

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.13  
(ID # 30731)

**MEETING DATE:**  
Tuesday, June 23, 2026

**FROM :** ANIMAL SERVICES

**SUBJECT:** ANIMAL SERVICES: Ratify and Approve the Memorandum of Understanding with BISSELL Pet Foundation to Arrange for Veterinary Spay/Neuter Services Effective June 10, 2026 Until Terminated by Either Party; All Districts. [Total Project Cost - \$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and Approve the attached Memorandum of Understanding (MOU) with BISSELL Pet Foundation to arrange for veterinary spay/neuter services, conditionally at no cost for the Riverside County Department of Animal Services ("RCDAS") subject to meeting clinic participation requirements, and effective June 10, 2026 until terminated by either party;
2. Authorize the Director of Animal Services, or designee, to take all necessary steps to execute, implement, and administer the MOU, and to execute future amendments to the MOU that do not increase the daily minimum number of surgeries, agreed upon rates, or costs therein, on behalf of the County, and as approved as to form by County Counsel; and
3. Direct RCDAS to review the terms of this MOU on at least an annual basis to determine the continuing need, and to provide an update to the Board by June 30, 2031 if the MOU has not been terminated by that date.

**ACTION:Policy**

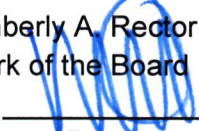
  
Kim Youngberg 6/10/2026

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Medina, Spiegel, Washington, Perez, and Gutierrez  
Nays: None  
Absent: None  
Date: June 23, 2026  
xc: Animal Services

Kimberly A. Rector  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$0	\$0	\$0	\$0
<b>NET COUNTY COST</b>	\$0	\$0	\$0	\$0
<b>SOURCE OF FUNDS:</b> 100% Funded by BISSELL Pet Foundation			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 26/27-27/28	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Riverside County Department of Animal Services (RCDAS) seeks approval of a Memorandum of Understanding (MOU) with BISSELL Pet Foundation to support spay/neuter and veterinary services for animals in County custody and eligible community-owned pets. The MOU will remain in effect until terminated by either party with written notice.

Under the MOU, BISSELL Pet Foundation may, at its sole discretion, coordinate licensed and insured veterinary providers to perform spay/neuter and related veterinary services in a clinic or hospital setting. Services may benefit animals in DAS custody, community-owned pets, and animals from partner shelters or rescue organizations, as mutually agreed upon by the parties.

The MOU provides an opportunity for DAS to expand access to veterinary services at no cost to the County when clinic participation requirements are met.

Staff recommends approval of the MOU to support ongoing animal welfare efforts and expand access to spay/neuter services within Riverside County.

**Impact on Residents and Businesses**

Approval of this MOU will have a positive impact on Riverside County residents by increasing access to spay/neuter and veterinary services for shelter animals and community pets. Expanded services help reduce pet overpopulation, support responsible pet ownership, decrease shelter intake pressures, and improve overall animal health and welfare within the community.

**Additional Fiscal Information**

No budget adjustment will be needed. The services rendered will be at no cost to the County of Riverside.

**Attachments**

- BISSELL Pet Foundation MOU

  
Douglas Ordóñez Jr. 6/17/2026

  
Aaron Gettis, Chief Deputy County Counsel 6/17/2026



**MEMORANDUM OF UNDERSTANDING**  
**For BISSELL Pet Foundation Sponsored Spay/Neuter Surgeries**  
**Through Fix the Future®**

This is a Memorandum of Understanding ("MOU") made and entered into between BISSELL Pet Foundation, a Michigan non-profit corporation, hereinafter referred to as "BPF", and Riverside County Department of Animal Services, CA hereinafter referred to as "HOST ORGANIZATION."

WHEREAS BPF wishes to provide veterinary services to spay/neuter clinics, animal shelters and rescue organizations, and

WHEREAS the HOST ORGANIZATION wishes to receive veterinary services for animals in its custody as well as owned animals in the community; and has agreed to the following:

Therefore, it is understood and agreed by and between the parties as follows:

1. **TERM:** This MOU shall remain in full force and effect until either party terminates this MOU at any time with written notice to the other party. Email notice will suffice.
2. **DESCRIPTION OF SERVICES:** From time to time during the TERM of this MOU, at BPF'S sole discretion, BPF will arrange for a licensed and insured veterinarian to perform spay/neuter and veterinary services in a clinic or hospital setting at the HOST ORGANIZATION. These services will be provided for the benefit of the animals in the custody of the HOST ORGANIZATION or other pets mutually agreed upon with BPF including pets owned within the community and pets from other shelters, rescues, or TNR groups. The contracted veterinarian, in unification with HOST ORGANIZATION, shall:
  - 2.1. Administer appropriate diagnostic, medical and surgical treatment:
  - 2.2. Prior to surgery, perform a preliminary examination to determine if the animal is healthy enough to undergo surgery. If the animal is deemed not healthy enough to undergo surgery, the contract veterinarian shall notify the party who presented the pet immediately (owner, shelter, rescue or TNR group).
  - 2.3. Follow appropriate procedures in the preparation of the animals for surgery, surgical pack preparation, and surgical procedure.
  - 2.4. Comply with all state rules, regulations, and laws regarding veterinary practices.
  - 2.5. Maintain the animal's medical and surgical records in compliance with state rules and regulations.
  - 2.6. The minimum number of spay/neuter surgeries to be completed daily is between 40-60 for cat only days or between 30-50 when a surgical day includes both cats and dogs, or dogs only.
  - 2.7. Charge no more than \$25 total per cat and \$35 total per dog for core vaccines, microchips, and/or medical supplies.
  - 2.8. Ensure all necessary surgical procedures and humane protocols are followed, including, minimum of 24 hours of pain management for animals undergoing surgical sterilization.
  - 2.9. Provide all pets receiving surgery applicable core vaccines and a microchip (or ear tip for TNR cats).



2.10. If HOST ORGANIZATION fails to provide required 40 spay/neuter surgeries per surgical day for cats, or 30 spay/neuter surgeries per surgical day for dogs or if the surgical day includes both cats and dogs, HOST ORGANIZATION will be responsible for the difference of veterinarian's daily rate. Veterinary day rate:

<b>Mixed Population Surgical Days</b>	
30+ surgeries per day	\$1,300
28-29 surgeries per day	\$1,170
25-27 surgeries per day	\$1,040
20-24 surgeries per day	\$845
19 & under surgeries per day	\$650
<b>Dog Only Surgical Days</b>	
30+ surgeries per day	\$1,300
28-29 surgeries per day	\$1,170
25-27 surgeries per day	\$1,040
20-24 surgeries per day	\$845
19 & under surgeries per day	\$650
<b>**Dog Only 1,000lb Club**</b> Use for Dog Only surgery days in which 25 dogs totaling at least 1,000lbs were altered	
25 surgeries	\$1,300
<b>Cat Only Surgical Days</b>	
40+ surgeries per day	\$1,300
38-39 surgeries per day	\$1,170
30-37 surgeries per day	\$1,040
22-29 surgeries per day	\$845
21 & under surgeries per day	\$650

3. **COSTS:** If all of the above conditions are met, these services will be provided at no cost to the HOST ORGANIZATION or at discounted fees to the public. If any of the above conditions are not met, in the sole discretion of BPF, BPF reserves the right to charge the HOST ORGANIZATION the veterinarians' daily rate as described above. HOST ORGANIZATION will fund any mutually agreed upon travel and lodging for the veterinarian if required for services
4. **LICENSES, PERMITS, ETC.:** HOST ORGANIZATION represents and warrants to BPF that it has, and during the term of this MOU will maintain at its own expense, all licenses, permits, qualifications, and approvals of whatsoever nature and only operate and enter this MOU in accordance with any relevant laws or governing documents.
5. **STANDARD OF PERFORMANCE:** HOST ORGANIZATION agrees that it and all employees, volunteers, and other agents shall abide by the BPF Code of Conduct attached as Exhibit A to this MOU.



- 6. **HOLD HARMLESS AND INDEMNIFICATION AGREEMENT:** BPF agrees to indemnify and hold harmless HOST ORGANIZATION and HOST ORGANIZATION'S employees, volunteers, and other agents from and against any damages including costs and attorney's fees arising out of negligent or intentional acts or omissions of BPF, its employees or agents. HOST ORGANIZATION agrees to indemnify and hold harmless BPF and any assigned Veterinarian, and their respective employees and agents from and against any damages including costs and attorney's fees arising out of negligent or intentional acts or omissions of HOST ORGANIZATION, its employees or agents.
- 7. **NON-EXCLUSIVITY:** Nothing herein is intended nor shall be construed as creating any exclusive arrangement with the HOST ORGANIZATION.
- 8. **INDEPENDENT CONTRACTOR:** In the performance of this MOU, HOST ORGANIZATION, its agents, volunteers, and employees are, at all times, acting and performing as independent contractors, and this MOU creates no relationship of employer and employee as between BPF and HOST ORGANIZATION. HOST ORGANIZATION agrees neither it nor its employees or volunteers have any rights, entitlements or claim against BPF for any type of employment benefits or workers' compensation or other programs afforded to BPF employees.
- 9. **SIGNATURES:** This MOU may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together will constitute one and the same instrument. The Parties agree that an electronic copy of a signed contract, or an electronically signed contract, shall have the same force and legal effect as a contract executed with an original ink signature. The term "electronic copy of a signed contract" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document format. The term "electronically signed contract" means a contract that is executed by applying an electronic signature using technology approved by the Parties.

**IN WITNESS WHEREOF**, the parties hereto have caused their duly authorized representatives to execute this MOU as of the day first above stated:

BY "HOST ORGANIZATION":

Riverside County Department of Animal Services

BY BISSELL Pet Foundation ("BPF")

<p style="font-size: 1.5em; color: blue; text-align: center;"><i>Mary Martin</i></p> <p>(SIGNATURE)</p> <p>Mary Martin</p> <p>(PRINTED NAME)</p> <p>Riverside County Department of Animal Services</p> <p>(ORGANIZATION NAME)</p> <p>6/10/2026</p> <p>(DATE)</p> <p>95-6000930</p> <p>(TAX ID)</p>	<p style="font-size: 1.5em; color: blue; text-align: center;"><i>Samantha Harter</i></p> <p>(SIGNATURE)</p> <p>Samantha Harter</p> <p>(PRINTED NAME)</p> <p>06/09/26</p> <p>(DATE)</p>
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FORM APPROVED COUNTY COUNSEL  
BY: *Lisa Sanchez* 6/12/2026  
LISA SANCHEZ DATE



**BISSELL PET FOUNDATION**  
Until every pet has a home

MAILING ADDRESS:

6851 Van Buren Blvd  
Jurupa Valley, CA 92509

## EXHIBIT A

### CODE OF CONDUCT

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At BISSELL Pet Foundation, we are committed to:

- Individualized care for every animal;
- Ethical and responsible conduct in all of our operations;
- Respect for the rights of all individuals; and
- Respect for the environment.

We expect these same commitments to be shared by all partners and contractors. Our mission is based on respect for the dignity of the animals and the people caring for them and our fellow professionals and volunteers. At a minimum, we require that all contractors and partners of BISSELL Pet foundation meet the following standards:

**Communication** To communicate truthfully and with integrity.

To acknowledge BISSELL Pet Foundation when communicating about the project involvement through social media or any other communication channels.

To display the highest integrity, the best judgment or ethics possible, and use of professional skills to the best interests of all.

To ensure a contractor or partner shall make no materially false statement or deliberately fail to disclose a material fact in connection with BISSELL Pet Foundation

To not share any information surrounding BISSELL Pet Foundation goals, objectives or projects without permission.

To not knowingly misinform others regarding animal records or disposition, professional information, and advice.

A contractor/partner shall issue no statement to the public which he/she knows (or should know) to be false or misleading.



<b>Non-discrimination</b>	<p>To not discriminate against or refuse professional help to anyone on the basis of race, gender, sexual orientation, religion, or national origin.</p> <p>To not discriminate based on breed</p>
<b>Coercion and Harassment</b>	<p>To treat each employee and/or volunteer with dignity and respect and not use corporal punishment, threats of violence or other forms of physical, sexual, psychological or verbal harassment or abuse.</p> <p>To not let personal opinions interfere with big-picture goals and to engage in respectful discussion while seeking solutions.</p>
<b>Association</b>	<p>To neither malign nor disrespect others and to act professionally and cordially when representing BISSELL Pet Foundation</p> <p>To honor our commitments to animals and the community by keeping a schedule and arriving on time and ready to assist each other in our mission.</p>
<b>Health and Safety</b>	<p>Contractor/Partner will never employ unnecessary force or violence, only using such force as is necessary and reasonable in the discharge of duty to protect the public or animals. While the use of force is occasionally unavoidable, every contractor/partner will refrain from unnecessary infliction of pain or suffering and will never engage in cruel, degrading or inhumane treatment of any person or animal.</p> <p>Contractor/partner will provide employees with a safe and healthy workplace in compliance with all applicable laws and regulations, ensuring, at a minimum, reasonable access to potable water and sanitary facilities; fire safety; and adequate lighting and ventilation. Contractor will also ensure that the same standards of health and safety are applied in any housing that they provide for employees.</p> <p>Because the care of animals requires our undivided attention, no Contractor/Partner should allow volunteers or employees to provide care for animals if they are impaired by drugs or alcohol.</p>
<b>Hours of Work</b>	<p>Where local industry standards are higher than applicable legal requirements, we expect service providers to meet the higher standards.</p>



BISSELL PET FOUNDATION  
Until every pet has a home.

**Protection of the Environment** Contractor/partner will comply with all applicable environmental laws and regulations.

**Other Laws** Contractor/partner will comply with all applicable laws and regulations. All references to “applicable laws and regulations” in this Code of Conduct include local and national codes, rules and regulations as well as applicable treaties and voluntary industry standards.

**Monitoring** Contractor/partner will maintain on-site all documentation that may be needed to demonstrate compliance with this Code of Conduct.

**Ethical Standards** Bribes, kickbacks or similar unlawful or improper payments, in cash or kind, are strictly prohibited, whether given to obtain or retain business or for any other purpose.

A member shall not alter animal records or alter the facts concerning age, condition, or other material information about any animal in order to affect the outcome of animal.