

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.42  
(ID # 30204)**

**MEETING DATE:**  
Tuesday, April 28, 2026

**FROM :** RUHS-PUBLIC HEALTH

**SUBJECT:** RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH: Approve Funding Allocations from the State of California Office of Traffic Safety (OTS) College Communities Against Dangerous Driving (CCADD) Program for the Period of Performance of October 1, 2026, through September 30, 2027. All Districts [Total amount \$193,099; up to \$38,619 in additional compensation - 100% Federal]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve Funding Allocations from the State of California Office of Traffic Safety for College Communities Against Dangerous Driving (CCADD) Program ("Program") for a total amount not to exceed \$193,099 for the period of performance of October 1, 2026, through September 30, 2027; and
2. Authorize the Director of Public Health, or designee, based on availability of fiscal funding and as approved as to form by County Counsel, to: (a) sign all certifications, assurances, or reports to implement the Program including, but not limited to, signing the Program Grant Agreement when it becomes available; (b) sign subsequent amendments to the Grant Agreement, including modifications to the statement of Work, that stay within the intent of the Grant Agreement; and (c) sign subsequent amendments to the Grant Agreement that do not exceed the sum total of twenty percent (20%) of the total aggregate amount.

**ACTION:A-30, Policy**

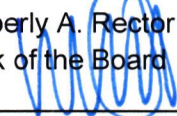
  
Kim Saruwatari, Director of Public Health 4/13/2026

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: April 28, 2026  
xc: RUHS-PH

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

| <b>FINANCIAL DATA</b>                | <b>Current Fiscal Year:</b> | <b>Next Fiscal Year:</b> | <b>Total Cost:</b>                    | <b>Ongoing Cost</b> |
|--------------------------------------|-----------------------------|--------------------------|---------------------------------------|---------------------|
| <b>COST</b>                          | \$0                         | \$144,824                | \$193,099                             | \$0                 |
| <b>NET COUNTY COST</b>               | \$0                         | \$0                      | \$0                                   | \$0                 |
| <b>SOURCE OF FUNDS: 100% Federal</b> |                             |                          | <b>Budget Adjustment: No</b>          |                     |
|                                      |                             |                          | <b>For Fiscal Year: 26/27 – 27/28</b> |                     |

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Riverside University Health System of Public Health (RUHS-PH) Injury Prevention Services (IPS) applied for funding allocations from California Office of Traffic Safety to implement a comprehensive countywide College Communities Against Dangerous Driving (CCADD) Program. The program aims to increase education and awareness for middle and high school students, parents and staff about the dangers of impaired and distracted driving, speeding and occupant safety through in-person and virtual interactive activities. To assure sustainability of program efforts, interested peer leaders in each participating campus will be trained on how to conduct engagement activities in their campus for increased education and awareness among their community.

**Impact on Residents and Businesses**

The College Communities Against Dangerous Driving (CCADD) will benefit County residents by ensuring drivers and passengers are knowledgeable of safe practicing behaviors to prevent injuries and fatalities due to impaired and distracted driving.

**Additional Fiscal Information**

This funding is awarded to RUHS-PH by the State of California. Future funding will be reported to Auditor Controller Office (ACO) on an annual basis.

**County Fiscal Year**

| <b>Fiscal Year</b> | <b>Amount</b>    |
|--------------------|------------------|
| FY26/27            | \$144,824        |
| FY27/28            | \$48,275         |
| <b>Total</b>       | <b>\$193,099</b> |

**Contract History and Price Reasonableness**

RUHS-PH submitted a grant application to the State of California Office of Traffic Safety for College Communities Against Dangerous Driving (CCADD) on January 29, 2026. Funding has not yet been awarded, RUHS-PH is currently under consideration. As this is a competitive grant opportunity, no additional vendor quotations were required. At this time, the Board is being

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA

asked to authorize the Public Health Director to sign the Grant Agreement when it becomes available.

**ATTACHMENTS:**

**ATTACHMENT A:** Grant Application #27-007197 with the State of California

  
Douglas Cordonez Jr. 4/23/2026

  
Gregg Gu, Chief of Deputy County Counsel 4/13/2026

# Application Information

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Application No: 27-007197

|                            |                                |                              |                                  |   |   |
|----------------------------|--------------------------------|------------------------------|----------------------------------|---|---|
| Application Type:          | General                        | Agency (City or County):     | <a href="#">Riverside County</a> | Department (Police Dept, DA Office, etc): | <a href="#">Riverside County Public Health Department</a> |
| Authorized Representative: | <a href="#">Kim Saruwatari</a> | Additional Contact Email:    |                                  | DUNS/SAM Number:                          | CERTDD6LKE95  |
| DUNS/SAM Expiration Date:  |                                | DUNS/SAM Registered Address: | 4080 Lemon St. Floor 11          | DUNS/SAM City:                            | Riverside   |
| DUNS/SAM ZIP+4:            | 92501-3609                     |                              |                                  |   |   |

# Application Summary

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Grants Made Easy Application Titles and Descriptions are pre-populated. For General Grants, provide the Application Title and Application Description.

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Application Title:

College Communities Against Dangerous Driving (CCADD)

Application Description:

Riverside University Health System – Public Health (RUHS-Public Health) seeks to provide awareness, education, and prevention resources focused on reducing impaired, distracted, and aggressive driving behaviors among young adults ages 19–24 in Riverside County. Young adults experience increased driving exposure and are more likely to engage in high-risk behaviors behind the wheel, including mobile device use, driving under the influence of alcohol or drugs, and aggressive driving behaviors such as speeding, tailgating, unsafe lane changes, and road rage. These behaviors contribute to higher involvement in severe and preventable traffic crashes across the County’s high-volume roadway network. To address these interrelated risks, RUHS-Public Health will collaborate with community stakeholders to continue supporting the development and implementation of a comprehensive traffic safety prevention program through in-person and virtual activities.

Focus of Application: Drug-Impaired Driving

# Problem Statement

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Describe the problem(s) to be addressed utilizing current data-driven evidence. Be specific and focus on the issue that is relevant and significant within your community.

1. Describe the city, county, or jurisdiction this grant will impact.

Problem Statement:

Riverside County is a large and geographically diverse jurisdiction in Southern California, encompassing urban, suburban, rural, and tribal communities across more than 7,200 square miles. Continued population growth, dispersed land use patterns, and uneven transportation infrastructure contribute to significant variation in access to services and mobility throughout the County. In many areas, limited public transportation availability results in heavy reliance on personal vehicles for daily travel, particularly among teens and young adults (Attachments 1–2, 5–6). Riverside County is also home to 14 colleges and universities that concentrate young adult populations who frequently commute long distances for school, work, and social activities, increasing overall driving exposure across multiple jurisdictions (Attachment 7).

Riverside County consistently experiences a high volume of traffic crashes, including fatal and injury crashes, with crash data demonstrating persistent involvement of unsafe driving behaviors. Aggressive, impaired, and distracted driving behaviors include speeding, tailgating, unsafe passing, failure to yield, and driver inattention (Attachments 3–4). Young adults ages 19–24 are disproportionately impacted by these crashes, reflecting elevated driving exposure and increased likelihood of risk-taking behaviors behind the wheel (Attachment 3). Recent local media reports further underscore the severity and preventability of these crashes in Riverside County, documenting fatal crashes, road rage events, and high-speed pursuits, as well as crashes involving suspected impairment and distraction, resulting in serious injuries to motorists, pedestrians, and motorcyclists (Attachments 8–11). Collectively, these conditions highlight the significant and ongoing traffic safety challenges facing Riverside County and establish the context for addressing aggressive, impaired, and distracted driving behaviors countywide.

2. Describe the problem(s) to be addressed, supported by current crash and/or other relevant data. (most recent calendar year data/stats)

Problem Statement:

Impaired, aggressive, distracted driving behaviors represent a significant and ongoing traffic safety problem in Riverside County, contributing substantially to preventable injuries and fatalities. The most recent SWITRS Summary indicates that in 2024, Riverside County experienced 1,085 fatal and serious injury crashes which is slightly below the five-year average of 1,155.2. Despite this modest decrease, the county continues to rank among the top four in California for fatal and serious injury crashes. Riverside County also ranks fourth for alcohol-involved fatalities and serious injuries, second for drug-involved fatalities and serious injuries, and third for distracted-driving-related fatalities and serious injuries.

County-level crash data from recent years indicate that a significant share of collisions involve aggressive driving behaviors such as speeding, tailgating, unsafe passing, failure to yield, running red lights/stop signs, and dangerous violations like passing stopped school buses with flashing lights (Attachments 3–4). The data also show a substantial number of crashes in which drivers were impaired by alcohol and/or drugs and crashes linked to distracted driving, highlighting that these three preventable factors: aggressive, impaired, and distracted driving; remain major contributors to crashes and injuries (Attachments 3–4). These behaviors occur across both freeway and surface street systems and continue to impact communities throughout the County

Traffic data further indicate that young adults ages 19–24 are disproportionately involved in crashes associated with impaired, aggressive, and distracted driving behaviors compared to other age groups. Countywide trends reinforce why this is a critical focus: across 2022–2024, aggressive driving was tied to the largest volume of serious crashes each year ( 577–595 injury crashes annually and 2–11 fatal crashes), resulting in 808–1,396 injured victims and 2–21 deaths (Attachment 3). During the same period, distracted driving crash injuries nearly doubled (22 in 2022 to 44 in 2024) with 25–48 injured victims, while impaired driving contributed to both fatal and injury crashes, including a spike in 2023 (6 fatal crashes; 7 killed) and continued impacts in 2024 (2 fatal crashes; 4 killed) (Attachment 3). Custom unsafe driving crash queries reinforce this pattern, documenting repeated involvement of aggressive, and often co-occurring impaired or distracted driving factors among young adult drivers in Riverside County (Attachments 3–4).

The severity of driving crashes in Riverside County is further illustrated by recent local media reports documenting fatal and serious injury crashes involving high-speed driving, road rage incidents, police pursuits, and reckless maneuvers. Attachments 8-12 highlight driving incidents which involve excessive speed or aggressive actions that align with contributing factors identified in crash data and underscore the preventable nature of these crashes when effective behavioral interventions are implemented. Attachments 13-15 highlight crashes where impaired driving was the contributing factor. Beyond the tables and charts, the local media reports reflect real people; families coping with sudden loss or life-altering injury and communities left to grieve, adapt, and carry the long-term emotional and economic burdens of crashes that did not have to happen or could have been prevented.

Together, current crash data and real-world crash examples demonstrate that impaired, aggressive, distracted behaviors remain a critical contributor to traffic-related injuries and fatalities in Riverside County, particularly among young adults ages 19–24 and highlight the urgent need for targeted prevention efforts to reduce aggressive driving behaviors and improve roadway safety.

3. Define the target population the grant intends to serve and how they are affected by the problem(s). If the target population includes any at-risk populations, please include how this traffic safety grant will serve them.

**Problem Statement:**

The target population for this grant is young adults ages 19–24 in Riverside County, with a particular emphasis on college and university communities. This population experiences elevated exposure to traffic crash risk due to high reliance on personal vehicles for daily transportation, including travel to school, work, and essential services. Transportation and commuting data show that teens and young adults in Riverside County are more likely to drive alone and less likely to use public transportation, increasing overall vehicle miles traveled and time spent on the roadway (Attachments 5–6).

SWITRS crash data demonstrate that young adults ages 19–24 are disproportionately impacted by traffic crashes, including injury and fatal crashes, compared to other age groups in Riverside County (Attachment 3). These patterns reflect the intersection of frequent driving exposure and higher likelihood of risk-taking behaviors behind the wheel during this developmental period.

College and university students represent a concentrated subset of the target population and face compounded risk due to commuting patterns that often include long travel distances, high-speed freeways, and congested arterial corridors. Riverside County has numerous institutions of higher education that draw young adults from across the region, resulting in regular travel during peak traffic periods and across known high-crash locations (Attachment 7). Local media reports further illustrate the real-world consequences of impaired, aggressive, and distracted driving among young adults in Riverside County, documenting crashes involving excessive speed, road rage, and other unsafe driving behaviors that have resulted in serious injuries and fatalities (Attachments 8–11).

Equity considerations further shape how this population is affected. Riverside County’s large geographic size and uneven transportation access mean that many young adults, particularly those balancing school, employment, and family responsibilities, must rely on personal vehicles regardless of income level or proximity to services (Attachments 1–2, 6). Longer commute distances, limited transportation alternatives, and time pressures can increase exposure to aggressive driving environments and heighten crash risk. Together, these factors demonstrate that young adults ages 19–24, especially those within college communities, are both highly exposed to and disproportionately harmed by impaired, distracted, aggressive and unsafe driving behaviors in Riverside County.

**Traffic Data Summary:**

City Applicants: Complete the table below using the most current local data and update the 20XX years in the table (do not use the OTS Rankings).

County or State Applicants: Complete the table below using TIMS data and update the 20XX years in the table.

| Crash Type | 2022    |         | 2023    |         | 2024    |         |
|------------|---------|---------|---------|---------|---------|---------|
|            | Crashes | Victims | Crashes | Victims | Crashes | Victims |
| Fatal      | 324     | 342     | 299     | 324     | 264     | 279     |
| Injury     | 10028   | 14809   | 10184   | 14853   | 10342   | 14866   |

Source: 2021-2024 SWITRS (2024 is provisional as of December 2025.)

## Proposed Solution

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**Strategies:**

College campus communities across Riverside County include more than 80,000 young adults who live, work, study, and participate in recreational activities. RUHS- Public Health will continue partnering with local colleges and universities, campus law enforcement and security, and community organizations to increase awareness of the dangers associated with alcohol- and drug-impaired driving, distracted driving, drowsy driving, and aggressive driving—including road rage—among college-aged adults.

Continued collaborations with local law enforcement, campus police and security, peer health educators, student leaders, student health center, and advocacy organizations such as Mothers Against Drunk Driving and Impact Teen Drivers will help sustain momentum across campuses. These coordinated efforts will support and promote safe, responsible, and sober driving behavior, while discouraging high risk actions including speeding, road rage, and other forms of aggressive driving.

The initiative will focus on prevention and an education approach that includes the following:

### **Strategy Overview**

- Support peer-to-peer education
- Support outreach events and awareness campaigns on college campus
- Collaborating with law enforcement partners
- Supporting school administrators and community members through collaborative efforts
- Promoting harm reductions approaches

### **Strategy 1: Support peer to peer education**

Peer-to-peer mentoring is a highly effective strategy for promoting student success, engagement, and overall well-being. Through peer-to-peer learning, students actively engage with new ideas and concepts while teaching and learning from one another in a collaborative and supportive environment. This learning model strengthens understanding and encourages positive behavior change.

Peer mentoring offers several key benefits. College and universities have a large pool of students willing to serve as mentors, and students are often more receptive to guidance from their peers due to shared experience, cultural understanding, and relatable perspectives. This approach fosters trust, increases participation, and enhances the overall impact of educational efforts.

RUHS-Public Health will dedicate resources to identifying, recruiting, and engaging Peer Health Education Programs (or similar student organization), health science students, and student's leaders to participate in train-the-trainer workshops. Participants who complete the training will be equipped with evidence-based knowledge, facilitation skills, and resource material to deliver educational workshops and outreach activities, either in person or virtually, to students.

In addition, trained peer mentors will help connect students to campus and community resources, support awareness campaigns, and reinforce prevention and wellness messages through ongoing peer engagement. This student-centered approach ensures sustainability while empowering students to serve as leaders and advocates for health and well-being within their campus communities.

### **Strategy 2: Support outreach events and awareness campaigns on college campus**

Outreach events are an effective and impactful strategy for the entire college campus community, including students, faculty, and staff. These events provide opportunities to distribute educational materials, engage participants in interactive learning, and empower individuals with knowledge that supports safer decision making. When delivered in accessible and engaging formats, outreach activities can increase awareness and encourage meaningful behavioral change.

RUHS-Public Health will identify and engage key members of the campus community including student leaders, peer health educators, faculty, campus safety personnel, and student organizations who are well positioned to influence students' behavior and participation. Outreach events are an effective and impactful strategy for the entire college campus community, including students, faculty, and staff. These events provide opportunities to distribute educational materials, engage participants in interactive learning, and empower individuals with knowledge that supports safer decision making. When delivered in accessible and engaging formats, outreach activities can increase awareness and encourage meaningful behavioral change.

Examples of outreach activities may include tabling events featuring interactive demonstrations such as impairment simulation goggles, educational games, resource distribution, and question-and-answer sessions with local law enforcement or campus safety officers. Outreach activities may also include discussions and scenario-based learning focused on recognizing aggressive driving behaviors, understanding the escalation of road rage, and practicing de-escalation and avoidance strategies. Initiatives that encourage students and faculty to commit to safe behaviors through safety pledges—including commitments to remain calm, avoid confrontations, distractions, and impairment—will further reinforce personal accountability.

Education, training, and campus road safety campaigns serve as a proven method for influencing safer behavior. Road safety campaigns are effective in raising awareness, educating the public, and motivating individuals or specific populations to change attitudes and behaviors. By discouraging hazardous behaviors such as impaired, distracted, and aggressive driving, and promoting safer alternatives and emotional self-regulation, these campaigns contribute to improved road safety outcomes.

RUHS – Public Health will utilize media outlets and campus-based communication channels to broaden the reach and impact of these campaigns. A variety of educational materials, digital content, and promotional tools will be provided to support consistent messaging across campus and digital platforms. To facilitate these efforts effectively, RUHS – Public Health will collaborate with peer health educators, student clubs, student leadership groups, campus health centers, and other relevant partners.

Potential traffic safety campaigns include:

- Winter Holiday Driving Tips (Buzzed driving is drunk driving)
- Aggressive Driving Awareness Month (Keep Calm, Drive On/Don't Let Anger Drive You)
- Superbowl (Fans don't let fans drive drunk)
- St. Patrick Day (Don't push your luck, make a plan)
- National Distracted Driving Awareness (Your phone can wait, staying safe can't.)
- 420(Whether it's 420 or any other day, always have sober driver on hand. Don't drive impaired.)
- Fourth of July (Buzzed Driving is Drunk Driving)
- Halloween (Don't become a ghost this Halloween)

To strengthen the effectiveness of outreach and campaign materials, RUHS – Public Health will work internally with RUHS—Public Health's media team to design visually engaging, culturally relevant, and age-appropriate digital messaging, posters, and educational materials. Utilizing professional design expertise ensures that messaging is clear, credible, and tailored to resonate with college-aged audiences across multiple platforms. Expertly designed materials are more likely to capture attention, increase message retention, and motivate behavior change, particularly when addressing complex topics such as aggressive driving and road rage.

Each participating campus will receive media materials, including posters, flyers, social media messages and digital newsletters to display and distribute to students, faculty, and staff. This coordinated communication material will reinforce key safety messages across multiple platforms and increase campaign visibility. RUHS – Public Health anticipates that these strategies will contribute to reductions in alcohol, drug impaired, drowsy, aggressive, and distracted driving crashes and potentially decrease the numbers of injuries and fatalities among college-aged individuals throughout Riverside County.

### **Strategy 3-Collaborating with law enforcement partners**

RUHS – Public Health will support college campuses by working with campus law enforcement and law enforcement agencies. This partnership will focus on increasing student awareness of impaired, distracted, and aggressive driving through interactive outreach efforts, such as on campus tabling events to provide prevention information and resources on the dangers of distracted, impaired, and aggressive driving, sharing sober driver messaging, and explaining the consequences of DUI and road rage-related offenses. These events also give campus officers the opportunity to engage with students in a joint problem-solving approach to address risky driving behaviors and attitudes. Given the limited budget of campus law enforcement departments, RUHS – Public Health will supply educational materials for officers to distribute during campus events and supplement activities, increasing student awareness and knowledge of the risks associated with alcohol-, drug-, distracted-, and aggressive/road rage-related driving.

### **Strategy 4- Supporting school administrators and community members through collaborative efforts**

RUHS – Public Health intends to continue implementing a coordinated, multi-sector partnership to address traffic safety risks among college aged populations throughout Riverside County. The initiative will maintain and expand close collaboration with local community colleges and universities, as well as community partners such as law enforcement, student organizations, leadership groups, local hospital injury prevention staff, and college administrators. The partnership will convene quarterly to assess traffic safety trends, align prevention strategies, and coordinate evidence-based interventions targeting impaired, distracted, and aggressive driving, as well as other emerging traffic safety risks. The primary goal is to establish a unified, regional approach that maximizes resources sharing, enhances program sustainability, and ensures consistent, data driven prevention messaging across Riverside college campuses countywide.

### **Strategy 5- Harm reductions approaches**

RUHS – Public Health will implement an evidence-based approach to reduce traffic-related injuries and fatalities associated with impaired, distracted, and aggressive driving. This approach prioritizes practical intervention that supports safer decision making while acknowledging the realities of student and young adult behavior. Program activities will include targeted education, coordinated awareness initiatives and the promotion of proven tools and strategies that discourage risky behavior such as speeding, tailgating, road rage, and unsafe lane changes, in addition to impaired and distracted driving. Outreach efforts may include public service messaging, recurring digital communications, and integrated on campus and social media campaigns designated to increase knowledge of driving risks and prevention strategies.

The program will emphasize encouraging individuals of legal drinking age to identify transportation alternatives prior to attending social events. Strategies may include promoting rideshare options, designated driver programs, and campus- supported transportation services. RUHS – Public Health will also collaborate with partners to identify high risk behaviors and roadway locations that contribute to crashes involving speeding, impairment, distraction, and aggressive driving, allowing for targeted prevention and education efforts.

The initiative will further reinforce awareness of traffic safety laws and enforcement practices, such as DUI penalties, sobriety checkpoints, and penalties for aggressive or road rage–related driving, which may also help reduce risky driving behaviors. To specifically address aggressive driving and road rage, program activities will provide guidance on recognizing and managing anger while driving, avoiding confrontations with other drivers, and modeling calm responses through peer-led campaigns. Educational materials will include tips for de-escalating potential conflicts on the road and reinforcing positive, responsible driving behaviors.

The responsible use of technology will be promoted as a protective measure, highlighting vehicle safety features and mobile applications that reduce distractions and support safer driving behaviors. Collectively, these harm reduction strategies aim to reduce preventable crashes, foster accountability, and promote a safer and more responsible driving culture within college communities.

#### **Agency Qualifications:**

Riverside University Health System – Public Health (RUHS–Public Health) Injury Prevention Services Branch has more than 31 years of experience developing, implementing, and managing comprehensive injury prevention and traffic safety programs. The agency has a proven track record of successfully administering state and federally funded grants, meeting reporting requirements, and achieving program objectives on time and within budget.

RUHS–Public Health maintains extensive partnerships with local law enforcement agencies, community-based organizations, hospitals, schools, and colleges/universities throughout Riverside County. These collaborations enhance program reach and support coordinated efficient efforts to reduce motor vehicle collisions and traffic-related injuries. In recent years, programs have successfully adapted to provide both virtual and in-person education, ensuring accessibility for diverse audiences.

#### **Programmatic Experience and Capacity**

RUHS–Public Health administers multiple traffic safety and injury prevention initiatives, demonstrating the capacity to manage the proposed grant activities concurrently. This includes:

#### **Impaired and Distracted Driving Programs**

Be Wiser: Teen Impaired and Distracted Driving Program

- Curriculum development and updates addressing impaired and distracted driving, Train-the-Trainer presentations, Virtual and in-person peer educator trainings, Peer-to-peer traffic safety education, Awareness and social media campaigns, Outreach events, Parent and school staff presentations, Youth Traffic Safety Summit

## College Communities Against Drunk, Drugged, and Distracted Driving (CADDD)

- Recruitment of local colleges and universities, Traffic safety educational presentations, Training and support of peer health educators, Digital newsletters and social media campaigns, Development and distribution of college toolkits, Program evaluation, Coordination of the Riverside County Traffic Safety College Collaborative

## Additional Traffic Safety Programs

- **Occupant Protection / Child Passenger Safety (CPS):** Child safety seat distribution, check-ups, education classes, special needs consultations, NHTSA CPS certification and recertification courses, and CarFIT programs
- **Pedestrian and Bicycle Safety / Active Transportation:** Safe Routes for All helmet distribution, pedestrian and bicycle safety curricula, bicycle rodeos, Pedestrian Safety Ambassador Program, and senior pedestrian safety education

This breadth of programming demonstrates the agency's infrastructure, experience, and administrative capacity to effectively manage the proposed grant.

## Staffing Capacity and Qualifications:

Staffing levels are **adequate and appropriate** to successfully complete all proposed activities. RUHS–Public Health employs experienced programmatic and fiscal staff with clearly defined roles:

- **Program Chief (In-Kind):** Over 25 years of public health experience; provides fiscal oversight and facilitates contract execution.
- **Program Director (In-Kind):** Over 25 years of program management experience; provides technical assistance and ensures grant objectives and deliverables are met.
- **Program Coordinator:** Over 6 years of experience coordinating and implementing traffic safety programs.
- **Health Education Assistants:** Bilingual staff with more than 10 years of experience delivering traffic safety education and outreach.
- **Fiscal Accountant (In-Kind):** Over 5 years of experience preparing and submitting Office of Traffic Safety (OTS) claims and managing grant fiscal reporting.

When needed, staff receive ongoing training through internal professional development and external traffic safety-related training to ensure program quality and compliance.

## Procurement and Contracting:

All grant agreements, contracts, and procurement activities are supported by RUHS–Public Health's established **contract and administrative unit**. Grant agreements and acceptance of funds require approval by the **Riverside County Board of Supervisors** following Public Health administrative approval. The estimated timeframe for contract approval and signature is **8–10 weeks**.

Procurement requests are initiated by program staff and reviewed by the fiscal unit in accordance with county procurement policies. The estimated timeframe for receipt of grant-related items is **4–6 weeks**.

## Community Collaboration and Engagement

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Provide a description of the community collaboration and engagement activities that will be conducted and/or participated in by your department to address traffic safety. Community collaboration and engagement allows for the appropriate department personnel to engage in conversations to both share information and receive input from the community members regarding traffic safety.

## Community Collaboration and Engagement:

Collaboration has been a central point in Public Health's approach to program development and implementation. By engaging multi-sector partners and community members, we ensure that local perspectives and community needs are meaningfully incorporated when introducing services and programs throughout Riverside County.

RUHS–Public Health will partner with local community colleges and universities to continue a college community collaborative focused on addressing traffic safety concerns affecting college-age students. This collaborative will convene quarterly and include representatives from law enforcement, local community-based organizations, college administrators, student leaders such as peer health educators, and local hospital injury prevention staff. Together, these partners will identify challenges and develop coordinated strategies to improve traffic safety within college communities.

Through this collaborative effort, we aim to create a regional approach to addressing impaired driving, distracted driving, aggressive driving and other emerging traffic safety issues. By leveraging shared resources and expertise, the collaborative will promote sustainability and ensure consistent, evidence-based messaging across Riverside County.

## Goals

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| Description  |
|--|
| Reduce the number of persons killed in traffic crashes.  |
| Reduce the number of persons injured in traffic crashes. |
| Custom Description                                       |

# Objectives

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| Target Number | Description   |
|---------------|---|
| 1             | Issue a news release announcing the kick-off of the grant by December 31st. The kick-off news releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at <a href="mailto:pio@ots.ca.gov">pio@ots.ca.gov</a> , and copied to your OTS Coordinator, for approval 7 days prior to the issuance date of the release. |

| Included | Target Number | Description  |
|----------|---------------|--|
| Yes      | 4             | Identify grant funded, straight time personnel. Include any vacancies or staff changes that have occurred. For any vacancies, include the status of filling the vacancy.   |
| Yes      | 0             | Execute subcontracts referenced in the budget. Prior to finalizing the subcontract, grantee should work with the OTS to ensure all costs in the sub contract are allowable. Upon execution of subcontract, upload a copy of the subcontract and request a revision to the grant budget to add new budget line items for associated costs under contractual services. If not yet executed, provide ETA. |

| Included | Target Number | Custom Description  |
|----------|---------------|---|
| Yes      | 7             | Conduct seven (7) traffic safety student trainings.   |
| Yes      | 14            | Conduct a minimum of fourteen (14) educational workshops on distracted, aggressive, and impaired driving.   |
| Yes      | 14            | Conduct a minimum of fourteen (14) on-campus or virtual activities focused on distracted, aggressive, and impaired driving, impacting a total of 3,000 students.  |
| Yes      | 16            | Conduct a minimum of sixteen (16) social media campaigns addressing distracted, aggressive, and impaired driving, reaching at least 6,000 individuals.  |
| Yes      | 1             | Conduct an evaluation of the CCADD program and the effectiveness of the program activities.   |
| Yes      | 12            | Create and disseminate monthly digital newsletter focusing on distracted, impaired, and aggressive driving reaching 3,000 individuals.  |
| Yes      | 7             | Disseminate seven (7) campaign kits to participating college campuses.  |
| Yes      | 4             | Meet quarterly with Riverside Traffic Safety College Collaborative to address issues related to impaired, distracted, and aggressive driving. Report meeting dates and minutes or summaries included in the Quarterly Progress Reports (QPR). |
| Yes      | 7             | Obtain commitment for Seven (7) college campus to participate in the College Communities Against Dangerous Driving (CCADD) Program.   |

# Method of Procedure

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## Phase 1 - Program Preparation:

- Develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- Conduct all training needed to implement the program, in the first quarter.
- Purchase all grant related supplies and materials to implement the program, in the first quarter.
- Items with a unit cost of \$5,000 or more (including tax and shipping) must comply with the Buy America Act.

### Media Requirements

- Issue a news release approved by the OTS PIO announcing the kick-off of the grant by December 31 and after the grant is signed and executed, but no sooner than October 1, the start of the grant year. The kick-off release must be approved by the OTS PIO. If you are unable to meet the December 31 deadline to issue a kick-off press release, communicate the reasons to your OTS grant coordinator and OTS PIO.

## Phase 1 - Program Preparation Addendum:

- Complete and route all necessary forms to the Riverside University Health System- Public Health Administration and Board of Supervisors for approval of grant activities.
- Conduct a search for current appropriate mass media campaign educational and resource materials available for distribution at participating college campuses.
- Develop all program forms and evaluation tools.
- Obtain commitment from college campuses to participate in the College Communities Against Dangerous Driving program.
- Identify a liaison and peer health educators at each college campus that will communicate with RUHS-Public Health on all program activities.
- To obtain commitment from each campus law enforcement/security to participate in outreach events focusing on impaired, distracted, and aggressive driving.
- Create a master calendar that schedules all activities.
- Update RUHS-Public Health website listing new traffic safety program activities.
- Identify media outlets in Riverside County.
- Develop a filing system to monitor all grant activities to ensure adequate reporting to funding source.
- Develop a data base to capture all demographic/statistical information and track objective progress relevant to grant activities.
- Purchase all necessary equipment and supplies (education and campaign materials and office supplies) to conduct grant related activities.
- Identify potential additional partners to be part of the coalition.
- Creating flyers and emails to reach out and recruit participants.
- Reaching out to partners to explain the continued mission of the coalition.

## Phase 2 - Program Operations:

### Media Requirements

The following requirements are for all grant-related activities:

- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your OTS grant coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- Send all PowerPoint presentations, online presentations and trainings for grant-related activities to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your OTS grant coordinator. Certified training courses are EXEMPT from the approval process.
- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the OTS grant coordinator.

- Pre-approval is not required when using any OTS-supplied template for media advisories, news releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and your OTS grant coordinator when any material is distributed to the media and public, such as a news release, educational material, or link to social media post.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your OTS grant coordinator.
- News releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are EXEMPT from the OTS PIO approval process. The OTS PIO and your OTS grant coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are EXEMPT from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and your OTS grant coordinator with the embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and copy your OTS grant coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult the OTS PIO and copy your OTS grant coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and copy your OTS grant coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so the OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and your OTS grant coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of the event within 7 days following significant grant-related event or program. The OTS PIO and your OTS grant coordinator should still be notified in advance when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Any news releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received OTS PIO approval in a prior grant year needs must be resubmitted for approval in the current grant year.
- For additional guidance, refer to the [OTS Grants Materials Approval Process Guidelines and FAQs](#).
- Email the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) or your OTS grant coordinator for consultation when changes from any of the above requirements might be warranted.

## Phase 2 - Program Operations Addendum:

- Establish an alcohol impaired, drug impaired, aggressive and distracted driving program at college campuses in Riverside County.
- Utilizing peer health educators and student leaders, to create a mass media campaigns on alcohol impaired, drug impaired, aggressive and distracted driving.
- Distribute campaign kits to participating college campuses.
- Conduct on-campus campaigns and events collaborating with campus law enforcement, peer health educators, and community agencies to address impaired and distracted driving.
- Conduct social media campaigns on distracted and impaired driving.
- Disseminate newsletters at participating college campuses.
- Conduct traffic safety student trainings.
- Conduct traffic safety workshops.
- Compile all evaluation forms.
- Maintain all demographic and statistical data related to grant activities.
- Create agendas for quarterly coalition meetings followed by meeting minutes.
- Develop and conduct county wide social media campaign

## Phase 3 - Data Collection:

1. Prepare and submit grant claim invoices (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
  - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
  - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
  - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
  - Collect, analyze and report statistical data relating to the grant goals and objectives.

## Phase 3 - Data Collection Addendum:

1. Prepare and submit grant claim invoices (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
  - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
  - Provide a brief list of activities conducted, procurement of grant-funded items, and significant media activities. Include the status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
  - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
  - Collect, analyze, and report statistical data relating to the grant goals and objectives.

## Budget

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## Personnel Costs

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**Hourly Rates** - When requesting hours for personnel, enter them as straight time or overtime (for Enforcement Overtime, please use section below) and include the amount of hours that they will spend on grant operations. Example: Personnel getting paid 100% by the grant working a full year at \$41.00 per hour would be entered as Straight time, 2080 Units, \$41.00 Unit cost or Rate, and 100% Percent Paid by Grant. This gives a total of \$85,280.00 for the year.

**Benefits** – If requesting benefits for personnel, enter all benefits as a separate line item for each. Start the Item Name with the word 'Benefits', enter the corresponding straight time or overtime total amount in the Unit Cost or Rate, and enter the Benefits Rate to have the system calculate Benefit Costs. (Unit Cost) X (Benefits Rate) = Benefit Costs. To properly relate benefits to the correct personnel line item use the Display Order field, for example use 100.0 for Display Order for the personnel line item and 100.1 for Display Order for the associated Benefits.

| Display Order | Cost Category      | Item Name                               | Position Type | Benefit Rate | Unit Cost or Rate | Units | Percent Paid by Grant | Calculated Cost to Grant |
|---------------|--------------------|---|---------------|--------------|-------------------|-------|-----------------------|--------------------------|
| 100.0         | A. Personnel Costs | Program Coordinator                     | Straight time |              | \$39.71           | 832   | 100.00%               | \$33,038.72              |
| 100.1         | A. Personnel Costs | Benefits- Program Coordinator           | Straight time | 54.93%       | \$33,038.72       | 1     | 100.00%               | \$18,148.17              |
| 101.0         | A. Personnel Costs | Health Education Assistant- A           | Straight time |              | \$29.64           | 520   | 100.00%               | \$15,412.80              |
| 101.1         | A. Personnel Costs | Benefits- Health Education Assistant- A | Straight time | 54.93%       | \$15,412.80       | 1     | 100.00%               | \$8,466.25               |
| 102.0         | A. Personnel Costs | Health Education Assistant- B           | Straight time |              | \$29.64           | 1,352 | 100.00%               | \$40,073.28              |
| 102.1         | A. Personnel Costs | Benefits- Health Education Assistant- B | Straight time | 54.93%       | \$40,073.28       | 1     | 100.00%               | \$22,012.25              |
| 103.0         | A. Personnel Costs | Health Education Assistant- C           | Straight time |              | \$28.50           | 520   | 100.00%               | \$14,820.00              |
| 103.1         | A. Personnel Costs | Benefits- Health Education Assistant- C | Straight time | 54.93%       | \$14,820.00       | 1     | 100.00%               | \$8,140.63               |

| Display Order                 | Cost Category | Enforcement Activity | Item Name | Unit Cost or Rate | Units | Calculated Cost to Grant |
|-------------------------------|---------------|----------------------|-----------|-------------------|-------|--------------------------|
| Personnel Costs: \$160,112.10 |               |                      |           |                   |       |                          |

### Travel Expenses

| Display Order | Cost Category      | Item Name       | Unit Cost or Rate | Units | Calculated Cost to Grant |
|---------------|--------------------|-----------------|-------------------|-------|--------------------------|
| 200.0         | B. Travel Expenses | In State Travel | \$1,600.00        | 1     | \$1,600.00               |

Travel Expenses: \$1,600.00

### Contractual Services

**Do not include brand names or names of specific organizations.**

| Display Order | Cost Category           | Item Name            | Unit Cost or Rate | Units | Calculated Cost to Grant |
|---------------|-------------------------|----------------------|-------------------|-------|--------------------------|
| 300.0         | C. Contractual Services | Contractual Services | \$0.00            | 1     | \$0.00                   |

Contractual Services: \$0.00

### Equipment (must have Unit Cost of at least \$10,000 including tax and shipping)

**Do not include brand names or names of specific organizations.**

Please include an equipment quote in the Upload Documents Tab.

**NOTE :** When creating a new "Equipment" budget item, the *Standard Language Item* drop down list may not be available. When this is the case, complete only the required fields and save the budget item. Once saved, select the *Edit* button (pencil icon); the *Standard Language Item* drop down list will be available for selection. Alternatively, if not requesting a *Standard Language Item*, please utilize the *Custom Narrative* field to enter an appropriate narrative.

| Display Order | Cost Category | Item Name | Unit Cost or Rate | Units | Calculated Cost to Grant |
|---------------|---------------|-----------|-------------------|-------|--------------------------|
| 400.0         | D. Equipment  | Equipment | \$10,000.00       | 0     | \$0.00                   |

Equipment: \$0.00

### Other Direct Costs (must have Unit Cost of less than \$10,000, including tax and shipping)

**Do not include brand names or names of specific organizations.**

**NOTE :** When creating a new "Other Direct Cost" budget item, the *Standard Language Item* drop down list may not be available. When this is the case, complete only the required fields and save the budget item. Once saved, select the *Edit* button (pencil icon); the *Standard Language Item* drop down list will be available for selection. Alternatively, if not requesting a *Standard Language Item*, please utilize the *Custom Narrative* field to enter an appropriate narrative.

| Display Order | Cost Category         | Item Name                        | Unit Cost or Rate | Units | Calculated Cost to Grant |
|---------------|-----------------------|----------------------------------|-------------------|-------|--------------------------|
| 500.0         | E. Other Direct Costs | Impairment Simulation<br>Googles | \$2,000.00        | 1     | \$2,000.00               |
| 501.0         | E. Other Direct Costs | Educational Materials            | \$1,500.00        | 1     | \$1,500.00               |
| 502.0         | E. Other Direct Costs | Office Suplies                   | \$1,200.00        | 1     | \$1,200.00               |
| 503.0         | E. Other Direct Costs | Printing/ Duplication            | \$1,500.00        | 1     | \$1,500.00               |

Other Direct Costs: \$6,200.00

### Indirect Costs

NOTE - Entry for Indirect Cost is different than prior years. Please read instructions carefully.

Item Name should indicate the % and the types of costs subject to the Indirect Cost Rate e.g. 15% of Salaries and Benefits. Enter one Unit Cost equal to the estimated Indirect Costs.

**Indirect Cost Rate must be supported by a federally approved indirect cost rate letter and uploaded to the application.**

| Display Order | Cost Category     | Item Name      | Units | Unit Cost or Rate | Calculated Cost to Grant |
|---------------|-------------------|----------------|-------|-------------------|--------------------------|
| 600.0         | F. Indirect Costs | Indirect Costs | 1     | \$25,186.82       | \$25,186.82              |

Indirect Costs: \$25,186.82

Total Requested Funding: \$193,098.92

## Narrative Review

### Review and update Narrative for Budget Items

| Cost Category      | Item                                  | Narrative | Custom Narrative   |
|--------------------|---------------------------------------|-----------|--|
| A. Personnel Costs | Program Coordinator                   |           | Program Coordinator - Acts as a liaison between RUHS-Public Health and its partners and participates in all grant-funded activities. Responsible for the day-to-day implementation of the program. Ensures program deliverables are met, trains and supervises program staff, completes required reporting, reviews and approves developed materials, and coordinates directly with OTS Program Coordinator and PIO. Claim should reflect actual costs up to the rate specified. |
| A. Personnel Costs | Benefits-Program Coordinator          |           | Benefits-Program Coordinator @54.93% - Claimed amounts must reflect actual benefit costs for straight time hours charged to the grant.   |
| A. Personnel Costs | Health Education Assistant-A          |           | Health Education Assistant - Will work directly on all grant funded activities. This includes but is not limited to developing forms and curriculum, assisting with program training and outreach to partners.   |
| A. Personnel Costs | Benefits-Health Education Assistant-A |           | Benefits-Health Education Assistant (A) @54.93% - Claimed amounts must reflect actual benefit costs for straight time hours charged to the grant.  |
| A. Personnel Costs | Health Education Assistant-B          |           | Health Education Assistant - Will work directly on all grant funded activities. This includes but is not limited to developing forms and curriculum, assisting with program training and outreach to partners.   |
| A. Personnel Costs | Benefits-Health Education Assistant-B |           | Benefits-Health Education Assistant (B) @ 54.93%- Claimed amounts must reflect actual benefit costs for straight time hours charged to the grant.  |

|                         |                                       |  |
|-------------------------|---------------------------------------|--|
| A. Personnel Costs      | Health Education Assistant-C          | Health Education Assistant - Will work directly on all grant funded activities. This includes but is not limited to developing forms and curriculum, assisting with program training and outreach to partners.   |
| A. Personnel Costs      | Benefits-Health Education Assistant-C | Benefits-Health Education Assistant (C) @ 54.93% - Claimed amounts must reflect actual benefit costs for straight time hours charged to the grant.   |
| B. Travel Expenses      | In State Travel                       | In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.  |
| C. Contractual Services | Contractual Services                  | n/a  |
| D. Equipment            | Equipment                             | n/a  |
| E. Other Direct Costs   | Impairment Simulation Goggles         | Impairment Simulation Activities - Supplies to assist in demonstrations that give the attendees an understanding of the amplified impairments that occur while driving impaired. Items may include simulation goggles (alcohol impairment, marijuana impairment, drug impairment, and distracted simulation) and approved activity kits. All purchases require approval from OTS.  |
| E. Other Direct Costs   | Educational Materials                 | Educational Materials - Costs of purchasing, developing, or printing brochures, pamphlets, fliers, coloring books, posters, signs, banners, and training materials associated with grant activities. Items shall include a traffic safety message and if space is available, the OTS logo. Draft materials must be submitted to OTS for approval. Additional items may be purchased if approved by OTS.  |
| E. Other Direct Costs   | Office Supplies                       | Office Supplies - Used for standard office supplies to support grant related activities, grant monitoring and reporting. Costs may include paper, toner, ink cartridges, CDs/DVDs, flash drives, and desk top supplies such as pens, pencils, binders, folders, flip charts, easels, and clips. Excludes office furnishings and fixtures such as but not limited to the following: desk, chair, table, shelving, coat rack, credenza, book, filing cabinet, floor covering, office planter, storage cabinet, portable partition, picture, wall clock, draperies and hardware, and fixed lighting/lamp. Additional items may be purchased if approved by OTS. |
| E. Other Direct Costs   | Printing/Duplication                  | Printing/Duplication - Costs include the purchase of paper, production, printing and/or duplication of materials associated with daily grant operations.   |
| F. Indirect Costs       | Indirect Costs                        | Indirect Cost - de minimis rate of 15% applied to Personnel, Travel, and Other Direct Costs  |

## Upload Documents (Optional)

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| Document Name                              | Update Date/Time  |
|--|-------------------|
| Application Report 2026-01-29 23:30:18.pdf | 1/29/2026 3:30 PM |
| RUHSMC LOS CCADD.pdf                       | 1/29/2026 3:29 PM |
| RPD LOS CCADD.pdf                          | 1/29/2026 3:29 PM |
| RCH LOS CCADD.pdf                          | 1/29/2026 3:29 PM |
| RCC LOS CCADD.pdf                          | 1/29/2026 3:29 PM |
| Loma Linda University LOS CCADD.pdf        | 1/29/2026 3:28 PM |
| CBU LOS CCADD.pdf                          | 1/29/2026 3:28 PM |
| Application Report 2026-01-28 21:59:26.pdf | 1/28/2026 1:59 PM |
| CCADD Application_Attachments.pdf          | 1/28/2026 1:55 PM |

## Evaluation, Support, and Submittal

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### Evaluation, Support, and Submittal

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#### Method of Evaluation:

Using the data compiled during the grant, the Grant Director will complete the "Final Evaluation" section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant's accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

#### Administrative Support:

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

#### Total Requested Funding:

\$193,098.92