

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.26
(ID # 30320)

MEETING DATE:
Tuesday, April 28, 2026

FROM : SHERIFF-CORONER-PA

SUBJECT: SHERIFF-CORONER-PA: Approval of Sheriff's Records Management Systems (RMS) Transaction Cost Allocation for FY 2025-26. Districts All. [\$2,335,667 – 74% Contract Revenue and 26% Sheriff's Budget], 4/5 vote required.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the FY 2025-26 contract city cost allocation and the allied agency cost of \$0.0497 per transaction for access to the Sheriff's Records Management Systems (RMS) for a total cost of \$2,335,667.
2. Approve and direct the Auditor-Controller to make the budget adjustment on the attached Schedule A.


ACTION: 4/5 Vote Required


Zachary Hall, ASSISTANT SHERIFF 4/20/2026

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: April 28, 2026
xc: Sheriff

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 2,335,667	\$ 0	\$ 2,335,667	\$ 0
NET COUNTY COST	\$ 595,869	\$ 0	\$ 595,869	\$ 0
SOURCE OF FUNDS: 74% Contract Revenue and 26% Sheriff's Budget			Budget Adjustment: Yes	
			For Fiscal Year: 25/26	

C.E.O. RECOMMENDATION: Approve

BR# 26-098

BACKGROUND:

Summary

The Records Management System (RMS) houses and provides all participating agencies data access to the Master Name Index, Warrant System, Master Location Index, Jail Locator Database, and the California Law Enforcement Telecommunication System (CLETS). Access to RMS provides one shared database for law enforcement agencies to enter and query case histories to obtain criminal history information. The access and use of this information provide an additional layer to public safety.

Authorized users from the requesting agency can access and obtain desired data. Each transaction request is recorded in RMS and costs charged to requesting agencies are based on the number of transactions made. The RMS cost is calculated annually by taking prior years' actual expenses and dividing it by the current year's transaction count. The total costs for FY 2025-26 were \$2,335,667 and based on the estimated total transaction count of 47,004,372 this results in a per transaction fee for FY 2025-26 of \$0.0497.

Participating agencies will be billed \$68,883 based on current transactions. Contract Cities will be billed \$1,670,735 based on 800,645 actual transactions in FY 2024-25. The Sheriff's Department also utilizes the RMS system and budgets for its portion of the allocated costs.

This request is to approve the FY 2025-26 contract city cost allocation and the allied agency cost of \$0.0497 per transaction for access to the Sheriff's Records Management System (RMS). In FY 2024-25 the Board approved an RMS cost of \$0.0462 per transaction for a total cost of \$2,046,501 (04/08/2025 3.22). The FY 2025-26 RMS costs increased by \$289,166 resulting from the higher operating costs. The same cost factors were applied to the calculations in previous years. The annual costs fluctuate based on the Department's operating cost to maintain and support the system, and transactions made by requesting agencies.

The Sheriff's Office is requesting the following budget adjustment for the Support division within the organization.

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STATE OF CALIFORNIA**

Impact on Residents and Businesses

The Records Management System (RMS) provides all participating agencies access to the Master Name Index, Warrant System, Master Location Index, Jail Locator Database, and the California Law Enforcement Telecommunication System (CLETS). Access to RMS provides one shared database for law enforcement agencies to enter and query case histories to obtain criminal history information. The access and use of this information provides an additional layer of public safety.

Additional Fiscal Information

Attachment A: This attachment includes the cost allocation to allied agencies and County partners.

Attachment B: This attachment details the cost allocation to Contract Cities.
Schedule A

SCHEDULE A – FY25/26

Increase Estimated Revenue	
10000-2500200000-770830 Communication Services	\$ 114,353
Increase Appropriations	
10000-2500200000-521640 Maintenance – Software	\$ 114,353


Rene Casillas, Internal Audits Chief

4/20/2026


Rebecca S Cortez, Principal Management Analyst

4/23/2026

RMS RATE FY 2025-2026

	CLETS Transactions Estimate 7/1/2025- 6/30/2026	RMS Transactions Estimate 7/1/2025- 6/30/2026	Estimated Monthly Cost Based on Actual Transactions	Estimated Trans. Annual Cost FY25-26	Estimated Total FY25-26
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RSO TRANSACTIONS (Includes contract city activity)	7,522,533	38,096,602	\$	188,903	\$ 2,266,834
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*****Contract City calculated on calls for service *****

OTHER OUTSIDE AGENCIES				Monthly	Yearly	Total
BLYTHE PD	47,494	17,200	\$	268	\$ 3,215	\$ 3,215
CITY OF MURRIETA PD	-	148,036	\$	613	\$ 7,356	\$ 7,356
RPD	-	156,006	\$	646	\$ 7,752	\$ 7,752
UC RIVERSIDE PD	38,906	24,017	\$	261	\$ 3,127	\$ 3,127
SUB TOTAL	86,400	345,259	\$	1,787	\$ 21,449	\$ 21,449

STATE AND FEDERAL AGENCIES	CLETS	RMS				
SUPERIOR COURTS	133,585	47,528	\$	750	\$ 9,000	\$ 9,000
CRC NORCO	5,325	148	\$	23	\$ 272	\$ 272
MARCH AIR FORCE BASE	40,762	6,807	\$	197	\$ 2,364	\$ 2,364
US MARSHALLS	-	-		-	-	-
US PRETRIAL SERVICES	-	-		-	-	-
SUB TOTAL	179,672	54,484	\$	970	\$ 11,635	\$ 11,635

OTHER COUNTY AGENCIES						
COUNTY DEPT FIRE	110	9	\$	0.49	\$ 6	\$ 6
DISTRICT ATTORNEY	332,622	42,918	\$	1,555	\$ 18,661	\$ 18,661
DEPARTMENT OF CHILDRENS SERVICES	-	-		-	-	-
DEPARTMENT OF PUBLIC SOCIAL SERVICES	65,500	138,873	\$	846	\$ 10,155	\$ 10,155
PROBATION	86,739	52,650	\$	577	\$ 6,926	\$ 6,926
SUB TOTAL	484,971	234,450	\$	2,979	\$ 35,748	\$ 35,748

GRAND TOTAL OTHER AGENCIES	751,043	634,193				\$68,833
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Estimated 25-26 Transactions For ALL CLETS and ALL RMS	8,273,576	38,730,796				
Combined Estimated Transactions for ALL RMS and CLETS Trans		47,004,372				
Est Recoverable RMS Costs		\$2,335,667				
Cost per Transaction		\$0.0497				

FY 2025-2026 RMS BASE COST
County and Contract City RMS % Base Cost

FY24/25 CALLS FOR SERVICE

	EDP	FY23/24 Service Calls	RMS Total	Contract Service Calls	County Cost	FY24/25 %	Contract City Cost	Contract City %	Change from FY23/24
Colorado River at Blythe	A	9,289	\$ 23,366	9,351	\$ 26,472	1.1679%			\$ 3,107
Cabazon	B	11,435	\$ 28,764	15,901	\$ 45,015	1.9860%			\$ 16,252
Smith Corrections	BC	1,412	\$ 3,552	1,676	\$ 4,745	0.2093%			\$ 1,193
Blythe Corrections	BY	64	\$ 161	57	\$ 161	0.0071%			\$ 0
Thermal County	C	13,413	\$ 33,739	14,331	\$ 40,571	1.7899%			\$ 6,832
Court Services East	CE	5,517	\$ 13,877	5,389	\$ 15,256	0.6731%			\$ 1,379
Riverside County Fire	CF	-	\$ -	240	\$ 679	0.0300%			\$ 679
Riverside Community College	CG	3,926	\$ -	3,927	\$ -		\$ 11,117	0.4905%	\$ 11,117
Calimesa	CM	6,699	\$ -	6,761	\$ -		\$ 19,140	0.8444%	\$ 19,140
Canyon Lake	CN	4,518	\$ -	4,908	\$ -		\$ 13,894	0.6130%	\$ 13,894
Court Services-Central	CT	9,665	\$ 24,311	8,965	\$ 25,380	1.1197%			\$ 1,068
Coachella Valley Narc Task Force	CV	421	\$ 1,059	379	\$ 1,073	0.0473%			\$ 14
Court Services-West	CW	9,964	\$ 25,063	10,263	\$ 29,054	1.2818%			\$ 3,991
Hemet	D	24,328	\$ 61,195	25,771	\$ 72,957	3.2188%			\$ 11,762
District Attorney	DA	-	\$ -	42	\$ 119	0.0052%			\$ 119
Riverside (Jurupa Valley County)	E	8,681	\$ 21,836	8,996	\$ 25,467	1.1236%			\$ 3,631
Emergency Operations Division	EO	1,060	\$ 2,666	1,141	\$ 3,230	0.1425%			\$ 564
SEB	ES	2,641	\$ 6,643	1,758	\$ 4,977	0.2196%			\$ (1,666)
Eastvale	EV	26,312	\$ -	25,184	\$ -		\$ 71,295	3.1455%	\$ 71,295
Elsinore (County)	F	7,117	\$ 17,902	7,122	\$ 20,162	0.8895%			\$ 2,260
Norco	G	16,828	\$ -	14,793	\$ -		\$ 41,879	1.8476%	\$ 41,879
Gang Task Force	GANGS	1,248	\$ 3,139	981	\$ 2,777	0.1225%			\$ (362)
Hazardous Device Team	HD	442	\$ 1,112	441	\$ 1,248	0.0551%			\$ 137
Homeless Outreach Team	HT	779	\$ 1,959	737	\$ 2,086	0.0921%			\$ 127
San Jacinto	I	33,030	\$ -	32,450	\$ -		\$ 91,865	4.0530%	\$ 91,865
Indio Corrections	IC	439	\$ 1,104	724	\$ 2,050	0.0904%			\$ 945
Indian Wells	J	12,940	\$ -	15,803	\$ -		\$ 44,738	1.9738%	\$ 44,738
Jurupa Valley City	JV	61,556	\$ -	64,436	\$ -		\$ 182,417	8.0480%	\$ 182,417
Elsinore (City)	L	41,986	\$ -	41,400	\$ -		\$ 117,202	5.1708%	\$ 117,202
La Quinta	LA	24,547	\$ -	23,548	\$ -		\$ 66,664	2.9411%	\$ 66,664
Lake Mathews	MA	22,438	\$ -	24,083	\$ -		\$ 68,178	3.0079%	\$ 68,178
Major Crimes Bureau	MB	129	\$ 324	201	\$ 569	0.0251%			\$ 245
Moreno Valley (County)	MC	1,570	\$ 3,949	1,473	\$ 4,170	0.1840%			\$ 221
Morongo	MG	2,451	\$ -	4,173	\$ -		\$ 11,814	0.5212%	\$ 11,814
Moreno March	MM	1,706	\$ 4,291	1,726	\$ 4,886	0.2156%			\$ 595
Moreno Valley PD	MV	111,127	\$ -	110,859	\$ -		\$ 313,839	13.8462%	\$ 313,839
Palm Desert (County)	O	12,393	\$ 31,173	11,969	\$ 33,884	1.4949%			\$ 2,711
Perris (County)	PC	27,756	\$ 69,817	28,434	\$ 80,496	3.5514%			\$ 10,679
Perris (City)	PE	50,937	\$ -	48,484	\$ -		\$ 137,257	6.0556%	\$ 137,257
Riverside County Probation	PO	-	\$ -	49	\$ 139	0.0061%			\$ 139
SIB	R	2,351	\$ 5,914	1,589	\$ 4,498	0.1985%			\$ (1,415)
RASP	RA	9,907	\$ 24,920	9,930	\$ 28,112	1.2403%			\$ 3,192
Riverside Corrections	RC	1,142	\$ 2,873	1,677	\$ 4,748	0.2095%			\$ 1,875
Rancho Mirage	S	17,371	\$ -	19,466	\$ -		\$ 55,108	2.4313%	\$ 55,108
SAFE Task Force	SA	121	\$ 304	106	\$ 300	0.0132%			\$ (4)
Soboba Reservation	SB	3,320	\$ -	4,741	\$ -		\$ 13,422	0.5921%	\$ 13,422
Southwest Corrections	SC	831	\$ 2,090	1,042	\$ 2,950	0.1301%			\$ 860
Mt San Jacinto College	SJ	707	\$ 1,778	2,122	\$ 6,007	0.2650%			\$ 4,229
Southwest	SW	16,980	\$ 42,711	16,336	\$ 46,247	2.0404%			\$ 3,535
Palm Desert (City)	T	44,007	\$ -	43,395	\$ -		\$ 122,850	5.4200%	\$ 122,850
Temecula	TE	69,033	\$ -	66,633	\$ -		\$ 188,636	8.3224%	\$ 188,636
TRU	TS	17,404	\$ 43,778	17,808	\$ 50,414	2.2242%			\$ 6,636
Val Verde School PD	VV	692	\$ -	513	\$ -		\$ 1,452	0.0641%	\$ 1,452
Wildomar	WI	14,242	\$ -	16,108	\$ -		\$ 45,601	2.0119%	\$ 45,601
Coachella	Y	17,760	\$ -	18,498	\$ -		\$ 52,367	2.3104%	\$ 52,367
Raid Task Force	ZE	1,259	\$ 3,167	800	\$ 2,265	0.0999%			\$ (902)
Corrections Other	IFN	929	\$ 2,337	81	\$ 229	0.0101%			\$ (2,107)
Other	Other	713	\$ 1,793	874	\$ 2,474	0.1092%			\$ 681
TOTALS		789,533	\$ 512,670	800,645		26.29%		73.71%	\$ 1,753,933
PERCENTAGE SPLIT					100.00%				
TOTAL PERCENTAGE									
Contract Cities RMS BASE COST					\$595,869		\$1,670,735		\$2,266,604