

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.23
(ID # 29772)**

MEETING DATE:
Tuesday, June 02, 2026

FROM : ENVIRONMENTAL HEALTH

SUBJECT: DEPARTMENT OF ENVIRONMENTAL HEALTH: In-Principle Approval for lease of new space for the Riverside County Department of Environmental Health in the eastern Riverside County. Districts 4 & 5. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

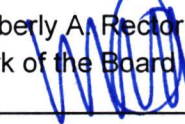
1. Authorize the Facilities Management – Real Estate (FM-RE) division to identify suitable office space for lease of up to 7,000 square feet to support the Department of Environmental Health in the Greater Banning Pass area, including locating existing buildings that may be suitable for this requirement, and to negotiate and prepare the necessary documents to submit for approval by the Board to lease such space.

ACTION:Policy

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Medina, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: June 2, 2026
xc: EH

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$0	\$0	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	25/26

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Department of Environmental Health (DEH) is seeking additional office space in the Greater Banning Pass area. This new office space will be used for the expansion of field inspection services for DEH staff, provide full program services, and will be public facing. The Department seeks to find a suitable space to improve services for the community.

This in-principle request will authorize a property search by FM-RE to locate a new lease office space for DEH. Potential properties for consideration should be between 4,000 to 7,000 square feet in Banning and the surrounding areas. An eventual lease agreement will be negotiated and FM-RE will return to the Board of Supervisors for consideration of the lease agreement.

Impact on Residents and Businesses

The Department's continued presence in the region will provide a positive impact on the community through continued implementation of programs and services throughout mid and eastern Riverside County.

Additional Fiscal Information

No additional funding is required at this time relative to approval of this in-principle request. The department plans to fully fund the new lease location using 100% permit fee revenue.

Contract History and Price Reasonableness

Not Applicable

ATTACHMENT:

Facilities Management Endorsement


 Crystal Carrillo, Senior Management Analyst 2/2/2026



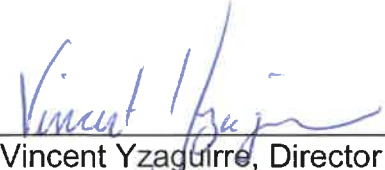
ENDORSEMENT

Riverside County Department of Environmental Health Leased Space in the Greater Banning Pass Area

County of Riverside, Facilities Management concurs with this request from the Department of Environmental Health for approximately 7,000 square feet of leased office space in the Greater Banning Pass area. There is no County owned space feasible for meeting this requirement. The request meets County space standards.

The information listed below summarizes the requirements provided by the Department of Environmental Health.

Lead Time:	Approximately Six - Twelve Months
Square Footage:	7,000 Square Feet
Term:	Estimated Five (5) Years
Utilities:	Provided by Landlord
Custodial:	Provided by Landlord
Maintenance:	Provided by Landlord
Tenant Improvements:	Cost to be determined and negotiated
RCIT Costs:	Cost to be determined
Services:	County pays for telephone service, Lessor to provide all other services.

By: 
Vincent Yzaguirre, Director
Facilities Management

Facilities Management

3450 14th Street Suite 200
Riverside CA 92501
Main Line: 951.955.4820
Facilities Emergency 24-Hour Line: 951.955.4850

Project Management Office
Maintenance & Custodial
Real Estate & Parking
Energy Efficiency
Administration