

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 16.4
(ID # 30277)

MEETING DATE:
Tuesday, April 28, 2026

FROM : Regional Parks and Open Space District

SUBJECT: REGIONAL PARK AND OPEN-SPACE DISTRICT: Approval of the Second Amendment to the Professional Service Agreement with Mariposa Landscapes, Inc. for Landscape Maintenance Services through September 30, 2027; District 4. [Total Cost \$147,624; 100%, Regional Park and Open-Space District Fund 25400]

RECOMMENDED MOTION: That the Board of Directors:

1. Approve Second Amendment to Professional Services Agreement PKARC-PSA-0004396 for Landscape Maintenance at Lake Cahulla Veterans Regional Park and authorize Chair of the Board of Directors to execute the same;
2. Direct the Purchasing Agent to issue Purchase Orders to Mariposa Landscapes, Inc. that do not exceed the total annual amount of \$73,812.00;
3. Authorize the General Manager, or Designee, based on the availability of fiscal funding as approved as to form by County Counsel, to sign amendments that exercise the options of the agreement including modifications of the statement of work that stay within the intent of the Agreement; and sign amendments to the compensation provisions that do not exceed the sum total of ten percent (10%) of the total annual cost of the contract; and
4. Direct the Clerk of the Board to return one (1) copy of the executed Amendment to the Riverside County Regional Park and Open-Space District (District).

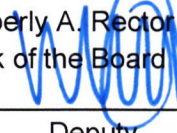
ACTION:Policy


Kyla R. Brown, General Manager 4/15/2026

MINUTES OF THE BOARD OF DIRECTORS

On motion of Director Perez, seconded by Director Medina and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: April 28, 2026
xc: Parks

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 73,812.00	\$ 73,812.00	\$ 147,624.00	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100%, Regional Park and Open-Space District Fund 25400			Budget Adjustment:	No
			For Fiscal Year:	25/26 to 26/27

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Since 2012, the Riverside County Regional Park and Open-Space District ("RivCoParks"), has contracted landscaping services for maintenance and beautification of RivCoParks facilities. RivCoParks contracts these services due to the unique detailed maintenance required for specific site landscape, inclusive of soft-scape, hardscape, irrigation systems, and mowing areas.

The proposed Amendment expands the number of serviced locations and provides for weekly maintenance services to ensure consistent upkeep and preservation of park facilities. Mariposa Landscapes demonstrates experience in hardscape and softscape maintenance, turf mowing, irrigation system maintenance, and replacement services necessary to meet RivCoParks' operational needs.

Impact on Residents and Businesses

Approval of this amendment will provide the most efficient and effective delivery of landscape maintenance services at Lake Cahuilla Veterans Regional Park. These services not only provide aesthetic and environmental value, but they also support the efforts, guidelines and practices affiliated with Water Quality Management Plans and State Water Resources Board guidelines.

ATTACHMENTS:

- Mariposa Landscapes, Inc. Amendment No. 2 AATF

Melissa Curtis
Melissa Curtis, Deputy Director of Purchasing and Fleet

4/16/2026

Douglas Ordonez Jr.
Douglas Ordonez Jr.

4/23/2026

Aaron Gettis
Aaron Gettis, Chief Deputy County Counsel 4/16/2026



RIVERSIDE COUNTY PARK AND OPEN-SPACE DISTRICT

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WITH

MARIPOSA LANDSCAPES, INC.

WHEN DOCUMENT IS FULLY EXECUTED RETURN
CLERK'S COPY
to Riverside County Clerk of the Board, Stop 1010
Post Office Box 1147, Riverside, Ca 92502-1147
Thank you.

Original Contract Term:	November 15, 2022, through June 30, 2023
Contract Term Extended To:	September 30, 2027
Effective Date of Amendment:	April 1, 2026
Original Contract Amount:	\$30,996.00
Amended Contract Amount:	\$73,812.00
Contract / RFQ ID:	PKARC-PSA-0004396/PKARC-0230

This AMENDMENT No. 2 to the Professional Service Agreement for Landscape Services Lake Cahuilla between RIVERSIDE COUNTY REGIONAL PARK AND OPEN-SPACE DISTRICT, a special district created pursuant to the California Public Resources Code, Division 5, Chapter 3, Article 3., (herein referred to as "DISTRICT") and MARIPOSA LANDSCAPE, INC, (herein referred to as "CONTRACTOR".)

WHEREAS, DISTRICT and CONTRACTOR entered into the Agreement for Landscape Maintenance Services, effective November 15, 2022, (herein referred to as "Agreement"); and

WHEREAS, the Parties entered into that certain Amendment No. 1 to the Agreement effective January 22, 2024, to amend section 3.1 of the Agreement and increase the compensation amount by 4.3% to compensate for California Consumer Price Index (CPI) increase and to extend the Period of Performance through September 30, 2027, unless terminated earlier; and

WHEREAS, the District has reviewed its current operation needs and has determined that it requires additional services throughout the calendar year beyond those specified in the original agreement; and

WHEREAS, the Parties now desire to amend the Agreement to increase the maximum contract amount by Forty One Thousand Four Hundred Eighty-Three and Eighteen Cents (\$41,483.18.00) and update the Scope of Services, by replacing Exhibit "A" (Scope of Services) and Exhibit "B-1" (Payment Provisions) with an amended Exhibit "A-1" (Scope of Services) and Exhibit "B-2" (Payment Provisions).

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, DISTRICT and CONTRACTOR agree as follows:

1. **Recitals:** The above recitals are true and correct and are incorporated herein by reference and collectively refer to herein as the "Agreement".
2. **Description of Services:** Section 1.1 and 1.3 of this Agreement are deleted in their entirety and replaced as follows:
 - 1.1 CONTRACTOR shall provide all services as outlines and specified in Exhibit A-1, Scope of Services, at the prices stated in Exhibit B-2, Payment Provisions, to the Agreement.

1.3 CONTRACTOR affirms this is fully apprised of all the work to be performed under this Agreement; and the CONTRACTOR agrees it can

APR 28 2026

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properly perform this work at the prices stated in Exhibit B-2.

3. **Compensation:** Section 3.1 of the Agreement is to be deleted in its entirety and replaced as follows:

3.1 The DISTRICT shall pay the CONTRACTOR for services performed, products provided and expenses incurred in accordance with the terms of Exhibit B-2, Payment Provisions. Maximum payments by DISTRICT to CONTRACTOR shall not exceed Seventy-Three Thousand Eight Hundred Twelve Dollars (\$73,812.00) annually including all expenses. The DISTRICT is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or products. Unless otherwise specifically stated in Exhibit B-2, DISTRICT shall not be responsible for payment of any of CONTRACTOR's expenses related to this Agreement."

4. Exhibit "A" (Scope of Services) is deleted in its entirety and replaced with Exhibit "A-1" Scope of Services attached hereto and incorporated herein.
5. Exhibit "B-1"(Payment Provisions) is deleted in its entirety and replaced with Exhibit "B-2" (Payment Provisions) attached hereto and incorporated herein.
6. **Miscellaneous:** All other terms and conditions of the Agreement not modified herein shall remain unchanged. The provisions of this amendment shall prevail over any inconsistency or conflicting provisions of the Agreement, as heretofore amended and shall supplement the remaining provisions thereof.

[SIGNATURES ON FOLLOWING PAGE]



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IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

**RIVERSIDE COUNTY REGIONAL
PARK & OPEN-SPACE DISTRICT**
4600 Crestmore Road
Jurupa Valley, CA 92509

MARIPOSA LANDSCAPES, INC
a California Corporation
6232 Santos Diaz St.
Irwindale, CA 91702

By: _____
Name: Kyla Brown
Title: General Manager
Dated: _____

By: _____
Name: Terry Noriega
Title: President
Dated: _____

By: _____
Name: Antonio Valenzuela
Title: Secretary
Dated: _____

BOARD OF DIRECTORS:

By: _____
Supervisor Jose Medina
District 1
Chair of the Board

ATTEST:
KIMBERLY A. RECTOR, Clerk
By _____
DEPUTY

APPROVED AS TO FORM:

Minh Tran County
Counsel

By: _____
Kristine Bell-Valdez
Supervising Deputy County Counsel



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EXHIBIT "A-1" SCOPE OF SERVICES

1. RESPONSIBILITY OF THE DISTRICT:

- 1.1 DISTRICT shall maintain the site when CONTRACTOR is not on site.
- 1.2 CONTRACTOR shall not be held responsible for regular irrigation maintenance but will be responsible for the costs of repairing damage to the irrigation system that was caused by the CONTRACTOR.
- 1.3 DISTRICT shall inspect, adjust, and make recommendations for the repair, and/ or replacement for irrigation system.

2. GENERAL LANDSCAPE MAINTENANCE SPECIFICATIONS

- 2.1 Service Location: Lake Cahuilla, 58-075 Jefferson St, La Quinta, CA 92252
- 2.2 The Contractor shall furnish all labor, equipment, materials, tools, transportation, services, special skills and necessary appurtenances required to perform the landscape maintenance as set forth in this specification and in keeping with the highest standards of quality and performance.
- 2.3 Maintenance of the service areas shall include but not be limited to inspections, mowing, trimming, shrub pruning, fertilization, aerating, tree trimming of 14' or less, weed control, cultivation, pest control, replacement, and clean-up of drainage facilities. It is the intent to schedule maintenance to keep this site in a state of healthy vigorous growth.
- 2.4 Contractor shall, where applicable, be responsible for all repairs to the above-ground portion of the irrigation system when the Contractor's actions are the cause of the damages. .

3. TURFGRASS

3.1 General

- 3.1.1 Mowing: All turf areas shall be mowed once per week to twice per week during the peak summer months, if needed; and once per week to every other week during the winter months, unless otherwise directed by the District, cut cool season turf grass at 2 inches. Common Bermuda and other



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warm season grasses shall be mowed to not exceed 1 inch, hybrid Bermuda at $\frac{3}{4}$ inches. Avoid removing more than one-third of the leaf area blade at any one time. Remove or catch the clippings. Use rotary type mowers for cool season grasses and reel type mowers for warm season grasses with sharp blades (blades should be sharpened or replaced at least twice a week). All debris must be removed daily and disposed of legally off-site. Care shall be exercised during the mowing operation to prevent damage to trees and other obstacles located within the turf areas such as electrical boxes or fixtures. Do not mow areas that are saturated with water. Alternate mowing patterns shall be used whenever possible to prevent wheel ruts in turf areas. If ruts are made, Contractor will make repairs at his own expense. The District must approve of all mowing equipment used by the Contractor. Small rotary push mowers will be required for parkways and other small areas.

- 3.1.2 It is the intent of the District that the Contractor uses mulching equipment to mow all turf areas. The Contractor may be required, at the discretion of the District, to bag and remove grass clippings if the use of mulching mowers creates a hazardous or messy condition in the area of work. Additionally, at no time shall grass clippings be directed into the storm drain system by the Contractor.
- 3.1.3 Fertilizing: Apply fertilizers so as to provide sufficient nitrogen and other basic nutrients on a regular basis to maintain the turf in a healthy condition, or as directed by the District. Fertilizer will be applied as often as required to maintain deep green color at all times. The type of turf and time of year will determine the type of fertilizer used. The frequency of application will greatly depend on the amount of leaching caused by excess use of water. The type of fertilizer used, and frequency applied will be recorded. Coordinate all fertilizer applications with the District.
- 3.1.4 Trimming and Edging: Trim around walls, buildings, curbs, header boards, valve boxes, quick couplers, and paved areas on a weekly basis to present a neat, clean appearance. Chemically edge around trees (tree wells) within a minimum 18" radius from the trunk using care not to damage the tree trunk or roots. At no time will chemical edging be allowed on anything other than tree wells unless directed otherwise in writing by the District.
- 3.1.5 Thatching: Thatch all turf areas once per year at a time when there will be the least amount of stress to turf, preferably in the Spring or Fall. Thatching



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will be in accordance with the following methods:

- 3.1.5.1 Step 1: Aerify entire area using an aerator with ½ inch tines.
 - 3.1.5.2 Step 2: Verticut the entire area using a thatching machine set to contact the soil line.
 - 3.1.5.3 Step 3: Verticut in two different directions. Pick up debris with a turf vacuum.
 - 3.1.5.4 Step 3: Mow with rotary mower at regular cutting height as specified above or as directed by the Supervisor.
- 3.1.6 Refurbishment of Turf grass: Turf areas that thin out due to shading effect of trees, structures and irrigation malfunction (due to Contractor's negligence) will be reseeded with an approved grass seed to restore the thinning areas. Coordinate with the District. This will not be considered extra work. In the winter months the District may require sod.
- 3.1.7 Weed Control: Contractor shall maintain turf areas in a weed free condition at all times by the use of either chemical or mechanical means. Pre-emergent herbicide applications shall be required to control crabgrass in all turf areas. The Contractor shall exercise extreme care and caution while applying chemical weed controls to avoid damaging any non-target plant materials. Before such applications are made, the turf should be well established and in a vigorous growth condition. All chemical applications will be recorded and coordinated with the District.
- 3.1.8 String Trimmers: Care shall be exercised with regard to the use of string trimmers to prevent damage to building surfaces, walls, header board, light fixtures, signage, etc. String trimmers shall not be used within 18" of a tree trunk.

4. SHRUB MAINTENANCE

4.1. Pruning

- 4.1.1. Shrubs shall be pruned as required for safety, removal of broken, dead and diseased branches, general containment, and appearance.
- 4.1.2. All shrubbery shall be pruned, trimmed, thinned, and suckers removed to properly contain its size with respect to species, size of planters and the best health of the plant. Coordinate with the District.
- 4.1.3. Prune shrubs to retain as much of the natural informal appearance as possible,



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consistent with intended use. Coordinate with District.

4.1.4. Shrubs used as formal hedges or screens shall be pruned as required to present a neat appearance.

4.1.5. Remove any spent blossoms or dead flower stalks as required to present a neat appearance.

4.1.6. Shrubs and mounding shall not exceed two (2) feet in height within areas required for vehicle sight distance depending upon roadway topography (i.e. medians and street corners). Coordinate with the District.

4.1.7. Shrubs shall be pruned and trimmed using sound horticultural techniques.

4.1.8. Shrubs shall be maintained within the limits of confined areas (i.e., narrow medians, walkways, etc.) so as not to encroach on same.

4.1.9. Shrubs shall be trimmed to maintain horizontal clearance along all walkways and trails to prevent encroachment onto private property.

4.2. Shrubbery Replacement: The Contractor, at their expense, shall be responsible for the complete removal and replacement of shrubbery lost due to negligence by the Contractor as determined by the District Supervisor.

4.3. Pruning Schedule: Shrubs shall be pruned and trimmed as needed, or as requested by the District Supervisor.

4.4. Fertilization: Contractor shall apply a balanced fertilizer as needed in shrub areas to maintain a healthy appearance and condition, or as directed by the District Supervisor.

4.5. Cultivation and Mulching: Contractor shall cultivate landscape bed areas and tree wells sufficiently and often enough to control weed growth and maintain existing irrigation and drainage ditches. Mulch is also required to be applied in all open dirt areas and/or around trees as required by the landscape inspector (mulch will be supplied or paid for by the District).

5. VINES/ROSES

5.1. General



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5.1.1. Vines, when applicable and espalier plants shall be checked and retied as required. Secure vines with appropriate ties to promote directional growth on supports.

5.1.2. Do not use nails to secure vines on masonry walls.

5.1.3. Existing vines planted in pockets not provided with sprinklers shall be deep watered as needed to promote optimum growth.

5.1.4. Pruning of vines and roses will be in accordance with good horticulture practices.

5.1.5. Vines shall be trimmed as required for safety, disease, general containment or appearance, or as directed by the District.

5.1.6. All vines planted on walls shall be trimmed and maintained 18" from the top of the wall. This distance may be modified at the discretion of the District.

5.1.7. Roses are to be maintained such that they present a neat appearance at all times and are not a public hazard. This includes but is not limited to cutting dead roses from the rose bushes. All roses shall be pruned in January and deadheaded regularly in spring, summer and fall.

5.1.8. The Contractor shall not remove any roses from the District's property without the District prior approval.

5.1.9. The Contractor shall not allow roses to grow into trees, shrubs or other undesirable places.

6. GROUND COVER

6.1. General

6.1.1. Trim ground cover plantings as required for general containment and to present a neat, clean appearance.

6.1.2. Weeds shall be controlled and not allowed to reach two inches (2") in height. Remove weeds by chemical or mechanical means as approved by the District.

6.1.3. Keep ground cover trimmed back from all utility cabinets, irrigation controller units, valve boxes, quick couplers, or any other appurtenances or fixtures. Do not allow ground cover to grow up the trunks of trees, sidewalks,



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roadways, planters, into shrubs, on structures or walls unless directed by the landscape inspector. Keep trimmed back approximately 4 inches from structures, walls, etc. Coordinate trimming around base of shrubs/trees with District.

6.1.4. Bare soil areas shall be cultivated a minimum of once per month and/or mulched as directed by the landscape inspector (mulch will be supplied or paid for by the District).

6.1.5. The Contractor shall be responsible for hand watering at no additional cost any areas not provided with an automatic irrigation system. Contractor will also be required to hand water at no additional cost any landscape areas with a non-functioning irrigation system if it is the Contractor's responsibility to maintain that system.

6.1.6. The Contractor may be required to hose off plant material monthly in areas where a drip system is used.

7. FERTILIZATION

7.1. General: Contractor shall use only dry pelletized fertilizers and include all pre-emergent when needed, unless otherwise approved by the District. Applications shall be in accordance with the manufacturer's specifications.

7.2. Scheduling: The application of all fertilizers shall be recorded and specifically identified on the Contractor's Maintenance Schedule indicating the fertilizer used and frequency applied (i.e., turf, trees, roses, shrubs, ground cover, etc.).

7.3. Method of Application: When applying fertilizer granules, every precaution shall be taken to contain these materials in the planting areas. The Contractor will be responsible for removing all fertilizer stains from concrete caused by his application.

7.4. Timing of Application: When climatic factors cause problems with the general use of fertilizers, an adjustment of the fertilizing schedule may be necessary. After fertilizer application, watering schedule shall be monitored to eliminate runoff or leaching of fertilizer materials.

7.5. Soil Testing: Soil tests and plant analysis shall be obtained at the discretion of the District to determine the need for fertilizer or amendments and shall be completed prior to application. Copies of all test reports shall be submitted for review by the District prior to application. The Contractor shall provide soil and



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foliar testing at no expense to the District. For the purposes of bidding, the Contractor should assume fifty (50) tests per year. The District shall determine all test locations.

8. PEST CONTROL OF PLANT MATERIAL

8.1. General:

8.1.1. Where applicable, Contractor shall practice Integrated Pest Management. This shall involve common-sense practices that use environmentally acceptable methods of pest control with the least possible hazard to the public, District property, and the environment. Practices shall combine the use of current information on pest life cycles, exclusion, natural enemies, and host resistance.

8.1.2. Contractor shall provide complete control of all plant pests and/or diseases.

8.1.3. The Contractor shall obtain all necessary licenses and permits to comply with District, County, State and Federal regulations or laws.

8.1.4. Contractor will assume responsibility and liability for the use of all chemical controls.

8.1.5. Pest and disease shall include, but shall not be limited to all insects, mites, other vertebrates, and invertebrates including pocket gophers and Squirrels, pathogens and nematodes.

8.1.6. All material use shall be in strict accordance and applied within the most current EPA regulations and the California Food and Agricultural Code.

8.2. Application of Pesticides

8.2.1. District shall be notified prior to the application of pesticides and other chemicals. Pesticide applications shall be recorded on the Maintenance Schedule and coordinated with the District. Material Use Reports for all pesticides shall be filed with the District no later than the 10th day of every month for the preceding month.

8.2.2. Pesticides shall be applied at times which limit the possibility of contamination from climatic or other factors. Early morning application shall be used when possible to avoid contamination from drift. Applicators shall monitor forecast weather conditions to avoid applications prior to inclement weather, to eliminate potential runoff in treated areas.



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8.2.3. Irrigation water applied after treatment shall be reduced to eliminate runoff. When water is required to increase pesticide efficiency, it shall be applied only in quantities of which the area is capable of absorbing without excessive runoff.

8.2.4. Care shall be taken in transferring and mixing pesticides to prevent contaminating areas outside the target area. Application methods shall be used to ensure that materials are confined to the target area. Spray tanks containing leftover materials shall not be drained on the site. Disposal of pesticides and tank rinsing materials shall be within the guidelines established in the State of California Food and Agricultural Code or EPA regulations.

8.2.5. Spray equipment shall be in good operating condition, quality, and design to efficiently apply materials to the target area. Spray drift from pesticide applications shall be minimized.

8.2.6. Wherever a specific type of material is specified, no substitutions shall be allowed without the written consent of the District.

8.3. Certification of Materials:

8.3.1. All materials shall be transported to the site in original containers. Materials shall be subject to inspection by the District.

8.3.2. The State of California Agricultural Code requires that pesticides and/or chemicals may be used only after a written recommendation by a State of California Licensed Pest Control Advisor is obtained, with a copy forwarded to the District prior to chemical usage. These recommendations shall be updated on a yearly basis. A recommendation consists of all the information the applicator should know for accurate and safe usage. The recommendation must be time and site specific.

8.3.3. If a Restricted Use Pesticide is recommended, a use permit issued by the County of Riverside Agricultural Commissioner must be provided to the District.

8.3.4. All pesticides shall be applied only by an operator possessing a California state issued Qualified Applicator's License or a Qualified Applicator's Certificate.

8.3.5. THERE SHALL BE NO APPLICATION OF A PESTICIDE WITHOUT WRITTEN PERMISSION FROM THE DISTRICT.

8.3.6. All areas of the landscape shall be inspected for infestations of pests such as



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ants, insects, mites, snails, and sow bugs. Plants shall be observed closely for leaves that may be blotched, blighted, deformed, mildewed, rusted, scorched, discolored, defoliated, or wilted.

8.3.7. Contractor shall identify the cause of plant injury and consult a Pest Control Advisor before application of chemical treatments.

8.3.8. Cultural preventive methods shall begin before a pest is visible. At certain times of the year, and with certain environmental conditions, the presence of certain pests can be anticipated. New plant growth shall be monitored for the presence of aphids, leaf hoppers, scale, mealy bugs, and mites. A 10-power magnifying glass is helpful for identifying mites. Evidence of ant activity may be seen in soil, along walks, and trunks of shrubs and trees.

8.3.9. Adult beetles shall be controlled before they lay eggs on bark in the spring. Ongoing inspections are necessary to determine if there is a summer brood.

8.3.10. Snails shall be controlled before becoming epidemic. They can be anticipated as a menace from spring until the advent of high temperatures.

8.3.11. Contractor shall prevent the spread of disease by keeping all cutting edges sterile by dipping in an alcohol or bleach solution after each cut.

8.3.12. Weeds must be removed upon appearance. Selective post-emergent herbicides shall be used to kill weeds without permanent injury to other plants.

8.3.13. Broadleaf weeds in turf shall be removed selectively, without injury to the lawn grass other than slight, temporary discoloration.

8.3.14. Grass weeds in lawns shall be controlled with selective post-emergent herbicides.

8.3.15. Creeping grass shall be kept out of shrubs and groundcovers.

8.3.16. Weeds not killed with herbicides shall be removed manually. Turf and other desirable plants killed by weeds, chemicals, etc., shall be replaced at the Contractor's expense. All replacements must be made within 7 calendar days after receiving notice from the District.

9. WEED CONTROL OF PAVED SURFACES AND EMPTY LOTS

9.1. Contractor shall be responsible for controlling weeds in the cracks and



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11.4. All walkways and roadways will be kept clean/clear of debris and plant growth at all times. Care shall be taken not to create unnecessary hazards to foot or wheelchair traffic during maintenance operations.

11.5. All shrub areas not inter-planted with ground cover will be raked clean a minimum of once a week or as directed by the District.

11.6. If applicable, the Contractor will be allowed to dispose of debris from their maintenance operations at the District Yard only with prior approval by the District. All debris must be separated into green waste, recyclables, and other waste to prevent contamination of the waste disposal bins and be disposed of in the appropriate locations. Failure to separate and dispose of debris appropriately shall result in a \$100.00 forfeiture from payment for each occurrence. Coordinate with the District.

11.7. All other debris resulting from any of the Contractor's operations shall be removed and disposed of legally at the Contractor's expense. No debris will be allowed to remain at the end of the workday. Failure to remove and dispose of debris properly shall result in a \$100.00 forfeiture from payment for each occurrence.

12. PLANT ADDITIONS AND/OR REPLACEMENTS

12.1. As part of this agreement, the Contractor may be requested to replace damaged or destroyed trees, turf, shrubs, vines, ground cover, or flowers. Contractor shall submit a timely proposal in writing for these improvements. Such work will be paid for as extra work by the District unless otherwise specified within these specifications. No work shall commence until the proposal has been signed as accepted by the District. Exceptions will be replacements due to Contractor's neglect. This will be determined by the District.

13. GUARANTEE AND/OR REPLACEMENT POLICY

13.1. All new plant material installations, irrigation installations and repairs done as part of this contract shall be guaranteed for a period of one calendar year with exceptions due to "Acts of God," i.e., damage or death of plant material due to wind or storm, or vandalism, theft, or other willful acts over which the maintenance contractor has no



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control. Existing plants shall be replaced by Contractor if they die due to Contractor's negligence.

14. ASPHALT AREAS AND PATHWAYS

14.1. Special emphasis shall be placed on chemical edging along these areas to prevent damage to the asphalt by vegetation. All such damage shall be repaired at the Contractor's expense.

15. IRRIGATION SYSTEM MAINTENANCE

15.1. Contractor shall be responsible for all repairs, at the Contractor's expense, to repair the above-ground portion of the irrigation system from the point that irrigation in the event the CONTRACTOR causes damage.

15.2. Irrigation inspection shall include inspections of the visible system including the operation of the systems, and recommendations to the District for adjustments, repairs modifications, testing, analysis, and other work as needed.

15.3. Reporting:

15.3.1. All Irrigation systems shall be checked once per week, at a minimum, for proper operation. A record of this observation must be maintained and submitted to the District by the first working day of the following week. During extreme weather conditions more frequent observations and adjustments may be required.

15.3.2. Contractor shall submit an irrigation schedule, which lists watering days and times for stand-alone controllers.

15.3.3. Contractor shall create and maintain irrigation zone data sheets upon request of the District.

15.3.4. The initial programming of new controllers shall be performed by District personnel, with the contractor's assistance.

15.4. Performance on Schedule:

15.4.1. The Contractor will be provided the latitude to establish work schedules that correspond to its manpower and equipment resources. The Contractor will



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also be provided the opportunity and procedures for adjusting those schedules to meet special circumstances. The District must approve all schedules and changes, and such approved schedules shall consider the needs of the various customers and organizations that use the facilities. Therefore, all work shall be completed on the day scheduled (as shown on the schedule).

15.5. Deficient Performance:

15.5.1. The contractor shall be notified both verbally and in writing each time performance is considered to be non-satisfactory and corrective action is necessary. The contractor shall complete corrective action within one (1) hour of notification. Failure to completely clean up a site according to the schedule and these specifications will constitute deficient performance.

16. EXTRA WORK

16.1. In the event the Contractor is required by the District and agrees to perform extra work, the following procedure shall govern such work:

16.2. Work will be executed under the direction of the District on a time and materials basis or an agreed lump sum price depending on the nature of the work and in accordance with the fees as described in the Cost Summary; Extra Work.

16.3. A written estimate of cost will be required for approval by the District for approval prior to the work being done. The Contractor shall maintain records sufficient to distinguish the direct cost of other operations. Contractor shall furnish reports of extra work on forms furnished by the contractor, itemizing all costs for labor, materials, and equipment. The report shall include hours worked. Invoices for extra work shall be submitted no later than sixty (60) days after the District's acceptance of the proposal for work. Any invoices submitted later than sixty (60) days may be rejected by the District. The following procedure will govern such extra work:

16.3.1. District will issue work request for such extra work to be performed.

16.3.2. Material cost shall be actual cost not to exceed 15% for the handling of materials purchased by the Contractor and used for the extra work.

16.3.3. Extra work must be approved by the District in writing.



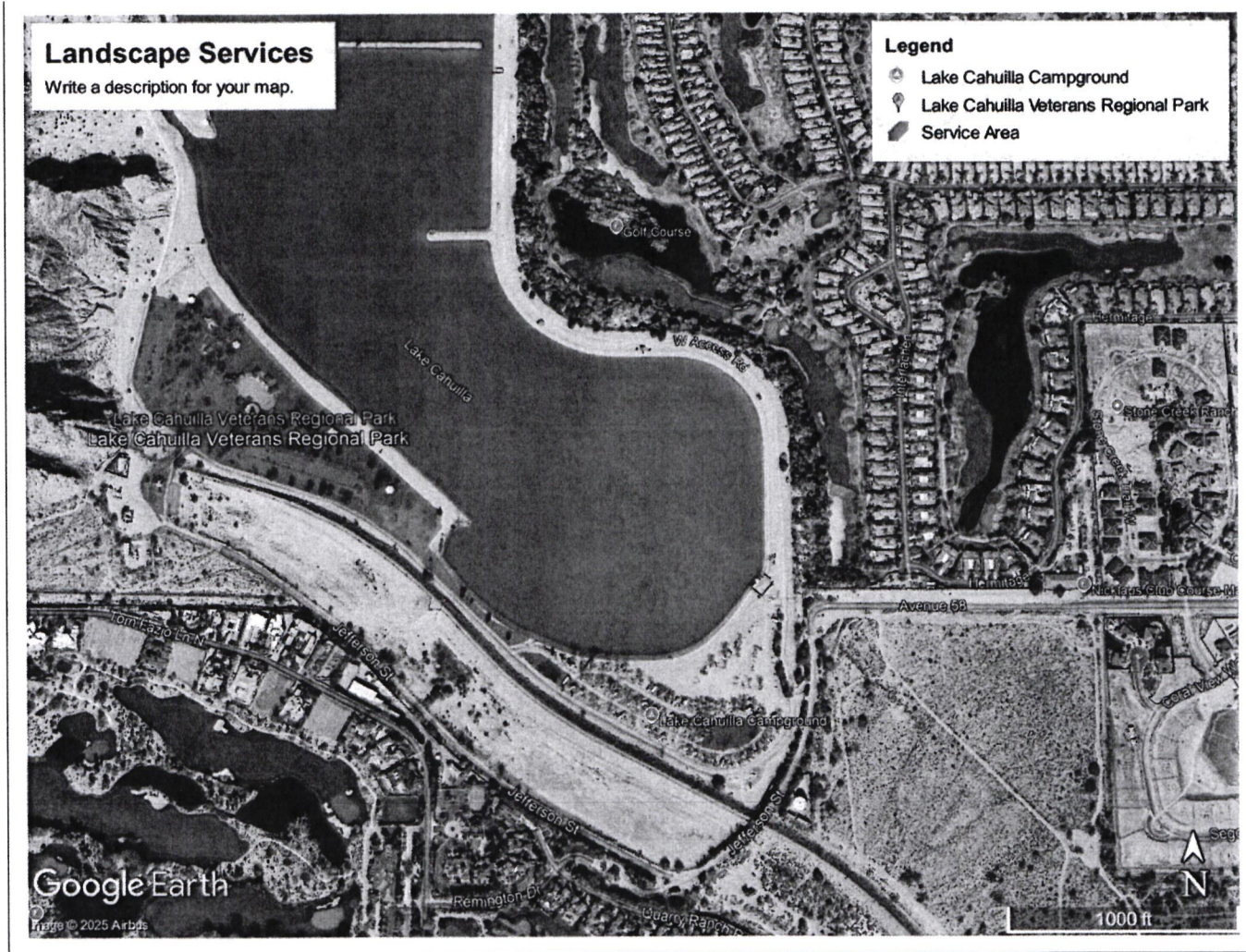
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17. LAKE CAHUILLA AERIAL MAP





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EXHIBIT "B-2- PAYMENT PROVISIONS"

Pricing shall be all inclusive and shall include at minimum, mileage, taxes, equipment, maintenance, labor at Prevailing Wage rates, incidentals, overhead, etc....

CONTRACTOR shall adhere to the following schedule, unless the DISTRICT requests in writing one (1) day in advance:

#	Site	Month	Frequency	Cost Per Month
1	Lake Cahuilla	April	1 time a week	\$6,151.00
2	Lake Cahuilla	May	1 time a week	\$6,151.00
3	Lake Cahuilla	June	1 time a week	\$6,151.00
4	Lake Cahuilla	July	1 time a week	\$6,151.00
5	Lake Cahuilla	August	1 time a week	\$6,151.00
6	Lake Cahuilla	September	1 time a week	\$6,151.00
7	Lake Cahuilla	October	1 time every 2 weeks (2x per month)	\$6,151.00
8	Lake Cahuilla	November	1 time every 2 weeks (2x per month)	\$6,151.00
9	Lake Cahuilla	December	1 time every 2 weeks (2x per month)	\$6,151.00
10	Lake Cahuilla	January	1 time every 2 weeks (2x per month)	\$6,151.00
11	Lake Cahuilla	February	1 time every 2 weeks (2x per month)	\$6,151.00
12	Lake Cahuilla	March	1 time every 2 weeks (2x per month)	\$6,151.00



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EXHIBIT "B-2- PAYMENT PROVISIONS"

Additional services may be requested by the DISTRICT at the rates listed below:

Extra Work Rates:

#	Site	Description	Cost
1	Lake Cahuilla	Overseeding turf one time per year, 10lb. Per 1,000 sq. ft. using 3-ways blend perennial seed.	\$20,360.00
2	Lake Cahuilla	Fertilizing turf 1 time at 1lb. N per 1,000 sq. ft. with slow-release fertilizer.	\$2,241.00
3	Lake Cahuilla	Aerify turf areas 1 time per year.	\$1,965.00

Time & Material Rates (includes truck and hand tools):

#	Site	Description	Cost
1	Lake Cahuilla	Foreman	\$65.00
2	Lake Cahuilla	Laborer	\$50.00
3	Lake Cahuilla	Irrigation Technician	\$70.00
4	Lake Cahuilla	Chemical Applicator	\$70.00
5	Lake Cahuilla	Materials: Cost Plus 15% Mark Up.	
6	Lake Cahuilla	Rentals: Cost Plus 15% Mark Up.	



Riverside County Regional Park and Open-Space District

Kyla Brown, Parks Director / General Manager

Date: Tuesday, February 10, 2026

From: Kyla Brown, General Manager/ Parks Director

To: Board of Supervisors

Via: Joey Zaokopny, Bureau Chief Parks and Recreation (951) 617-0845

Subject: Request for Goods with Services- VFD Pump and Installation

The below information is provided in support of my department requesting review for a single or sole source purchase/agreement with a cost of \$5,000 or more for goods and/or services.

Single Source Sole Source

Supporting Documents: indicate which are included in the request from the list below.

Supplier Quote Supplier Sole Source Letter Final draft agreement

Final draft Form 11 H-11 approved by RCIT/TSOC Grant Agreement

Other: _____ (i.e. CA Secretary of State Business Entity Information, Dept. of Justice Registration Conformation for non-profits, etc.)

1. Requested Supplier Name: SiteOne Green Tech & Precision Pumping Systems
Supplier ID: 133912



- a. Describe the goods/service being requested: Dual Variable Frequency Drive (VFD) System and Installation for Irrigation Pumps at Rancho Jurupa Regional Park.
- b. Explain the unique features of the goods/services being requested from this supplier: SiteOne Green Tech is the exclusive distributor and certified provider for Precision Pumping Systems VFD control panels, ensuring proper installation and support for these technically complex components.
- c. What are the operational benefits to your department? Upgrade both irrigation pumps at Rancho Jurupa Regional Park to prevent damage caused by ongoing water hammer in the main water lines and to allow automatic watering with our Hunter irrigation system.
- d. Provide details on any cost benefits/discounts. Implementing this system will reduce manual watering of approximately 40% of the park, allowing staff to redirect time and resources.

2. Can this request be formally bid out or procured using a viable solution such as an existing cooperative agreement or existing contract with another department or public entity?

Yes No

a. If yes, please explain why you are requesting to utilize an SSJ process?
N/A

3. Has your department previously requested/received an assigned tracking number for a single or sole source request for this Supplier for the goods/service requested now? *(If yes, please provide the reviewed single or sole source tracking number).*

Yes SSJ# _____ No

a. What was the total annual and aggregate amount? _____

4. Identify all costs for this requested in the table below:
 If review is for multiple years, all costs must be identified below:

Description:	FY 25/26	FY _____	FY _____	FY _____	FY _____	Total
One-time Costs:	\$74,761.77	0	0	0	0	\$74,761.77
<i>Dual VFD System for Irrigation Pumps</i>						
Other Costs:	N/A	N/A	N/A	N/A	N/A	N/A
Total Costs	\$74,761.77	0	0	0	0	\$74,761.77

Note: Insert additional rows as needed

5. Period of Performance: Date of PO Award- June 30, 2026

Ratify Start Date (if applicable): N/A

Initial Term Start Date: 3/25/2026 End Date: 6/30/2026

Number of renewal options (please provide those options: (i.e., one year with an option to renew four additional one-year periods): N/A

Aggregate Term/End Date: N/A


6. Projected Board of Supervisor Date (if applicable): 3/24/2026

By signing below, I certify that all contractual and legal requirements to do business with the selected supplier has been fully vetted and approved.

 Kyla Brown Kyla Brown 2/17/26
Print Name Department Head Signature Date
(Executive Level Designee)



PCS Reviewed:

<u>Tanya Sida</u>	<u></u>	<u>2/17/26</u>
Print Name	Signature	Date

Note: Once signed by the Department Head and PCS (signature lines above), the PCS will e-mail completed SSJ form with supporting documents to psources@rivco.org, and cc: Supervising PCS. Please reach out to your assigned PCS with any questions.



The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Review and Comments: _____

Not to exceed:

One-time \$ 74,761.77

Annual Amounts reflected in completed chart for Question #4

Total Cost \$ _____

Aggregate Amount \$ _____

<u><i>Stacy Orton</i></u>	<u>3/24/2026</u>	<u>26-134</u>
Purchasing Agent Signature	Date	Tracking Number

(Reference on Purchasing Documents)

Quotation



Riverside CA #327
 2656 Market St
 Riverside, CA 92501-2126
 W: (951)684-1080

Bill To:

Riverside County Regional Park Park & Open-Space D (#209383)
 4600 Crestmore Rd
 Riverside, CA 92509-6858
 W: (951)781-0143

Ship To:

Riverside County Regional Park Park & Open-Space D (#209383)
 4600 Crestmore Rd
 Riverside, CA 92509-6858
 W: (951)781-0143

Created	Quote#	Due Date	Expected Award Date	Expiration Date
01/07/2026	8164030	01/07/2026	01/07/2026	02/07/2026

Printed	Job Name	Job Description	Job Start Date
01/08/2026 17:22:13	Rancho Jurupa Regional Park	Lake Pump All in One - Option 3	01/07/2026

Line #	Item #	Item Desc	Qty	UOM	Unit Price	Extended Price
1	C	This quote replaces 8059341			0.000	
2	C	***VALIDITY: PUMP PRICES ARE GOOD FOR 30 DAYS***			0.000	
3	NSI-26616	VFD PANEL ASSEMBLY	1		56,832.353	56,832.35
4	BILLEDFREIGHT	Freight	1	EA	1,060.000	1,060.00
5	NSI-CLARITY5YR	Clarity WMS 5 Year Contract	1		5,500.000	5,500.00
6	WVL100	Hunter Single-Station Wireless Valve Link Antenna Included	2	EA	148.313	296.63
7	SALES TAX @ 8.75%		1		5,572.790	5,572.79
8	ST	Subtotal Line 1			0.000	69,261.77
9	C					
10	GTINSTALL	GT Installation Labor Item Note: Labor includes pouring a new concrete pad to install new control panel. Installation includes replacing wiring from main vertical turbine motor, and 2 motors located on the current Rainbird skid to control panel, includes extending Rainbird transducer wires to new control panel, installing new transducer on vertical turbine motor, start up and verifying functionality. SiteOne is not responsible for running power from existing control boxes to the new control panel.	1	EA	5,000.000	5,000.00
11	GTMISCPARTS	GT Miscellaneous Parts	1	EA	500.000	500.00
12	C	NOTE: Item Note: County must demo, remove and prep the existing pump control panel and provide equipment to set the station panel on new pad. The County also must provide power to the new concrete pad location prior to setting the new control panel.			0.000	

Total Price: \$ 74,761.77



January 20th , 2025

Joey Zaokopny, CPRP
Bureau Chief – Parks & Recreation
Riverside County Parks and Recreation Department

Dear Joey,

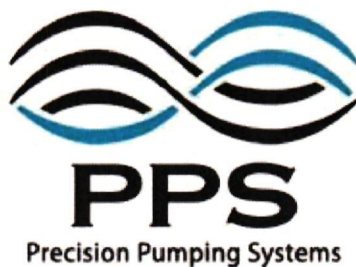
To maintain the highest level of product support and service, Precision Pumping Systems has appointed Siteone Green Tech (S1GT) as the exclusive distributor and sole service provider for all products and parts that include the below part numbers:

-MMC1X050V-483-DPP-J5VDPP-A30VDPP-U3A-TE-FK-BM-PLC6E-HG7C-VZW
-CTQ030-203-LA-U4A-TE-FK-BM-PLC6E-HG4C-2XPSR12V-CUSTOM
-PLC6E-HG10C,32DI,32RO,J8,K4

Due to the technical and complex nature of these control panels a high level of field support is necessary. Siteone Green Tech has been trained and is certified for the distribution, installation and field support of the included products.

Please do not hesitate to contact me with any questions or concerns.

Sincerely,



*"Turning water into communities ...
one pump station at a time."*

Matthew Purdy
Regional Sales Manager
West Coast & Southwest Regions
Mobile: (208)841-3441
Email: matt@gopps.us

Leading Manufacturer of Pre-Packaged Pump Systems

Precision Pumping Systems • Boise, ID 208.323.5300 • Columbia, SC 839.895.5350 • GoPPS.com