 2026
xc: DPSS

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$105,000	\$105,000	\$315,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Federal			Budget Adjustment:	No
			For Fiscal Year:	24/25 – 27/28

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Out of Home Parenting Education Program has provided evidence-based/evidence-informed services for parents/caregivers with children and youth who are at risk and/or have been reported for maltreatment. Trained parenting education professionals provide parents/caregivers with information, skills and principles essential for improving the parent's/caregiver's knowledge, parenting competence and parental stress. Successful implementation of the parenting education training is intended to improve Child Welfare outcomes related to child safety, permanency and child and family well-being.

DPSS has experienced a substantial increase in the number of clients requiring Out of Home Parenting Education Services throughout Riverside County. The service need has grown approximately 20% year over year since Fiscal Year 2023/2024. To meet the increased need, this board action seeks approval of Amendment No. 5 to increase the aggregate maximum reimbursable amount (MRA) by \$315,000 from \$585,400 to \$900,400. Parentz@Work is currently the sole provider within Riverside County and capable of delivering these services at the required capacity for all geographical zones.

Impact on Residents and Businesses

This program assists with providing parenting education programs to reduce entry/re-entry into the Child Welfare System and increase re-unification by equipping parents/caregivers with the knowledge and skills necessary to increase their capacity to effectively parent their children.

Additional Fiscal Information

The total annual payments to Parentz@Work shall not exceed:

Fiscal Year Period	Original Annual Amount	Amendment No.1 Increase Amount	Amendment No. 2 Increase Amount	Amendment No. 3 Increase Amount	Amendment No. 4 Increase Amount	Amendment No. 5 Increase Amount	Amended Annual Payment
January 11, 2024 through June 30, 2024	\$32,900	N/A	N/A	N/A	N/A	N/A	\$32,900
July 1,	\$32,900	\$67,100	\$25,000	\$45,000	\$7,500	N/A	\$177,500

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2024 through June 30, 2025							
July 1, 2025 through June 30, 2026	\$32,900	\$0	\$92,100	N/A	N/A	\$105,000	\$230,000
July 1, 2026 through June 30, 2027	\$32,900	\$0	\$92,100	N/A	N/A	\$105,000	\$230,000
July 1, 2027 through June 30, 2028	\$32,900	\$0	\$92,100	N/A	N/A	\$105,000	\$230,000
Total	\$164,500	\$67,100	\$301,300	\$45,000	\$7,500	\$315,000	\$900,400

Contract History and Price Reasonableness

On January 4, 2023, Request for Proposal (RFP) DPARC-0620, was released by the Purchasing Department on the Public Purchase (PP) website for Parenting Education Services on behalf of DPSS Children’s Services Division (CSD), presently known as Children and Family Services. The bid closed February 3, 2023 and one (1) proposal was received from Parentz@Work to service regional Zone 1 (Western County).

Under Purchasing Agent authority, Agreement DPSS-0005037 was executed on January 11, 2024 with an annual contract amount of \$32,900 through June 30, 2028. Amendment No. 1 was executed under Purchasing Agent authority on November 4, 2024 to increase the annual budget by \$67,100 from \$32,900 to \$100,000 for FY 24/25.

Due to changes in service levels, DPSS issued Amendment No. 2 for Parentz@Work to expand services to Geographical Zones 2 (Mid & Southwest County) and Zone 3 (Desert & Eastern County) for the remaining contract term to ensure the level of service coverage will meet the needs of the DPSS clients. Services will be offered in-person and virtually.

On April 15, 2025, Amendment No. 2 to DPSS-0005037, BOS Agenda Item 3.24, was approved to modify the period of performance, increase the annual budget by \$25,000 from \$100,000 to \$125,000 for FY 24/25 and by \$92,100 from \$32,900 to \$125,000 for FY’s 25/26-27/28.

Additionally, under Purchasing Agent authority Amendment Nos. 3 and 4 have been executed to increase the annual budgets and modify the terms of the Original Agreement. This Amendment No. 5 requires board approval as the annual compensation amount exceeds the Purchasing Agent’s authority per Ordinance 459.6.

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ATTACHMENTS:

Attachment A: Amendment No. 5-DPSS-0005037 – Parentz@Work


Melissa Curtis, Deputy Director of Purchasing and Fleet 4/14/2026


Gregg Gu, Chief of Deputy County Counsel 4/14/2026

**COUNTY OF RIVERSIDE DEPARTMENT OF PUBLIC SOCIAL SERVICES
 AMENDMENT No. 5
 PROFESSIONAL SERVICES AGREEMENT WITH
 PARENTZ@WORK FOR
 OUT OF HOME PARENTING EDUCATION**

AGREEMENT: DPSS-0005037

PERIOD OF PERFORMANCE: January 11, 2024 through June 30, 2028

EFFECTIVE DATE OF AMENDMENT: Upon Execution

ORIGINAL ANNUAL MAXIMUM REIMBURSABLE AMOUNT FY25/26 through FY27/28: \$125,000

AMENDED ANNUAL MAXIMUM REIMBURSABLE AMOUNT FY25/26 through FY27/28: \$230,000

This Amendment No. 5 to the Original Agreement DPSS-0005037 for Out of Home Parenting Education is made by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Department of Public Social Services (hereinafter referred to as "COUNTY") and Parentz@Work, a California nonprofit corporation (hereinafter referred to as "CONTRACTOR"). COUNTY and CONTRACTOR may be referred to collectively as the "Parties."

RECITALS

WHEREAS, the Parties previously entered into that certain Original Agreement DPSS-0005037, executed on January 11, 2024, effective January 11, 2024 through June 30, 2024, with four (4) one-year renewal options through June 30, 2028 for Out of Home Parenting Education Services (herein referred to as "Original Agreement") as a result of RFP DPARC-0620, Parenting Education Services issued by the Purchasing Department on January 4, 2023; and,

WHEREAS, the Parties previously entered into that certain Amendment No. 1 to DPSS-0005037 for Out of Home Parenting Education Services to increase the budget amount by \$67,100 from \$32,900 to \$100,000 effective October 1, 2024 through June 30, 2025; and,

WHEREAS, the Parties previously entered into that certain Amendment No. 2 to DPSS-0005037, BOS Agenda Item 3.24, April 15, 2025, executed on April 16, 2025 to modify the period of performance, increase the annual budget by \$25,000 from \$100,000 to \$125,000 for FY 24/25 and by \$92,100 from \$32,900 to \$125,000 for FY 25/26-27/28; which subsequently increased the maximum aggregate reimbursable amount to \$532,900; and to provide services to all regional zones 1, 2, and 3 in-person and/or virtually with Children's Services Division approval; and,

WHEREAS, the Parties previously entered into that certain Amendment No. 3 to DPSS-0005037 to increase the annual budget by \$45,000 from \$125,000 to \$170,000 for FY 24/25 which subsequently increased the maximum aggregate reimbursable amount to \$577,900; and,

WHEREAS, the Parties previously entered into that certain Amendment No. 4 to DPSS-0005037 to increase the annual budget by \$7,500 from \$170,000 to \$177,500 for FY 24/25 which subsequently increases the maximum aggregate reimbursable amount to \$585,400; and

WHEREAS, the Parties now desire to amend the Agreement DPSS-0005037 to increase the annual budget by \$105,000 from \$125,000 to \$230,000 for FY 25/26 through FY 27/28 which subsequently increases the maximum aggregate reimbursable amount to \$900,400; and,

WHEREAS, Section 43, "MODIFICATION OF TERMS" allows for modification by written amendment signed by both Parties;

NOW THEREFORE, in consideration of their mutual covenants, COUNTY and CONTRACTOR agree to ratify and amend the Original Agreement according to the terms and in the manner set forth herein:

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein by this reference.
2. **Amend** Section 1, "Definitions", Items M and N to read as follows:
 - M. "CFS" refers to Children and Family Services of the Riverside County Department of Public Social Services.
 - N. "DPSS-OCYPS" refers to the Riverside County Department of Public Social Services, Children and Family Services Office of Children and Youth Program Support.
3. **Amend** the agreement to replace all references to "CSD" with "CFS" and "CSD-PDR" with "DPSD-OCYPS" throughout.
4. **Amend** Section 39, "Civil Rights Compliance", sub-section B. website link and address for the Civil Rights Coordinator to be as follows:

<https://www.cdss.ca.gov/Portals/9/Additional-Resources/Forms-and-Brochures/2020/M-P/PUB13.pdf>

Civil Rights Coordinator
Office of Civil Rights Compliance (OCRC)
Riverside County Department of Public Social Services
4060 County Circle Dr.
Riverside, CA 92503
DPSSCivilRights@rivco.org

5. **Amend** Schedule A. "PAYMENT PROVISIONS", Section A.1 "MAXIMUM AMOUNT" in its entirety and replace with the following:

"A.1 MAXIMUM AMOUNTS

The total annual payments to CONTRACTOR shall not exceed:

FISCAL YEAR PERIOD	ORIGINAL ANNUAL PAYMENT	AMENDMENT No. 1 ANNUAL AMOUNT	AMENDMENT No. 2 ANNUAL AMOUNT	AMENDMENT No. 3 INCREASE AMOUNT	AMENDMENT No. 4 INCREASE AMOUNT	AMENDMENT No. 5 INCREASE AMOUNT	AMENDED ANNUAL PAYMENT
January 11, 2024 through June 30, 2024	\$32,900	N/A	N/A	N/A	N/A	N/A	\$32,900
July 1, 2024 through June 30, 2025	\$32,900	\$67,100	\$25,000	\$45,000	\$7,500	N/A	\$177,500
July 1, 2025 through June 30, 2026	\$32,900	\$0	\$92,100	N/A	N/A	\$105,000	\$230,000
July 1, 2026 through June 30, 2027	\$32,900	\$0	\$92,100	N/A	N/A	\$105,000	\$230,000
July 1, 2027 through June 30, 2028	\$32,900	\$0	\$92,100	N/A	N/A	\$105,000	\$230,000
Total	\$164,500	\$67,100	\$301,300	\$45,000	\$7,500	\$315,000	\$900,400

6. **Amend** Schedule A. "Payment Provisions", Section A.2 "Unit of Service", column titled "Supporting Documentation" as follows:
Delete the bulleted wording "Indicate if Client was referred by COUNTY or was self-referral (walk-in)." and revise as follows:

Unit of Service	Supporting Documentation	Billing Cost per Unit of Service	
		# Of Clients in group	Prorated Group Amount
<p>Parenting Education Groups:</p> <p>Each one (1) unit of Out-of-Home Parenting Education Services must meet ALL the following criteria:</p> <ul style="list-style-type: none"> o Include all components mandated in Welfare and Institutions Code section 16507.7 and be evidence-based and/or evidence-informed. o Be weekly contact, either face-to-face or via electronic media as approved by CSD, between the Licensed Clinical Therapist or Registered Intern and a group of Clients no more than six (6) months in duration. Clients cannot attend more than one (1) session per week, unless Client is making up a missed class. o Classes exceeding fifteen (15) Clients shall have a group facilitator and co-facilitator, except in cases where Client(s) are requiring a Make-up Class; Make-up Classes are expected to be an exception for Clients to complete the program. Exceptions shall be reviewed and evaluated on a case-by-case basis by the provider, who will note all justifications for any exceptions on the sign-in sheets, in the case file and in the invoice documentation. o Classes shall have a minimum of six (6) Clients per group to receive full payment. Groups with less than six (6) Clients shall be prorated. o Enter into a written agreement with each Client with respect to the responsibilities a parent/caregiver must satisfy in order to pass the course. The Client's written agreement shall be kept in Client's case file. 	<ul style="list-style-type: none"> • Client name; • Date(s) of service; • Beginning and ending time of session; • Facilitator name; • Referral Form. CWS funding requires the initial referral form for payment; • Documentation of appropriate approval for Clients receiving permission for extensions or new episodes; and • Copy of Client sign-in sheets. 	6+	\$140.00
		5	\$115.00
		4	\$92.00
		3	\$69.00
		2	\$46.00
		1	\$23.00

7. **Amend** Schedule B "Scope of Service" Sub-Section B.9 "General Service Requirements" Subsection C.2 "Intake/Screening/Assessment" by deleting it in its entirety and replacing it as follows:

- a. Clients shall have an Intake/Assessment completed within ten (10) business days of receipt of the referral. Service delays outside of ten (10) business days shall be documented, along with the reason for the delay and maintained in Client's file.
 - b. Commencement of Services
 - 1. All Clients shall begin services within twenty (20) calendar days of receipt of the CWS referral. Service delays outside of twenty (20) calendar days shall be documented, along with the reason for the delay, and maintained in Client's file
 - c. For Clients with an open dependency or with a referral, CONTRACTOR shall notify Client's social worker when Client is a "no-show" for classes within two (2) business days of the missed class.
8. **Amend** Attachment II "PII Privacy and Security Standards", Subsection VI "Notification and Investigation of Breaches and Security Incidents", the address for breaches to be as follows:

Breaches should be referred to:

DPSS Privacy Officer
 Riverside County Department of Public Social Services
 DESC/Employee Development Unit
 10281 Kidd Street
 Riverside, CA 92503
privacyincident@rivco.org

9. **Signed in Counterparts.** This Amendment No. 5 may be executed in any number of counterparts, each of which when executed shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.
10. **Electronic Signatures.** Each party of this Amendment No. 5 agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signature(s) included herein are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.
11. **Miscellaneous.** All other terms and conditions of the Original Agreement not modified herein shall remain unchanged and in full force and effect.
12. **Effective Date.** This Amendment No. 5 to the Original Agreement shall become effective upon execution.

IN WITNESS WHEREOF, the undersigned authorized representatives of the Parties have executed this ratification and Amendment No. 5 to the Original Agreement.

Authorized Signature for Parentz@Work <i>Natalie M. Rascoe</i>	Authorized Signature for COUNTY <i>Karen S. Spiegel</i>
Printed Name of Person Signing: Natalie Rascoe	Printed Name of Person Signing: Karen Spiegel
Title: CEO/Founder	Title: Chair of the Board
Date Signed: 04/02/2026	Date Signed: 04/30/2026

Approval as to Form
Minh C. Tran
County Counsel

By: *Katherine Wilkins*
Katherine Wilkins
Deputy County Counsel
Date: 04/06/2026

ATTEST:
Kimberly A. Rector,
Riverside County Clerk of the Board

By: *Whitney Mayo, Deputy*

