

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.6**  
(ID # 30057)

**MEETING DATE:**  
Tuesday, May 05, 2026

**FROM :** FACILITIES MANAGEMENT AND DEPARTMENT OF PUBLIC SOCIAL SERVICES

**SUBJECT:** FACILITIES MANAGEMENT (FM) AND DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Department of Public Social Services Kidd Street First-Floor Restroom Renovations Project - California Environmental Quality Act Exempt Pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption and Section 15061 (b)(3), "Common Sense" Exemptions, Approval of In-Principle and Preliminary Project Budget; District 1. [Total Cost \$315,379 – 50% DPSS Department General Fund 10000, 50% RUHS Behavioral Health General Fund 10000]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Department of Public Social Services Kidd Street First-Floor Restroom Renovations (DPSS Kidd Street First-Floor Restroom Renovations) Project for inclusion in the Capital Improvement Program (CIP);

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**ACTION:** Policy, CIP

  
Charity Douglas, DPSS Director

4/17/2026

  
Matthew Chang, Director

4/22/2026

  
Vincent Yzaguirre

4/23/2026

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Medina, seconded by Supervisor Washington and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, and Perez  
Nays: None  
Absent: Gutierrez  
Date: May 5, 2026  
xc: FM, DPSS, RUHS-BH

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

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**RECOMMENDED MOTION:** That the Board of Supervisors:

2. Find that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, Class 1 - Existing Facilities Exemption and Section 15061 (b)(3), "Common Sense" Exemption;
3. Approve in-principle the DPSS Kidd Street First-Floor Restroom Renovations Project to renovate the existing sets of restrooms;
4. Approve a preliminary project budget in the not-to-exceed amount of \$315,379 for the Project;
5. Authorize the use of 50% DPSS Department General Fund 10000 and 50% RUHS Behavioral Health General Fund 10000 in the not to exceed amount of \$315,379, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of Facilities Management, or designee, in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and are within the approved project budget; and,
7. Authorize the Purchasing Agent to issue Purchase Orders in accordance with applicable Board policies to prequalified contractors in an amount not to exceed \$200,000 per vendor per project, per year, or pursuant to an approved and executed contract, the total of all project contracts and purchase orders shall not exceed the approved project budget.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 35,000	\$ 280,379	\$ 315,379	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 50% DPSS Department General Fund 10000, 50% % RUHS Behavioral Health General Fund 10000			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 25/26-26/27	

**C.E.O. RECOMMENDATION:** [Approval]

**BACKGROUND:**

**Summary**

The Department of Public Social Services (DPSS) is located at 10281 Kidd Street in Riverside. The offices at this facility are occupied by Children and Family Services (CFS), Human Resources Services, and Riverside University Health System – Behavioral Health (RUHS-BH). The first-floor restrooms require a refresh and upgrades to existing fixtures. The scope of work for the project includes, but is not limited to, the removal and replacement of existing plumbing, lighting fixtures, porcelain tile, flooring, mirrors and drywall; installation of light-emitting diode

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(LED) lighting, exhaust fans in place of the existing heating, ventilation and air conditioning (HVAC) returns; painting of walls, ceilings and all trim; as well as sanding, staining, and coating of doors.

Facilities Management (FM) recommends the Board of Supervisors (Board) approve the Project and the preliminary project budget in the not to exceed amount of \$315,379. FM will procure the most cost-effective project delivery method and award a construction contract in accordance with applicable Board policies to expedite delivery of the Project.

With certainty, there is no possibility that the DPSS Kidd Street First-Floor Restroom Renovations Project may have a significant effect on the environment. The Project, as proposed, is limited to the renovation of the existing sets of restrooms which includes replacing fixtures, wall tile, flooring, painting and lighting. The use of the facility would continue to provide public services and would not result in a significant increase in capacity or intensity of use. Therefore, the Project is exempt as the Project meets the scope and intent of the "Common Sense" Exemption identified in Section 15061 (b)(3) and Class 1 – Existing Facilities Exemption identified in Section 15301. A Notice of Exemption will be filed by FM staff with the County Clerk and State Clearinghouse within five days of Board approval.

**Impact on Residents and Businesses**

The DPSS Kidd Street First-Floor Restroom Renovations Project will provide a more welcoming and code-compliant environment for staff. The Project will be completed during designated hours to avoid disruption to the facility operations and services.

**Additional Fiscal Information**

The approximate allocation of the preliminary project budget is as follows:

<b>BUDGET LINE ITEMS</b>	<b>BUDGET AMOUNT</b>
DESIGN PROFESSIONAL OF RECORD	14,500
SPECIALTY CONSULTANTS	5,500
REGULATORY PERMITTING	6,000
CONSTRUCTION	210,943
COUNTY ADMINISTRATION	37,300
PROJECT CONTINGENCY	41,136
<b>PRELIMINARY PROJECT BUDGET</b>	<b>\$ 315,379</b>

All costs associated with this Board action will be funded with 50% DPSS Department General Fund 10000 and 50% RUHS-BH General Fund 10000. Expenditures for FY 25/26 are estimated at \$35,000, and expenditures for FY 26/27 are estimated at \$280,379.

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Attachment:

- Notice of Exemption for the DPSS Kidd Street First-Floor Restroom Renovations Project

VY:TB:RM:RB:YB                      FM08510013997                      MT Item #30057  
G:\Project Management Office\FORM 11'S\FORM 11's\_In Process\30057\_D4 - 013997 - DPSS Kidd St First Flr Restroom Renov  
Project - In-Princ & Prelim Proj Budget\_041426.doc

  
Melissa Curtis, Deputy Director of Purchasing and Fleet                      4/23/2026

  
Evangelina Gregorio EO, Principal Mgmt Analyst                      4/27/2026

  
Aaron Gettis, Chief Deputy County Counsel                      4/24/2026

**Riverside County**  
**Facilities Management**  
3450 14<sup>th</sup> Street, Riverside, CA 92501

## NOTICE OF EXEMPTION

March 24, 2026

**Project Name:** Department of Public Social Services (DPSS) Kidd Street First-Floor Restroom Renovations Project, Riverside

**Project Number:** FM08510013997

**Project Location:** 10281 Kidd Street, east of Tyler Street, Riverside, California; Assessor's Parcel Number (APN): 145-200-017

**Description of Project:** DPSS is located at 10281 Kidd Street, in Riverside, California, 92504. The offices at this facility are occupied by Children and Family Services (CFS), Human Resources Services, and Riverside University Health System – Behavioral Health (RUHS-BH). The first-floor restrooms require a refresh and upgrades to existing fixtures. The scope of work for the project includes, but is not limited to, the removal and replacement of existing plumbing, lighting fixtures, porcelain tile, flooring, mirrors and drywall; installation of light-emitting diode (LED) lighting, exhaust fans in place of the existing Heating, Ventilation and Air Conditioning (HVAC) returns; painting of walls, ceilings and all trim; as well as sanding, staining, and coating of doors. The first-floor restroom renovations at the DPSS Kidd Street facility are identified as the proposed project under the California Environmental Quality Act (CEQA). The operation of the facility will continue to provide public services and will not result in a change or expansion of existing use. No additional direct or indirect physical environmental impacts are anticipated.

**Name of Public Agency Approving Project:** Riverside County Facilities Management

**Name of Person or Agency Carrying Out Project:** Riverside County Facilities Management

**Exempt Status:** State California Environmental Quality Act (CEQA) Guidelines, Section 15301 Existing Facilities Exemption; 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061, and 15301.

**Reasons Why Project is Exempt:** The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the restroom renovations at the DPSS Kidd Street facility.

