

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 16.2**  
(ID # 30381)

**MEETING DATE:**  
Tuesday, May 12, 2026

**FROM :** Regional Parks and Open Space District

**SUBJECT:** REGIONAL PARK AND OPEN-SPACE DISTRICT: Notice of Completion for the Hazardous Fuels Reduction at Valley Hi Oak Preserve and Idyllwild Regional Park Project; Districts 4 and 5; [Total Cost \$0.00; 100% Park Acq & Dev, District Fund 33100]

**RECOMMENDED MOTION:** That the Board of Directors:

1. Accept Work of the Hazardous Fuels Reduction at Valley Hi Oak Preserve and Idyllwild Regional Park Project ("Project") as complete and authorize the Chairman of the Board of Directors to execute the Notice of Completion on behalf of the Riverside County Regional Park and Open-Space District ("District");
2. Direct the Clerk of the Board to record the Notice of Completion for the Hazardous Fuels Reduction at Valley Hi Oak Preserve and Idyllwild Regional Park Project; and
3. Direct the Clerk of the Board to return a conformed copy of said Notice of Completion after recording to the District.

**ACTION: Policy**


  
Kyla R. Brown, General Manager 4/29/2026

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**MINUTES OF THE BOARD OF DIRECTORS**

On motion of Director Gutierrez, seconded by Director Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: May 12, 2026  
xc: Parks, Recorder

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	<b>NO</b>
			<b>For Fiscal Year:</b>	25/26

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On November 18, 2025, per Minute Order 16.3 the Board of Directors awarded a contract to United Tree & Environmental, Inc. for the work of the Hazardous Fuels Reduction at Valley Hi Oak Preserve and Idyllwild Regional Park Project. The Project completed approximately 3.43 acres of Hazardous Fuels Reduction at Valley Hi Oak Preserve and 56.69 acres at Idyllwild Regional Park. The project was awarded with a total approved contract amount of \$799,950. The work has been satisfactorily completed and is in compliance with the contract documents. It has been accepted as complete by District staff and County of Riverside reviewing and permitting agencies.

This project is funded by a grant that was accepted on February 7, 2023, per Minute Order 13.2, where the District's Board of Directors authorized the acceptance of grant funds from the State of California Department of Forestry and Fire Protection (CAL FIRE) under the California Climate Investments Wildfire Prevention Program.

**Impact on Residents and Businesses**

The Project will improve the quality of life for residents of Riverside County through the continued provision of clean, safe, outdoor recreational opportunities.

**Additional Fiscal Information**

On November 18, 2025, per Minute Order 16.3, the Board of Directors awarded the construction contract to United Tree & Environmental, Inc. in the amount of \$799,950.00. The contract amount included a \$500,000 owner-controlled allowance. This was intentionally set at a higher amount to account for potential unforeseen conditions and terrain related issues. Of that original allowance, one \$43, 261 was used. The project was completed with zero change orders. As of April 12, 2026, payments to United Tree & Environmental, Inc. on this contract total \$ 343,211. The remaining balance to be unilaterally descoped from contract is \$456,739.00.

**ATTACHMENTS:**

- Hazardous Fuels Reduction at Valley Hi Oak Preserve and Idyllwild Regional Park Project Notice of Completion

  
Douglas Cordonez Jr.

  
5/6/2026

  
Aaron Gettis, Chief Deputy County Counsel 5/1/2026

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KIMBERLY RECTOR,  
CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:  
**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

Exempt from recording fees

2026-0147457

05/14/2026 11:44 AM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



408

THIS SPACE FOR RECORDERS USE ONLY

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 8180-8190, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** PKARC-9749 - Hazardous Fuels Reduction at Valley Hi Oak Preserve and Idyllwild Regional Park

**Date of Completion:** Project Upon the date this document is recorded

**Nature of owner:** Public Entity - Riverside County Regional Park and Open-Space District- Parks District

**Interest or estate of owner:** Owner

**Address of owner:** 4600 Crestmore Road, Jurupa Valley, CA 92509

**Name/address of direct contractor:** United Tree & Environmental Management, Inc.  
1355 E. Cooley Dr., Suite A Colton, CA 92324

**Street or legal description of site:** Site #1: 54000 Riverside County Playground Road, Idyllwild, CA 92549;  
Site #2: 47501 Twin Pines Rd, Banning, CA 92220-9658

**Dated:** MAY 1 2 2026

Owner: Riverside County Regional Park & Open-Space District  
(Name of Public Entity)

By: [Signature]  
Jose Medina, Chairman, Board of Directors

STATE OF CALIFORNIA )

COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the Riverside County Regional Park & Open-Space District, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberley Rector, Clerk

Executed at Riverside, California on MAY 1 2 2026

By: [Signature] Deputy FORM APPROVED COUNTY COUNSEL Jose Medina, Chairman, Board of Directors

BY [Signature] DATE 5/1/26  
KRISTINE BELL-VALDEZ

MAY 1 2 2026 16.2

**PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors  
(EMBOSSSED ON DOCUMENT)



Date: 05/12/2026

Signature: \_\_\_\_\_

Print Name: Whitney Mayo, Clerk of the Board Assistant