

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 18.2
(ID # 30516)

MEETING DATE:
Tuesday, June 02, 2026

FROM : (RUHS) RIVERSIDE UNIVERSITY HEALTH SYSTEM

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM – MEDICAL CENTER: Ratify and Approve the Subscription Service Addendum No. 2 to Master Agreement with Applied Statistics and Management, Inc., to add Palo Verde Hospital as an authorized service location for Credentialing and Provider Management Services, without seeking competitive bids, effective April 1, 2026 through May 31, 2027, All Districts. [Total Addendum Cost \$8,500; up to \$5,520 in additional cost, 100% Hospital Enterprise Fund - 40050]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve the Subscription Service Addendum No. 2 to Master Agreement with Applied Statistics and Management, Inc. to add Palo Verde Hospital as an authorized service location for Credentialing and Provider Management Services, without seeking competitive bids and increase the total contract aggregate amount by \$8,500 from \$46,700 to \$55,200, effective April 1, 2026 through the current termination date of May 31, 2027; and authorize the Chair of the Board to sign Addendum No. 2 on behalf of the County;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459 and based on the availability of fiscal funding and as approved as to form by County Counsel, to; (a) sign amendments including modifications to the statement of work that stay within the intent of the Agreement, and (b) sign amendments to the compensation provisions that do not exceed the sum total of five thousand two hundred dollars (\$5,200); and,
3. Authorize the Purchasing Agent to issue Purchase Order(s) for the services provided not to exceed the approved amounts.


ACTION:Policy

Jennifer Cruikshank
Jennifer Cruikshank, Chief Executive Officer – Health System 5/12/2026

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Medina, seconded by Supervisor Gutierrez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez
Nays: None
Absent: None
Date: June 2, 2026
xc: RUHS-MC

Kimberly A. Rector
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$8,500	\$0	\$8,500	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Hospital Enterprise Fund - 40050			Budget Adjustment: No	
			For Fiscal Year: 25/26 – 26/27	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

This Subscription Service Addendum No. 2 between the County of Riverside, on behalf of Riverside University Health System (RUHS-MC), and Applied Statistics & Management, Inc. (ASM) provides continued access to ASM’s MD-Staff application modules and related credentialing and provider management services.

The purpose of this Addendum No. 2, pursuant to Board approved agenda item #3.39, approved January 27, 2026, is to support ongoing operations by adding Palo Verde Hospital (250 N 1st St, Blythe, CA 92225) as an authorized site under the existing Master Agreement, thereby allowing the facility to utilize the subscribed ASM application modules and services.

The Addendum establishes a fourteen (14) month term from April 1, 2026 through May 31, 2027 and increases the total contract amount by \$8,500, from \$46,700 to \$55,200 for the current term, which includes licensing, maintenance, and support for the identified application modules (including MD-Staff for the Web, MD-App, Virtual Committee, E>Priv, MD-Query, and Direct Fax, as applicable under the subscription).

Impact on Residents and Businesses

These services are a component of RUHS’s system of care aimed at improving the health and safety of its patients and the community.

Contract History and Price Reasonableness

On October 27, 2025, RUHS-MC executed a Master Service Agreement under Sole Source Justification (SSJ) No. 26-040 along with a corresponding Subscription Service Addendum with Applied Statistics and Management, Inc. for the provision of subscription-based credentialing and provider management services, effective June 1, 2025, through May 31, 2027, for an aggregate contract amount of \$46,700.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

The assigned Sole Source Justification (No. 26-040a) and proposed Subscription Service Addendum No. 2 require Board approval as the compensation provision exceeds the Purchasing Agent's authority of \$50,000 threshold for contracting with a vendor for professional services without seeking competitive bids per Purchasing Policy Manual, County Ordinance 459 and California Government Code § 25502.5

ATTACHMENTS:

Attachment A: Subscription Service Addendum No. 2 to Master Agreement with Applied Statistics and Management, Inc.

Attachment B: SOLE SOURCE JUSTIFICATION # 26-040a

Melissa Curtis
Melissa Curtis, Deputy Director of Purchasing and Fleet

5/21/2026

Jacqueline Ruiz
Jacqueline Ruiz, Principal Analyst

5/26/2026

Aaron Gettis
Aaron Gettis, Chief Deputy County Counsel

5/22/2026



APPLIED STATISTICS AND MANAGEMENT, INC.
SUBSCRIPTION SERVICE ADDENDUM NO. 2 TO
MASTER AGREEMENT

CLIENT: County of Riverside, a political subdivision of the state of California, on behalf of Riverside University Health System
MASTER AGREEMENT DATE: June 1, 2025

EFFECTIVE DATE:

INITIAL TERM: 1 Year

- SCOPE.** This Subscription Service Addendum (Addendum) is entered into on the date stated above and is by and between Applied Statistics & Management Inc. ("ASM") and the client identified above ("Client"). Each may be referred to individually as a "Party" and collectively as the "Parties."
- SUBSCRIPTION.** Subject to the terms and conditions of the Master Agreement, ASM shall provide Client facilities identified in Exhibit B1 to this with remote access to and use of certain application modules set forth in Exhibit A1 to this ("Services") solely for internal business purposes of the identified Client facilities.
- TERM.** This Addendum will commence on the Effective Date identified above and remain in effect for an initial one (1) year term identified above ("Initial Term"), April 1, 2026 - May 31, 2027, unless terminated earlier.
- SUBSCRIPTION FEE.** Client will pay ASM a subscription fee in the amount as set forth in Exhibit A1 to this Master Agreement ("Subscription Fee") and in accordance with the payment schedule set forth in Exhibit A3 to this Master Agreement. The aggregate maximum contract amount shall not exceed fifty five thousand two hundred dollars (\$55,200) total, including all expenses. The Client's obligation for payment of this Agreement beyond the current fiscal year end is contingent upon and limited by the availability of Client's funding from which payment can be made, and invoices shall be rendered "monthly" in arrears. In the State of California, Government agencies are not allowed to pay excess interest and late charges, per Government Codes, Section 926.10. No legal liability on the part of the Client's shall arise for payment beyond June 30 of each calendar year unless funds are made available for such payment. In the event that such funds are not forthcoming for any reason, Client shall immediately notify ASM in writing; and this Agreement shall be deemed terminated, have no further force, and effect.
- PROFESSIONAL SERVICE FEE.** Client will pay ASM a professional service fee for data conversion, customization or other professional services Client might require for implementing the Services, which shall be set forth in a separate Statement of Work (SOW) and approved by written amendment between the Parties.
- AUTHORIZED USERS.** The Subscription Fee allows an unlimited number of Client's personnel to access and use the Services during the Term of the Master Agreement solely for internal business purposes of the Client facilities identified in Exhibit B1.
- NUMBER OF PROVIDERS.** The maximum number of providers for the Initial Term is set forth in Exhibit B2. Client may exceed the maximum number of providers by up to twenty percent (20%) during the Initial Term or any Renewal Term without penalty. In the event Client exceeds the maximum number of providers by twenty percent (20%) or more in any Term, Client shall notify ASM in writing and shall pay a pro rata fee per additional provider per Term. Thereafter, for each Renewal Term, the Fee shall



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be automatically increased to include such additional providers.



8. **PROHIBITED USE.** Client will not access or use the Services, or allow any third party to access or use the Services, for any purposes beyond the scope of this. Particularly, Client may not allow ASM's competitors to access or use the Services for any purpose whatsoever without the written consent of ASM.
9. **MAINTENANCE AND SUPPORT.** Provided that Client is current on payment of all undisputed invoices and other charges, ASM will provide Client, at no additional charge, maintenance and support services, including technical services, for the application module(s) subscribed pursuant to this ("Application Module(s)"), during normal business hours (Monday-Friday, 5:00 am to 5:00 pm PST/PDT) ("Maintenance and Support Services"). The Maintenance and Support Services consist of (a) providing ongoing updates, improvements, and enhancements to the Application Module(s) as they become available, (b) correcting and repairing failures of the Application Module(s) so that the Application Module(s) operate substantially in accordance with the applicable ASM provided user documentation, and (c) training services as described in Section 10. Unless otherwise agreed to in writing by the Parties, Client is solely responsible for providing its personnel with first-line maintenance and support services for the Application Module(s), as well as related training and other technical and professional services.

The Maintenance and Support Services described herein do not include any data conversion, customization or other professional services Client might require for using the Services. ASM will provide such data conversion, customization or other professional services at the prevailing rate plus travel expenses if necessary.

10. **GROUP TRAINING.** Group training sessions are scheduled by ASM on a regular basis and are available to all ASM Clients. Group training sessions can only accommodate a limited number of participants and are offered on a first-come-first-serve basis. ASM reserves the right to cancel any scheduled group training session at will.
11. **CLIENT DATA.** All data submitted by Client and stored on servers operated by or for ASM in connection with Client's use of the Services ("Client Data") shall remain the sole property of Client. Client shall be solely responsible for maintaining, updating, and uploading Client Data. Client shall have the sole responsibility for the accuracy, quality, integrity, legality, appropriateness, and use of all Client Data. ASM has no obligation to retain the Client Data if Client's account is more than 30 days overdue, however such Client Data will be returned to Client in a machine-readable format.
12. **DATA SECURITY.** ASM shall implement appropriate measures designed to ensure the security and confidentiality of Client Data against any anticipated threats or hazards to the security or integrity of Client Data, and to protect against unauthorized access to, or use of, Client Data.
13. **THIRD PARTY INTELLECTUAL PROPERTY.** Client acknowledges that part of the startup process may include the transfer of Client's data to ASM's database. Client confirms and hereby agrees, represents and warrants that the transfer to ASM of any information, data and/or data structure which the Client has already transferred or which the Client transfers in the future to ASM does not and will not violate any rights of any third parties, including but not limited to any rights or obligations under any agreement between Client and any third party software or service provider. Further to the extent any claim is made against ASM by any third party arising from the transfer of information, data and/or data structure from Client or the use of the transferred information, data and/or data structure to populate the database of the Application Module(s) (including but not limited to the conversion of Client's data to a format compatible with ASM's application module(s)), Client agrees to indemnify, defend and hold harmless ASM and its officers, employees, agents and affiliates from and against any such third party claim, action suit or other proceeding and from any and all damages losses, liabilities, costs and expenses arising there from including but not limited to claims based on or arising from the disclosure to ASM of any information, data, data structure or code consisting of or relating to third party application module(s) including but not limited to the application module(s) of any current or former service providers of Client.
14. **TERMINATION.** CLIENT may terminate this Agreement without cause upon 30 days written notice served upon the ASM stating the extent and effective date of termination. CLIENT may, upon five (5) days written notice terminate this Agreement for ASM's default, if ASM refuses or fails to comply with the terms of this Agreement or fails to make progress that may endanger



performance and does not immediately cure such failure. In the event of such termination, the CLIENT may proceed with the work in any manner deemed proper by CLIENT.

After receipt of the notice of termination, ASM shall:

- (a) Stop all work under this Agreement on the date specified in the notice of termination; and
- (b) Transfer to CLIENT and deliver in the manner as directed by CLIENT any materials, reports or other products, which, if the Agreement had been completed or continued, would have been required to be furnished to CLIENT.

After termination, CLIENT shall make payment only for ASM's performance up to the date of termination in accordance with this Agreement.



The Parties, agreeing to be bound by the terms and conditions of this Addendum, have caused their duly authorized representatives to execute this Addendum as of the dates set forth below.

County of Riverside, a political subdivision of the state of California, on behalf Riverside University Health System

By: Karen S. Spiegel

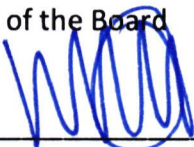
Name: Karen Spiegel

Title: Chair, Board of Supervisors

Date: JUN 0 2 2026

ATTEST:

Kimberly A. Rector
Clerk of the Board

By: 

Deputy

APPROVED AS TO FORM:

Minh C. Tran
County Counsel

By: Esen Sainz


Name: Esen Sainz

Deputy County Counsel

Dated: 05/08/2026



Applied Statistics & Management Inc., a California corporation

By: _____
Signed by: 
63240D2297EF40D...

Name: _____ Nick Phan

Title: _____ President & CEO

Date: _____ 5/5/2026



EXHIBIT A1

New Application Module(s)

Module	Quantity	One-time Cost	Recurring Cost
MD-Staff for the Web	1	N/A	\$6,000.00
MD-App	1	N/A	\$2,500.00
Virtual Committee	1	N/A	Included
E>Priv	1	N/A	Included
MD-Query	1	N/A	Included
Direct Fax (1,000 faxes per month, additional faxes billed monthly per use at \$0.08 per fax)	1	N/A	Refer to original agreement
Total		N/A	\$8,500.00

EXHIBIT A2

Statement of Work

Items	Fees
Implementation Services MD-Staff and E>Priv <ul style="list-style-type: none"> • System Configuration Custom Reports <ul style="list-style-type: none"> • Additional reports/exports/imports require a separate Statement of Work based on a rate of \$225 per hour 	Included
Support <ul style="list-style-type: none"> • Toll-free Telephone and Email Support • Remote Assistance 	Included
Total	Included



EXHIBIT A3

Payment Schedule

Description	Type	Amount	Due
Professional Services Deliverables Fee	One-time	Included	Upon execution of this agreement
License, Support, and Maintenance Fee for New Application Modules	Recurring	\$8,500.00	Upon execution of this agreement

Exhibit B1

Authorized Site(s)

Site	Address
Palo Verde Hospital	250 N 1 st St, Blythe, CA 92225

EXHIBIT B2

Maximum Number of Providers

Maximum Number of Providers	Refer to original agreement
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SSJ No.: 26-040

Amendment No.: 1

Date: April 8, 2026

From: Medical Staff Administration

To: Board of Supervisors

Via: Laura Myers @ 951.486.4469 | l.myers@ruhealth.org

Subject: Addendum No. 2 to Master Agreement with Applied Statistics and Management Inc., for Credentialing Software & Management Services

Supporting Documents: Indicate which are included in the request from the list below.

- Supplier Quote Supplier Sole Source Letter Final draft agreement
- Final draft Form 11 H-11 approved by RCIT/TSOC Grant Agreement
- Other:

1. **Supplier Name:** Applied Statistics and Management, Inc. Supplier ID: 107122
2. **Reason or Justification for the Amendment:** Request to execute a Second Addendum to the Master Agreement to add Palo Verde Hospital as an authorized site for services, supporting ongoing hospital operations and stabilization efforts for Palo Verde Hospital pursuant to Board-approved Form 11, Item #3.39, approved January 27, 2026.

3. **Please include the initial costs from the prior reviewed assigned SSJ in the table below:**

Description:	FY <u>25/26</u>	FY 26/27	Total
Existing Subscription Costs:	\$14,000	\$14,000	
<i>Managed Care Facility for Behavioral Health Providers</i>	\$2,200	\$2,200	

The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Review and Comments: _____

<u>Stacy Orton</u>	<u>5/21/2026</u>	<u>26-040a</u>
Purchasing Agent Signature	Date	Tracking Number (Reference on Purchasing Documents)